

**Amended**

ALVORD UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
New District Office Board Room  
9 KPC Parkway, Corona, CA 92879

*Thursday, October 20, 2016*

**Strategic Plan ~ All students will attain lifelong success through a system distinguished by:**

***Mission Statement: Relationships that foster a culture of trust and integrity***

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

**AGENDA MESSAGE**

1. **CALL TO ORDER: 4:00 p.m.** – Carolyn M. Wilson, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt and Mr. Ben Johnson II in attendance.

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

**ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

1. **Student Disciplinary Actions**
  - a. Expulsion Case #2016-17-03 and 06
2. **Public Employee Discipline/Dismissal/Release/Reassignment**
  - a. Certificated
  - b. Classified
  - c. Management/Administration

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3. Public Employee Appointments:
  - a. Assistant Superintendent, Business Services, Contract
  - b. Coordinator, District Communications
  
4. Conference with Labor Negotiator

Agency Negotiators: Kirk Skorpanich and Sid Salazar, Ed.D.

Employee Organizations:

  - a. Alvord Educators Association
  - b. California School Employees Association, Chapter 339
  - c. Alvord Management And Confidential Employees
  
5. Special Education Settlement Agreement
  - a. Settlement Agreement No. 16-17-04
  
6. Conference with Real Property Negotiators:
  - a. Property: 9 KPC Parkway, Corona, CA
  - Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, and Brian W. Smith
  - Negotiating Party: KPC Summit LLC
  - Under Negotiations: Infrastructure and Lease Agreement

**RECONVENE TO PUBLIC SESSION**

**INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
  
2. Pledge of Allegiance: Board, staff and audience.
  
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of October 6, 2016.

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**PRESENTATION**

**Accountability and Educational Innovation**

4. Strategic Plan Update: The Strategic Plan Monitoring Committee will provide a presentation on how the Strategic Plan is being implemented in the areas of Alternative Education, Communications and Family Engagement.
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### **HEARING SESSION**

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### **ACTION ITEMS**

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

*Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.cc.*

#### **Board of Education/Superintendent**

- a. **Accept Gifts/Donations/Grants:**
- 1) Jose Garibay donated office supplies valued at \$120.00 to Twinhill Elementary School.
  - 2) Glo Mini Golf donated free rounds of golf valued at \$3,000.00 to Loma Vista Middle School to be used as student incentives.
  - 3) An anonymous individual donated \$100.00 to Villegas Middle School's Music and Choir Program to be used as needed.
  - 4) Stater Bros. donated a \$25.00 gift card Villegas Middle School's Band Club.
  - 5) The Community Foundation donated \$1,000.00 to La Sierra High School's AVID Program, student Katie Abesadze through their *Youth Grantmaker Program*.
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**Accountability and Educational Innovations**

- b. **Approve Purchase – SIGMANET for Exinda Software:** Board approval is requested for the purchase of an Exinda software license from SIGMANET, to provide network traffic optimization, effective November 1, 2016 through November 1, 2017.

Fiscal Impact: \$13,416.00 (General Fund/Unrestricted)

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- c. **Approve Purchase – Computer Discount Warehouse Government (CDWG) – CISCO Switches:** Board approval is requested for the purchase of six CISCO switches from Computer Discount Warehouse Government, to provide adequate inventory to support the immediate replacement of switches in the event of a failure.

Fiscal Impact: \$20,217.89 (General Fund/Unrestricted)

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- d. **Award Contract – Information Technology Solutions:** Board approval is requested to award a contract between Information Technology Solutions and Alvord Unified School District, to provide Network Site Assessment, Remediation Recommendations and Project Management.

