

REGULAR MEETING-ADDENDUM

Alvord USD

April 19, 2018 4:00PM

District Office Board Room 9 KPC Parkway, Corona, CA 92879

1. CALL TO ORDER: 4:00 p.m.

Speaker:

Julie A. Moreno, President

2. ESTABLISHMENT OF QUORUM

Quick Summary / Abstract:

A quorum is expected with Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson, Mr. Joseph J. Barragan and Mr. Art Kaspereen, Jr., in attendance.

3. PUBLIC COMMENT

Recommended Motion:

Quick Summary / Abstract:

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority. Board Policy 1312.1 specifies procedures by which the public can submit complaints against district employees. The Board encourages the member of the public to use the complaint procedure which protect the rights of all involved parties.

4. ADJOURN TO CLOSED SESSION

5. CLOSED SESSION

5.a. Student Disciplinary Actions 

5.b. Public Employee Discipline/Dismissal/Release/Reassignment 

5.c. Conference with Labor Negotiator 

5.d. Conference with Real Property Negotiators 

5.e. Closed Session Item: Special Education Compromise and Release Agreement #17-18-03 

5.f. Amend Special Education Settlement Agreement 

5.g. Liability Claims 

5.g.1. Claim No. 17-18-1100 

5.g.2. Claim 17-18-1200 

5.g.3. Claim Settlement-Claim No. 495350 

5.g.4. Claim Settlement – Claim No’s. 495272 & 509260 

5.g.5. Claim Settlement – Claim No. 519441 

6. RECONVENE TO PUBLIC SESSION- 6:00 p.m.

7. INTRODUCTORY PROCEDURES

7.a. Call to Order and Welcome

Speaker:

Julie A. Moreno., President

Quick Summary / Abstract:

At approximately 8:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 9:00 p.m.

7.b. Pledge of Allegiance

8. PUBLIC COMMENT

Quick Summary / Abstract:

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority. Board Policy 1312.1 specifies procedures by which the public can submit complaints against district employees. The Board encourages the member of the public to use the complaint procedure which protect the rights of all involved parties.

9. PRESENTATION & SPECIAL RECOGNITIONS

9.a. Hispanas Organized for Political Equality (HOPE) Presentation

Speaker:

Vanessa Segura

Recommended Motion:

Members of the HOPE Youth Leadership Program will present an overview of their recent experiences in the program and express their gratitude to the Board of Education for their support.

Attachments:

HOPE Presentation

9.b. Special Recognitions-Terrace Elementary School

Recommended Motion:

Student of the Month: Terrace Elementary School is proud to recognize Lauren Pena as the Alvord Unified School District Student of the Month for April 2018.

Certificated Employee of the Month: Terrace Elementary School is proud to recognize Michele Cevallos as the Alvord Unified School District Certificated Employee of the Month for April 2018

Classified Employee of the Month: Terrace Elementary School is proud to recognize Jennifer Minor as the Alvord Unified School District Classified Employee of the Month for April 2018.

Volunteer of the Month: Terrace Elementary School is proud to recognize Laura Jauregui as the Alvord Unified School District Volunteer of the Month for March 2018.

9.c. Student Representatives- The Board Of Education welcomes the 2017-2018 Student Representatives as follows:

Recommended Motion:

Lauren Pena-Terrace Elementary
School Representative

Stephanie Salazar-Alvord Alternative Education

Stephanie Roa-Alvord High School

Irina Badescu - Hillcrest High School

Justice Avendano-La Sierra High School

Brianna Pearce- Norte Vista High School

10. Consent Agenda

Recommended Motion:

***Your Superintendent recommends approval of Consent Agenda items:
10.a.1 - 10.d.17***

Quick Summary / Abstract:

All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless

members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

10.a. Board of Education/Superintendent

10.a.1. Approve Minutes

Rationale:

The Board approved the Minutes of the Regular Board Meeting of March 15, 2018 and the Minutes of the Special Board Meeting of March 24 and March 27, 2018.

