



ALVORD UNIFIED SCHOOL DISTRICT

9 KPC Parkway Corona, CA 92879 | P: (951) 509-5000 | F: (951) 509-6070

Student Services – Records Department

Please Note:

- ◆ **Valid picture identification required** ◆ If student is 18 years or older, they must request their own records
- ◆ We do **not** have copies of diplomas ◆ We do not accept fax, phone, or email requests for records

Name: _____ Date: _____

Other Names Used in School: _____

Date of Birth: _____ Phone Number: (home) _____ (cell) _____

Address: _____

City, State, Zip _____

Last Alvord School Attended: _____ Last Year Attended: _____

I wish to order:

Official School Documents (**Do Not Open**) How many copies? _____

Unofficial School Documents (for your records) How many copies? _____

Other:

Immunization records Report card Other _____

Attendance records Special Education records

Mail Records To:

Name: _____

Address: _____ City, State, Zip _____

Signature

Date

Parent must sign if student is under 18 years old

Office Use Only

I.D. Verified _____
Initial

Picked up/mailed/faxed on _____
(circle one) Initial