Fiscal Impact: \$48,650.00 (General Fund/Unrestricted)

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**Business Services**

- e. **Ratify Purchase Order List Number 6-2016-2017:** Board ratification is requested for Purchase Order List Number 6 for the period of September 21, 2016 through October 5, 20-16, as follows:

Number of District Purchase Orders submitted is 177:

- #B1004350 – #B1004365
- #P2046631 – #P2046791

Fiscal Impact: \$302,435.42 (Various Funds)

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- f. **Ratify Service Agreement – Garda CL West, Inc. – Various Sites:** Board ratification is requested for the service agreement between Garda CL West, Inc. and Alvord Unified School District, for providing armored transportation services, effective July 1, 2016 through June 30, 2017.

Fiscal Impact: \$18,306.48 (General Fund/Unrestricted)

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- g. **Ratify Professional Services Agreement – Epic Engineers – La Sierra High School:** Board ratification is requested for the professional services agreement between Epic Engineers and Alvord Unified School District, to perform additional surveying services at La Sierra High School to verify path of travel and to comply with the American Disability Act (ADA) as requested by the Division of State Architects (DSA), effective October 11, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$5,000.00 (Measure W Bond Fund)

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- h. **Amend Contract – California Industrial – Child Nutrition Services – Various Sites:** Board approval is requested to amend the contract between California Industrial and Alvord Unified School District, to provide Child Nutrition Services with equipment repairs throughout the District, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: \$20,000.00 (Cafeteria Funds)

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- i. **Amend Contract – Refrigeration Control – Child Nutrition Services – Various Sites:** Board approval is requested to amend the contract between Refrigeration Control and Alvord Unified School District, to provide Child Nutrition Services with equipment repairs throughout the District, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: \$20,000.00 (Cafeteria Funds)

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- j. **Accept Warrants:**

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
8/26/16	14423933-14423981	\$39,488.78
8/29/16	14424761-14424822	101,342.39
8/30/16	14426153-14426186	108,339.77
8/31/16	14427779-14427816	50,599.78
9/1/16	14429329-14429399	95,276.01
9/2/16	14430093-14430164	626,870.31
9/6/16	14430843-14430885	59,483.52
9/7/16	14432193-14432262	518,921.24
9/8/16	14432989-14433059	153,803.29
9/9/16	14434487-14434557	351,015.73
9/12/16	14435373-14435396	129,923.77
9/13/16	14436902-14436954	138,993.32
9/14/16	14438062-14438098	102,546.24
9/15/16	14439697-14439791	55,446.72
9/16/16	14440875-14440905	14,038.46
9/19/16	14441830-14441847	578,092.22
9/20/16	14443376-14443451	588,111.19
9/21/16	14444617-14444700	713,406.92

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9/22/16	14445820-14445860	59,846.02
9/23/16	14446935-14446964	725,318.24
9/26/16	14448239-14448270	120,515.71
9/27/16	14449157-14449286	349,062.79
9/28/16	14450708-14450770	155,981.58
9/29/16	14451844-14451877	<u>69,781.31</u>
	Total:	\$5,906,205.31

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k. **Award Contract – Action Duct Cleaning Company – Child Nutrition Services:**

Board approval is requested to award a contract between Action Duct Cleaning Company and Alvord Unified School District, to clean exhausts and hoods at all Child Nutrition Services’ kitchens, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: \$4,850.00 (Cafeteria Funds)

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l. **Award Contract – I and R Trailer and Lift Gate Corp. – Child Nutrition Services:**

Board approval is requested to award a contract between I and R Trailer and Lift Gate Corp. and Alvord Unified School District, to service and repair lift gates on Child Nutrition Services vehicles, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: \$2,500.00 (Cafeteria Funds)

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m. **Award Contract – Digital Electric, Inc. – Various Sites:** Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District, to install network drops for the pool solar controls at Hillcrest, La Sierra and Norte Vista high schools, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: \$4,081.00 (Capital Outlay)

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n. **Award Contract – Digital Electric, Inc. – Maintenance Yard on Keller Avenue:**

Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District, to install District supplied cameras and equipment at the maintenance yard located on Keller Avenue, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: \$11,863.00 (Capital Outlay)