Quick Summary / Abstract:

Attachments:

3-15-18 Minutes
3-24-18 Special Board Meeting
3-27-18 Special Board Meeting

10.b. Business Services

10.b.1. Gift Donations

Attachments:

Gift Donations 4-19-18

10.b.2. Ratify Purchase Order List Number 14- 2017 - 2018

Recommended Motion:

Board ratification is requested for Purchase Order List Number 14 for the period of 3-5-2018 to 4-3-2018

Number of District Purchase Orders submitted is: 244

Rationale:

#B1005100 - #B1005114

#P2050581 - #P2050813

FISCAL IMPACT: \$1,175,328.00 (various funds)

Attachments:

#14

10.b.3. Ratify Professional Services Agreement – University of Southern California, Rossier School of Education

Recommended Motion:

STAFF RECOMMENDATION: Approve ratification for professional services between University of Southern California, Rossier School of

Education and Alvord Unified School District to provide a customized Professional Development for District teachers in Differentiated Curriculum and Instruction from September 22, 2017 through June 30, 2018.

Rationale:

BACKGROUND INFORMATION: The University of Southern California, Rossier School of Education is a premiere source for research based methodologies in curriculum and instruction for the Gifted and advanced learner. The University of Southern California, Rossier School of Education will provide a seven day series of customized training in the differentiation of curriculum and instruction. The series will include the evidence based practices of Depth and Complexity, Integration of Central Theme and Big Idea, and Thinking Like a Disciplinarian.

CURRENT CONSIDERATION: The proposed contract for Professional Development is for teachers of grades K-5, Coaches and Instructional Specialists. Content will support Gifted and advanced learners in connection with Common Core State Standards and Alvord Units of Study.

FISCAL IMPACT: \$12,000 (General Fund/Unrestricted)

Attachments:

USC Agreement

10.b.4. Ratify Change Order No. 1 - Bravo Concrete Construction Services - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 1 between Bravo Concrete Construction Services and Alvord Unified School District for providing and installing concrete due to design changes and unforeseen conditions at Loma Vista and Wells middle school. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016 the Board of Education approved Contract C3011915 in the amount of \$891,841.00 for the modernization improvements at Terrace and Twinhill elementary schools; Loma Vista and Wells middle schools; and Norte Vista High School.

Contract Number: C3011915
Original Contract Amount: \$891,841.00
Change Order No. 1: \$16,397.40
Percent Increase: 1.84%
Revised Contract Amount: \$908,238.40

Breakdown of change order:

School: Wells MS
Amount: \$19,001.40
Description: Replace concrete adjacent to kitchen to allow for proper drainage to new floor drain.

School: Wells MS
Amount: \$(2,604.00)
Description: Credit back unused allowance

Total this Change Order Request: \$16,397.40

This change order is an increase of 1.84% of the original contract which is below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will increase the existing contract.

FISCAL IMPACT: \$16,397.40 (Measure W Bond Fund)

Quick Summary / Abstract:

Attachments:

CO 1 Bravo GrpA

10.b.5. Ratify Change Order No. 1 – Cuyamaca Construction, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 1 between Cuyamaca Construction, Inc. and Alvord Unified School District for rough carpentry improvements at Arlanza, Foothill, McAuliffe elementary schools; Arizona Middle School; and La Sierra High School. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: On December 8, 2016 the Board of Education approved Contract C3012075 in the amount of \$1,758,000.00 for the modernization improvements at Arlanza, Foothill, McAuliffe elementary schools; Arizona Middle School; and La Sierra High School.

Contract Number: C3012075
Original Contract Amount: \$1,758,000.00
Change Order No. 1: \$6,746.50
Percent Increase: 0.38%
Revised Contract Amount: \$1,764,746.50

Breakdown of change order:

School: Arlanza ES
Amount: \$6,746.50
Description: Partial roof replacement at the Administration Building which was required due to being non-Field Act approved.

Total this Change Order Request: \$6,746.50

This change order is an increase of 0.38% of the original contract which is below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will increase the existing contract.

FISCAL IMPACT: \$ 6,746.50 (Measure H Bond Fund)

Attachments:

CO 1 Cuyamaca GrpC

10.b.6. Ratify Change Order No. 1 – Daniel’s Electrical Construction Company - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 1 between Daniel’s Electrical Construction Company and Alvord Unified School District for electrical improvements at Collett and Orrenmaa elementary school.

Rationale:

BACKGROUND INFORMATION: On August 11, 2016 the Board of Education approved Contract C3011944 in the amount of \$672,000.00 for the modernization improvements at Collett and Orrenmaa elementary school.

Contract Number: C3011944
Original Contract Amount: \$672,000.00
Change Order No. 1: \$(41,137.28)
Percent Decrease: (6.12%)
Revised Contract Amount: \$630,862.72

Breakdown of change order:

School: Collett ES
Amount: (\$12,546.64)
Description: Credit back unused allowance

School: Orrenmaa ES
Amount: (\$28,590.64)
Description: Credit back unused allowance

Total this Change Order Request: \$(41,137.28)

This change order is a decrease of (6.12%) of the original contract.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$ (41,137.28) (Measure W Bond Fund)

Attachments:

Daniel's Electrical CO No. 1

10.b.7. Ratify Change Order No. 1 – F.E.C. Electric, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 1 between F.E.C. Electric, Inc. and Alvord Unified School District for rough electrical improvements at Arizona Middle School and La Sierra High School. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: On December 8, 2016 the Board of Education approved Contract C3012087 in the amount of \$2,895,000.00 for the modernization improvements at Arlanza, Foothill, McAuliffe elementary schools; Arizona Middle School; and La Sierra High School.

Contract Number: C012087
Original Contract Amount: \$2,895,000.00
Change Order No. 1: \$34,131.00
Percent Increase: 1.18%
Revised Contract Amount: \$2,929,131.00

Breakdown of change order:

School: Arizona MS
Amount: \$25,387.00

Description: The City of Riverside Public Utility required changes to the plans post-bid which increased the length of conduit runs and a new slab for the relocated transformer

School: La Sierra HS
Amount: \$8,744.00

Description: Re-install exposed conduits in the MPR that were hanging too low. This would interfere with the future activities held in the space.

Total this Change Order Request: \$34,131.00

This change order is an increase of 1.18% of the original contract which is below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will increase the existing contract.

FISCAL IMPACT: \$34,131.00 (Measure H Bond Fund)

Attachments:

F.E.C Change Order No. 1

10.b.8. Ratify Change Order No. 2 - Pro-Craft Construction, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 2 between Pro-Craft Construction, Inc. and Alvord Unified School District for plumbing improvements at Terrace and Twinhill elementary school; Loma Vista and Wells middle school and Norte Vista High School. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016 the Board of Education approved Contract C3011921 in the amount of \$550,000.00 for the modernization improvements at Terrace and Twinhill elementary school; Loma Vista and Wells middle school; and Norte Vista High School.

Contract Number: C3011921
Original Contract Amount: \$550,000.00
Change Order No. 1 Board Authorized 3/1/18: \$9,862.47
This Change Order No. 2: \$8,350.23
Total Change Orders: \$18,212.70
Percent Increase CO No. 2: 1.52%
Total Percent Increase to Contract: 3.31%
Revised Contract Amount: \$568,212.70

Breakdown of change order:

School: Terrace ES
Amount: \$1,946.32
Description: Install new 4" storm drain

School: Twinhill ES
Amount: \$460.87
Description: Relocate existing floor clean out

School: Loma Vista MS
Amount: \$1,180.07
Description: Repair 3/4" gas line vent and provide a 4" sleeve for future irrigation

School: Loma Vista MS
Amount: \$973.40
Description: Locate and excavate, cap and back-fill existing piping from

existing irrigation valve

School: Wells MS

Amount: \$6,252.29

Description: Work performed for Janus, locating blockage in sewer line and making final repairs

School: Wells MS

Amount: \$(2,462.72)

Description: Credit back unused allowance

Total this Change Order Request: \$8,350.23

This and previous change orders are below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will increase the existing contract.

FISCAL IMPACT: \$ 8,350.23 (Measure W Bond Fund)

Attachments:

CO 2 Pro-Craft GrpA

10.b.9. Ratify Change Order No. 2 – R.W. Smith - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 2 between R.W. Smith and Alvord Unified School District for providing kitchen equipment at Terrace Elementary School and Loma Vista Middle School. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016 the Board of Education approved Contract C3011924 in the amount of \$621,000.00 for the modernization improvements at Terrace and Twinhill elementary school; Loma Vista and Wells middle school; and Norte Vista High School.