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- o. **Approve Purchase – GM Business Interiors – District Office:** Board approval is requested for the purchase of office equipment from GM Business Interiors, including additional services related to the installation and set-up of office furniture on an as needed basis for the District Office, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$8,000.00 (Capital Facilities Fund)

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- p. **Approve Agreement – School Innovations & Achievements – District-Wide:** Board approval is requested for a one-year agreement between School Innovations & Achievements (SI&A) and Alvord Unified School District, to provide consulting services and assistance in the preparation and filing of reimbursement claims for the Mandated Cost Reimbursement Program, legislatively mandated by the State of California, as well as an assessment of the compliance practices in place related to the Mandated Block Grant Program, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: \$35,600.00 (General Fund/Unrestricted)

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- q. **Approve Professional Services Agreement – Shred Confidential – District-Wide:** Board approval is requested for a professional services agreement between Shred Confidential and Alvord Unified School District, to provide consoles and regularly scheduled pick-ups for the disposal and destruction of miscellaneous documents and materials District-wide, effective October 21, 2016 through June 30, 2016.

Fiscal Impact: \$5,044.00 (General Fund/Unrestricted)

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- r. **Approve Service Agreement – Practi-Cal, Inc. – District-Wide:** Board approval is requested for a three-year service agreement between Practi-Cal, Inc. and Alvord Unified School District, to file and process claims to the Department of Health Care Services (DHCS) or state contracted designee for reimbursement of health care and or related services, employee training, technical and consultant services for the Medi-Cal LEA Billing Option Program. Agreement is effective until terminated by either party.

Fiscal Impact: \$40,000.00 Annual Estimate based on 8% Federal Match rate (General Fund/Restricted – Medi-Cal Local Education Agencies Billing Option)

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**Human Resources Development**

- s. **Approve Personnel Order No. 6-2016-2017:** Board approval of Personnel Order No. 6 is requested.
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- t. **Approve Service Agreement – ERC:** Board approval is requested for a service agreement between ERC and Alvord Unified School District, to develop and submit a grant proposal for the California Department of Education’s 21<sup>st</sup> Century Community Learning Centers High School Program with an Equitable Access component.

Fiscal Impact: Not to exceed \$9,000.00 (General Fund/Unrestricted)

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- u. **Approve Professional Services Agreement – Adams Silva & McNally, LLP:** Board approval is requested for a professional services agreement between Adams Silva & McNally, LLP and Alvord Unified School District, to provide services to the Human Resources Development Department.

Fiscal Impact: Not to exceed \$20,000.00 (General Fund/Unrestricted)

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- v. **Approve Memorandum of Understanding – California Baptist University:** Board approval is requested for a Memorandum of Understanding between California Baptist University and Alvord Unified School District, to provide tuition scholarships and waive application fees for District employees.

Fiscal Impact: None

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- v.1. **Approve Reclassification of Manager, Information Technology Position:** Board approval is requested for the reclassification of the Manager, information Technology position from Range 7 to Range 9 on the Management Salary Schedule.

Fiscal Impact: \$10,552.90 (General Fund/Unrestricted)

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**Teaching, Learning and Professional Development**

- w. **Ratify Professional Services Agreement – Language Network, Inc.:** Board ratification is requested for a professional services agreement between Language network, Inc. and Alvord Unified School District, to provide oral interpreting, written translation and American Sign Language on an as needed basis, effective October 10, 2016 through June 30, 2017.