Contract Number: C3011924

Original Contract Amount: \$621,000.00

Change Order No. 1 Board Authorized 3/1/18: \$920.00

This Change Order No. 2: \$8,201.59

Total Change Orders: \$9,121.59

Percent Increase CO No. 2: 1.32%

Total Percent Increase to Contract: 1.47%

Revised Contract Amount: \$630,121.59

Breakdown of change order:

School: Terrace ES

Amount: \$3,535.86

Description: Installation of additional kitchen equipment.

School: Terrace ES

Amount: \$2,430.30

Description: Remove 3-door freezer and deliver to Child Nutrition Services.

School: Loma Vista MS

Amount: \$2,235.43

Description: Provide and install additional supports for fly fan at kitchen door.

Total this Change Order Request: \$8,201.59

This and previous change orders are below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will increase the existing contract.

FISCAL IMPACT: \$ 8,201.59 (Measure W Bond Fund)

Attachments:

CO 2 RW Smith GrpA

10.b.10. Ratify Change Order No. 2 – Hamel Contracting, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 2 between Hamel Contracting, Inc. and Alvord Unified School District for concrete improvements at Collett and Orrenmaa elementary school. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: On August 11, 2016 the Board of Education approved Contract C3011936 in the amount of \$811,927.00 for the modernization improvements at Collett and Orrenmaa elementary school.

Contract Number: C3011936

Original Contract Amount: \$811,927.00

Change Order No. 1 Board Authorized 3/1/18: \$2,268.39

This Change Order No. 2: \$19,083.47

Total Change Orders: \$21,351.86

Percent Increase of CO No. 2: 2.35%

Total Percent Increase to Contract: 2.63%

Revised Contract Amount: \$833,278.86

Breakdown of change order:

School: Collett ES
Amount: \$4,123.75
Description: Removal and replacement of concrete at the front entry of the Administration Building. The drain had to be raised for proper drainage.

School: Collett ES
Amount: \$2,309.00
Description: Additional concrete removed behind the Administration Building and in front of the MPR Building. More concrete had to be removed due to not meeting accessibility requirements.

School: Orrenmaa ES
Amount: \$11,242.53
Description: Additional concrete replaced in front and back of the Administration Building to meet accessibility requirements.

School: Orrenmaa ES
Amount: \$2,081.00
Description: Grind floors to make sure that the existing floor of the Administration Building was ready for flooring.

School: Orrenmaa ES
Amount: (\$672.81)
Description: Credit back unused allowance

Total this Change Order Request: \$19,083.47

This and previous change orders are below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will increase the existing contract.

FISCAL IMPACT: \$19,083.47 (Measure W Bond Fund)

Attachments:

CO 2 Hamel Grp B

10.b.11. Ratify Change Order No. 1 – JPI Development Group, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 1 between JPI Development Group, Inc. and Alvord Unified School District for plumbing improvements at Collett and Orrenmaa elementary school.

Rationale:

BACKGROUND INFORMATION: On August 11, 2016 the Board of Education approved Contract C3011943 in the amount of \$493,500.00 for the modernization improvements at Collett and Orrenmaa elementary school.

Contract Number: C3011943
Original Contract Amount: \$493,500.00
Change Order No. 1: \$(6,800.90)
Percent Decrease: (1.38%)
Revised Contract Amount: \$486,699.10

This change order is a decrease of (1.38%) of the original contract.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$ (6,800.90) (Measure W Bond Fund)

Attachments:

CO 1 JPI GrpB

10.b.12. Ratify Change Order No. 1 - Infinity Structures, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 1 between Infinity Structures, Inc. and Alvord Unified School District to credit back unused allowances in the contract for rough carpentry at Terrace and Twinhill elementary school; Loma Vista and Wells middle school and Norte Vista High School.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016 the Board of Education approved Contract C3011916 in the amount of \$352,000.00 for the modernization improvements at at Terrace and Twinhill elementary schools; Loma Vista and Wells middle schools; and Norte Vista High School.

Contract Number: C3011916
Original Contract Amount: \$352,000.00
This Change Order Amount: \$ (20,959.03)
Percent Decrease: (5.95%)
Revised Contract Amount: \$331,040.97

This change order is a decrease of (5.95%) of the original contract.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$ (20,959.03) (Measure W Bond Fund)

Financial Impact:

Attachments:

Infinity Structures CO No. 1

10.b.13. Ratify Change Order No. 1 – Janus Corporation - Various Sites
Recommended Motion:

Approve ratification of Change Order No. 1 between Janus Corporation and Alvord Unified School District for demolition improvements at Collett and Orrenmaa elementary school.