Fiscal Impact: \$5,000.00 (General Fund/Restricted – English Learners)

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- x. **Approve Professional Services Agreement – Language Network, Inc.:** Board approval is requested for a professional services agreement between Language Network, Inc. and Alvord Unified School District, to provide oral interpreting and written translation for a variety of languages, not limited to Vietnamese, Mam (the Guatemalan dialect of Mayan), Chaldean (a modern version of Babylonian), Farsi (Persian) and Arabic, effective October 24, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$15,000.00 (General Fund/Restricted – Special Education)

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- y. **Approve Professional Services Agreement – Carmazzi Global Solutions:** Board approval is requested for a professional services agreement between Carmazzi Global Solutions and Alvord Unified School District, to provide oral interpreting and written translation for a variety of languages, not limited to Vietnamese, Mam (the Guatemalan dialect of Mayan), Chaldean (a modern version of Babylonian), Farsi (Persian) and Arabic, effective October 24, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Restricted – Special Education)

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- z. **Approve Professional Services Agreement – Western Interpreting Network:** Board approval is requested for a professional services agreement between Western Interpreting Network and Alvord Unified School District, to provide oral interpreting and written translation for a variety of languages, not limited to Vietnamese, Mam (the Guatemalan dialect of Mayan), Chaldean (a modern version of Babylonian), Farsi (Persian) and Arabic, effective October 24, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Restricted – Special Education)

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- aa. **Approve Overnight Trip to the Thousand Pines Outdoor Science School – Lake Hills Elementary School:** Board approval is requested for one-hundred students and six chaperones to attend the Thousand Pines Outdoor Science School on November 7-10, 2016, in Crestline, California.

Fiscal Impact: \$30,642.30 (Student Fundraisers)

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- bb. **Approve Overnight Trip to the Girls’ Basketball Team Building Retreat – Hillcrest High School:** Board approval is requested for twenty students and two chaperones to attend the Girls’ Basketball Team Building Retreat on November 4-6, 2016, at Alpine Treehouse Cabin in Big Bear, California.

Fiscal Impact: \$600.00 (ASB – Girls’ Basketball Account)

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- cc. **Approve Professional Services Agreement – Riverside Astronomical Society – Foothill Elementary School:** Board approval is requested for a professional services agreement between Riverside Astronomical Society and Alvord Unified School District, to provide one 1.5-hour astronomical viewing during Family Science Night for Foothill Elementary School on November 30, 2016.

Fiscal Impact: None

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**SEPARATE ACTION ITEMS**

- 6. Action Taken In Closed Session: Julie A. Moreno, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
  - 1. Student Disciplinary Actions
    - a. Expulsion Case #2016-17-03 and 06
  - 2. Public Employee Appointment
    - a. Assistant Superintendent, Business Services, Contract
  - 3. Special Education Settlement Agreement
    - a. Settlement Agreement No. 16-17-04

**Board of Education/Superintendent**

- 7. **Adopt Resolution No. 18 – Payment of Full Monthly Stipend for Governing Board Member:** Board approval is requested for adoption of Resolution No. 18 authorizing the payment of full monthly stipend for Carolyn M. Wilson, Governing Board Member, for the Regular Board Meeting of October 6, 2016, due to a hardship deemed acceptable by the Governing Board, pursuant to Education Code 35120.

Fiscal Impact: \$487.96 (General Fund/Unrestricted)

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**Accountability and Educational Innovation**

- 8. **Approve Purchase – Dimension Data, Inc. – Optical Modules:** Board approval is requested for the purchase of 10 Gigabyte Small Form-Factor Pluggable (SFP) Optical Modules from Dimension Data, Inc. to complete the 10 Gigabyte Point-to-Point connection upgrades with in the District.

Fiscal Impact: \$123,872.00 (General Fund/Unrestricted)

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- 9. **Award Contract – SIGMANET – Pivot3 Storage Upgrade:** Board approval is requested to award a contract between SIGMANET and Alvord Unified School District, to provide Pivot3 an upgrade for the District data center storage, which includes a component needed for District disaster recovery of the data center servers.

Fiscal Impact: \$140,556.33 (General Fund/Unrestricted)

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- 10. **Approve Purchase – SIGMANET – Veeam Disaster Recovery Software:** Board approval is requested for the purchase of SIGMANET Veeam disaster recovery software, which works with the Pivot3 Hyper Converged storage solution.