Rationale:

BACKGROUND INFORMATION: On August 11, 2016 the Board of Education approved Contract C3011935 in the amount of \$323,215.00 for the modernization improvements at Collett and Orrenmaa elementary school.

Contract Number: C3011935
Original Contract Amount: \$323,215.00
Change Order No. 1: \$ (13,559.61)
Percent Decrease: (4.20%)
Revised Contract Amount: \$309,655.40

This change order is a decrease of (4.20%) of the original contract.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$ (13,559.61) (Measure W Bond Fund)

Attachments:

Janus Corp. CO No. 1

10.b.14. Ratify Change Order No. 1 – Tomahawk Builders, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 1 between Tomahawk Builders, Inc. and Alvord Unified School District for rough carpentry improvements at Collett and Orrenmaa elementary school.

Rationale:

BACKGROUND INFORMATION: On August 11, 2016 the Board of Education approved Contract C3011937 in the amount of \$653,696.00 for the modernization improvements at Collett and Orrenmaa elementary school.

Contract Number: C3011937
Original Contract Amount: \$653,696.00
Change Order No. 1: \$(19,850.57)

Percent Decrease: (3.04%)

Revised Contract Amount: \$633,845.43

This change order is a decrease of (3.04%) of the original contract.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$ (19,850.57) (Measure W Bond Fund)

Attachments:

Tomahawk CO No. 1

10.b.15. Ratify Change Order No. 3 – Janus Corporation - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 3 between Janus Corporation and Alvord Unified School District for demolition improvements at Loma Vista and Wells middle school.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016 the Board of Education approved Contract C3011914 in the amount of \$528,000.00 for the modernization improvements at Terrace and Twinhill elementary school; Loma Vista and Wells middle school; and Norte Vista High School.

Contract Number: C3011914
Original Contract Amount: \$528,000.00
Change Order No. 1 Board Authorized 2/8/18: \$10,649.67
Change Order No. 2 Board Authorized 3/1/18: \$4,830.04
This Change Order No. 3: \$(8,672.38)
Total Change Orders: \$6,807.33
Percent Decrease CO No. 3: (1.64%)
Total Percent Increase to Contract: 1.29%
Revised Contract Amount: \$534,807.33

This and previous change orders are below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$(8,672.38) (Measure W Bond Fund)

Attachments:

Janus Corp. CO.No. 3

10.b.16. Ratify Change Order No. 3 – Rancho Pacific Electric, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 3 between Rancho Pacific Electric, Inc. and Alvord Unified School District for electrical improvements at Terrace and Twinhill elementary school; and Wells Middle School.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016 the Board of Education approved Contract C3011922 in the amount of \$808,000.00 for

the modernization improvements at Terrace and Twinhill elementary school; Loma Vista and Wells middle school; and Norte Vista High School.

Contract Number: C3011922
Original Contract Amount: \$808,000.00
Change Order No. 1 Board Authorized 2/8/18: \$44,532.65
Change Order No. 2 Board Authorized 3/1/18: \$8,880.65
This Change Order No. 3: \$(6,115.91)
Total Change Orders: \$47,297.39
Percent Decrease CO No. 3: (0.76%)
Total Percent Increase to Contract: 5.85%
Revised Contract Amount: \$855,297.39

This and previous change orders are below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$ (6,115.91) (Measure W Bond Fund)

Attachments:

Rancho Pacific CO No. 3

10.b.17. Ratify Change Order No. 5 – Inland Building Construction Companies, Inc. - Various Sites

Recommended Motion:

Approve ratification of Change Order No. 5 between Inland Building Construction Companies, Inc. and Alvord Unified School District for concrete improvements at Foothill and McAuliffe elementary schools.

Rationale:

BACKGROUND INFORMATION: On December 8, 2016 the Board of Education approved Contract C3012074 in the amount of \$2,900,000.00 for the modernization improvements at Arlanza, Foothill, McAuliffe elementary schools; Arizona Middle School; and La Sierra High School.