Fiscal Impact: \$23,803.34 (General Fund/Unrestricted)

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**Business Services**

- 11. **Approve Purchase – National Auto Fleet Group – Various Sites:** Board approval is requested for the purchase of three vehicles from National Auto Fleet Group by the Alvord Unified School District, through a National Joint Powers Alliance (NJPA) Piggyback Contract, valid through January 16, 2017, for the Child Welfare and Attendance Department and the Maintenance and Operations Department.

Fiscal Impact: \$67,983.45 (Capital Outlay)

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**Human Resources Development**

- 12. **CONDUCT PUBLIC HEARING – Sunshine Negotiations between Alvord Unified School District and Alvord Educators’ Association for the 2016-2017 School Year**

- 13. **Accept Joint Initial Reopener Proposals from Alvord Unified School District and Alvord Educators’ Association – 2016-2017 School Year:** Board acceptance is requested for the joint initial reopener proposals from Alvord Unified School District and Alvord Educators’ Association for the 2016-2017 school year.

Fiscal Impact: None

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**Teaching, Learning and Professional Development**

14. **Amend Professional Services Agreement – Sunbelt Staffing, LLC:** Board approval is requested to amend the professional services agreement between Sunbelt Staffing, LLC and Alvord Unified School District for contract healthcare professionals, including occupational therapist or assistant, speech/language pathologist or assistant, physical therapist or assistant, licensed vocational nurse and/or school psychologist, to provide therapy services and/or assessments for special needs students as required by their Individualized Education Program (IEP) from July 1, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$400,000.00 (General Fund/Restricted – Special Education)

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15. **Amend Contract – The College Board:** On July 14, 2016, the Board approved an agreement with The College Board to provide PSAT 8/9 for all eighth grade students, PSAT Examination materials for all ninth and tenth grade students, and the SAT School Day Examination for all eleventh grade students during the 2016-2017 school year. Board approval is requested to amend the contract between The College Board and Alvord Unified School District, to provide the same services, at the same fiscal impact with a few minor changes to the contract as outlined in the accompanying memo.

Fiscal Impact: \$71,178.00 Approved on 7/14/16 (General Fund/Unrestricted)

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**DISCUSSION/INFORMATION ITEMS**

**Business Services**

16. **Average Daily Attendance Report:** Receive Average Daily Attendance (ADA) Report for attendance period ending September 2, 2016. The District's ADA through September 2, 2016, (attendance month one) is 18,381. For the same period in the prior year (2015-16) the District's cumulative ADA was 18,569. This represents a 188 ADA decline in 2016-2017 as compared to 2015-2016.
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17. **Actuarial Valuation Report – District-Wide:** The 2016-2017 Actuarial Valuation Report for the Workers' compensation performed by Bay Actuarial is provided for Board review.
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18. **Financial Report:** Receive Report of Receipts for September 2016, in the amount of \$295,393.06. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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**ADDITIONAL SEPARATE ACTION ITEM**

**Business Services**

19. **Amend Professional Services Agreement – MTA Electrical Engineers – Arizona Middle School:** Board approval is requested to amend the professional services agreement between MTA Electrical Engineers and Alvord Unified School District, for consulting services including electrical testing at Arizona Middle School, effective October 21, 2016 through June 30, 2017.

Fiscal Impact: None

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**BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**

**ADJOURNMENT**

**2016 Board Meeting Dates ~ Open Session 7:00 p.m.**

*November 3 and 17, 2016*

*December 8, 2016*

**2017 Proposed Board Meeting Dates ~ Open Session 7:00 p.m.**

*January 12, 2017*

*February 9, 2017*

*March 2 and 16, 2017*

*April 20, 2017*

*May 4 and 18, 2017*

*June 8 and 22, 2017*

*July 13, 2017*

*August 17, 2017*

*September 7 and 21, 2017*

*October 5 and 19, 2017*

*November 2 and 16, 2017*

*December 14, 2017*