Contract Number: C3012074
Original Contract Amount: \$2,900,000.00
Change Order No. 1 Board Authorized 6/29/17: \$3,989.00
Change Order No. 2 Board Authorized 12/14/17: \$2,001.00
Change Order No. 3 Board Authorized 2/8/18: \$52,150.00
Change Order No. 4 Board Authorized 3/1/18: \$44,082.00
This Change Order No. 5: (1,950.00)
Total Change Orders: \$100,272.00
Percent Decrease CO No. 5: (0.067%)
Total Percent Increase: 3.46%
Revised Contract Amount: \$3,000,272.00

Breakdown of change order:

School: Foothill ES
Amount: \$1,756.00
Description: Add concrete sealer in two restrooms

School: McAuliffe
Amount: (\$3,706.00)
Description: Fence/gate changes

Total this Change Order Request: \$(1,950.00)

This and previous change orders are below the 10% threshold allowable for change orders.

CURRENT CONSIDERATION: Board approval of this change order will decrease the existing contract.

FISCAL IMPACT: Credit \$ (1,950.00) (Measure H Bond Fund)

Attachments:

Inland Building CO No. 5

10.b.18. Accept Warrants

Recommended Motion:

| Warrant Dates | Warrant Register | Amount |
|---------------|------------------|----------------|
| See attached | See attached | \$5,711,199.96 |

For the time period of March 1, 2018 to March 31, 2018

Financial Impact:

\$5,711,199.96

Attachments:

Accept Warrants Reports

10.b.19. Approve Notice of Completions - Dalke & Sons Construction, Inc. - Terrace Elementary School

Recommended Motion:

Board approval is requested to approve the Notice of Completions for Dalke & Sons Construction, Inc. for specialties services such as, sheet metal, toilet partitions, painting, flooring, etc. at Terrace Elementary School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the Board of Education approved contract C3011919 in the amount of \$ 948,480.00 for specialties services such as, sheet metal, toilet partitions, painting, flooring, etc. The schools included in Group A are Terrace and Twinhill elementary

school, Loma Vista and Wells middle school, and Norte Vista High School.

All contracted work performed at the sites below has been completed. It is now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

School Site Final Contract Amount

Terrace ES \$ 214,631.00

Grand Total \$214,631.00

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Terrace Elementary School.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: None

Financial Impact:

Attachments:

Dalke & Son NOC

10.b.20. Approve Notice of Completions - R.W. Smith & Company - Twinhill Elementary School

Recommended Motion:

Board approval is requested to approve the Notice of Completions for R.W. Smith & Company for completing and providing the kitchen equipment at Twinhill Elementary School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the Board of Education approved contract C3011924 in the amount of \$ 621,000.00 for kitchen equipment. The schools included in Group A are Terrace and Twinhill elementary school, Loma Vista and Wells middle school, and Norte Vista High School.

All contracted work performed at the sites below has been completed. It is

now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

School Site Final Contract Amount

Twinhill ES \$ 164,414.00

Grand Total \$ 164,414.00

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Twinhill Elementary School.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: None

Financial Impact:

Attachments:

NOC RW Smith_TW

10.b.21. Approve Notice of Completions - Montgomery Hardware Company - Various Sites

Recommended Motion:

Board approval is requested to approve the Notice of Completions for Montgomery Hardware Company for completing the doors and hardware at Twinhill Elementary School and Wells Middle School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the Board of Education approved contract C3011923 in the amount of \$ 104,150.00 for doors and hardware. The schools included in Group A are Terrace and Twinhill elementary school, Loma Vista and Wells middle school, and Norte Vista High School.

All contracted work performed at the sites below has been completed. It is now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

| School Site | Final Contract Amount |
|-------------|-----------------------|
| Twinhill ES | \$12,710.00 |
| Wells MS | \$24,700.00 |
| Grand Total | \$37,410.00 |

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Twinhill Elementary School and Wells Middle School only.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: None

Financial Impact:

None

Attachments:

NOC Montgomery_TWH Wells

10.b.22. Approve Notice of Completions - K & Z Cabinet Company, Inc. - Wells Middle School

Recommended Motion:

Board approval is requested to approve the Notice of Completions for K & Z Cabinet Company, Inc. for completing the casework at Wells Middle School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the board of Education approved contract C3011918 in the amount of \$106,780.00 for casework. The schools included in Group A are Terrace and Twinhill elementary school, Loma Vista and Wells middle school, and Norte Vista High School.

All contracted work performed at the sites below has been completed. It is now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

School: Wells Middle School
Amount: \$13,891.25
Grand Total: \$13,891.25

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Wells Middle School.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: None

Attachments:

K&Z NOC

10.b.23. Renew Service Agreement - ARC Document Solutions - Administrative Services Department

Recommended Motion:

Renew service agreement between ARC Document Solutions and Alvord Unified School District in the amount of \$7,00.00 for the lease of a wide format printer. Lease includes consumables, such as toner and paper; software support, and service maintenance as needed. This service agreement is for a two year term and is effective July 1, 2018 through June 30, 2020. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: On May 17, 2016, the Board of Education approved a service agreement with ARC Document Solutions for a wide format printer. The use of a wide format printer enables the copying, printing and scanning of plans in the Administrative Services Department. ARC Document Solutions will manage the assigned printer equipment which also includes all costs associated with the installation, management, operation and removal of the equipment.

CURRENT CONSIDERATION: Board approval of the renewal of this service agreement will allow ARC Document Solutions to provide these services.

FISCAL IMPACT: \$ 3,500.00 - 2018/19 (Capital Facilities Fund)

\$ 3,500.00 - 2019/20 (Capital Facilities Fund)

Financial Impact:

Attachments:

ARC Document Solutions

10.b.24. Approve Notice of Completions - Caston, Inc. - Various Sites

Recommended Motion:

Board approval is requested to approve the Notice of Completion for

Caston, Inc. for completing the gypsum and plaster at Twinhill Elementary School and Wells Middle School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the Board of Education approved contract C3011917 in the amount of \$ 248,585.00 for gypsum and plaster. The schools included in Group A are Terrace and Twinhill elementary school, Loma Vista and Wells middle school, and Norte Vista High School.

All contracted work performed at the sites below has been completed. It is now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

School Site: Final Contract Amount
Twinhill ES: \$39,989.71
Wells MS: \$47,734.44
Grand Total: \$87,724.15

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Twinhill Elementary School and Wells Middle School only.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: None

Financial Impact:

Attachments:

Caston, Inc. NOC

10.b.25. Approve Notice of Completions - Coutts Heating & Cooling, Inc. - Twinhill Elementary School

Recommended Motion:

Board approval is requested to approve the Notice of Completions for Coutts Heating & Cooling, Inc. for completing the heating, ventilation and air conditioning at Twinhill Elementary School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the Board of Education approved contract C3011920 in the amount of \$ 357,000.00 for heating, ventilation and air conditioning (HVAC). The schools included in Group A are Terrace and Twinhill elementary school, Loma Vista and Wells middle school, and Norte Vista High School.

All contracted work performed at the sites below has been completed. It is now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

| School Site | Final Contract Amount |
|-------------|-----------------------|
| Twinhill ES | \$58,700.00 |
| Grand Total | \$58,700.00 |

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Twinhill Elementary School.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: None

Financial Impact:

Attachments:

Couts NOC

10.b.26. Approve Notice of Completions - Infinity Structures, Inc. - Twinhill Elementary School

Recommended Motion:

Board approval is requested to approve the Notice of Completions for Infinity Structures, Inc. for completing the rough carpentry at Twinhill Elementary School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the Board of Education approved contract C3011916 in the amount of \$ 352,000.00 for

rough carpentry. The schools included in Group A are Terrace and Twinhill elementary school, Loma Vista and Wells middle school, and Norte Vista High School.

All contracted work performed at the sites below has been completed. It is now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

School Site Final Contract Amount

Twinhill ES \$ 55,542.00

Grand Total \$ 55,542.00

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Twinhill Elementary School.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: NONE

Financial Impact:

Attachments:

Infinity Structure NOC

10.b.27. Approve Notice of Completions - Janus Corporation - Twinhill Elementary School

Recommended Motion:

Board approval is requested to approve the Notice of Completions for Janus Corporation for completing the demolition at Twinhill Elementary School kitchen upgrades.

Rationale:

BACKGROUND INFORMATION: On July 14, 2016, the Board of Education approved contract C3011914 in the amount of \$ 528,000.00 for demolition. The schools included in Group A are Terrace and Twinhill elementary school, Loma Vista and Wells middle school, and Norte Vista

High School.

All contracted work performed at the sites below has been completed. It is now appropriate to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder's Office for these schools.

The final contract amounts for the site(s) are as follows:

School Site Final Contract Amount

Twinhill ES \$ 84,400.00

Grand Total \$ 84,400.00

The grand total amount for the above listed school(s) includes final change orders and turn-over requirements for Twinhill Elementary School.

The date of acceptance for completion of the project has been established as March 5, 2018.

CURRENT CONSIDERATION: Board approval will allow staff to complete the process of filing a Notice of Completion with the Riverside County Clerk-Recorder's Office.

FISCAL IMPACT: None

Financial Impact:

Attachments:

Janus Corp. NOC

10.b.28. Approve ASB and Elementary Student Fundraisers

Recommended Motion:

Board approval of Student Body Fundraising Schedules submitted by ASB and Elementary Student Fundraiser is requested. This will allow various school sites to meet their anticipated budgets and to proceed with their planned activities throughout the 2017/2018 school year.

Rationale:

The objective of ASB and Elementary Student Fundraiser is to raise and spend money that will promote the general welfare, morale, educational and extracurricular experiences of students, while providing an opportunity to acquire leadership skills and make a contribution to their school and fellow students.

Board approval will allow ASB and Elementary Student Fundraiser to proceed with their planned activities throughout the 2017/2018 school year.

As reported.

Quick Summary / Abstract:

Financial Impact:

Attachments:

Hillcrest High School

Twinhill Elementary School

10.b.29. Approve Purchase - Refrigerated Truck – Transwest Truck Center – Child Nutrition Services

Recommended Motion:

STAFF RECOMMENDATION: Approve Purchase of Refrigerated Truck between Transwest Truck Center and Alvord Unified School District, Child Nutrition Department for the build and delivery of a Refrigerated Truck for the Child Nutrition Department. Effective through June 30, 2018. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: The District's Purchasing Department reviews purchases which have been competitively sourced. The purpose of the review is to determine the most cost effective basis for the District to procure its own equipment and supplies as may be required.

Alvord Unified received RFP (Request for Proposal) from four different vendors. Transwest Truck Center had the best pricing from all vendors. Child Nutrition Services applied for and received a \$100,000 national school lunch program equipment assistance grant for a refrigerated truck. The purchase of the refrigerated truck, will allow Child Nutrition to rotate the truck into the aging fleet of vehicles that need to be replaced over time.

This purchase falls under the small purchase threshold set by the Federal Government at \$150,000. The small purchase threshold allows Child Nutrition Departments to purchase items under \$150,000 as long as the product is sourced for a minimum of three (3) vendors, and as long as the award is provided to the most responsive and responsible bidder at the lowest price. All of those factors were considered and met for this purchase.

CURRENT CONSIDERATIONS: Board Approval will allow purchase of the refrigerated truck from Transwest Trucks and to deliver the truck to the Child Nutrition Department in the month of May.

FISCAL IMPACT: \$21,364.63 (Cafeteria Fund) \$100,000 (National School Lunch Program (NSLP) Equipment Assistance Grant)

Financial Impact:

Attachments:

Transwest Invoice and Price Comparison

10.b.30. Approve Agreement – Total Compensation Systems, Inc. (TCS) – District Wide

Recommended Motion:

Approve agreement between TCS and Alvord Unified School District for the Actuarial Study of Retiree Health Liability, as required every 2 years, effective April 20, 2018 through June 30, 2018.

Rationale:

BACKGROUND INFORMATION: Alvord Unified School District operates a fund for Other Post Employee Benefits (OPEB). As such is required to bi-annually conduct an actuarial study. The actuarial study enables the District to manage the costs and liabilities associated with the retiree health benefits fund (Fund 68).

CURRENT CONSIDERATION: Approve the agreement between Total Compensation Systems, Inc. and Alvord Unified School District for the actuarial study of retiree health liabilities.

FISCAL IMPACT: \$8,600.00 (General Fund Unrestricted)

Attachments:

Consulting Services Agreement

10.b.31. Bond Citizen Oversight Committee - Members - Appoint for

Additional Term

Recommended Motion:

Board approval is requested to extend appointments for three (3) members: Dan Calderon, Dennis Denbo and Ben Johnson II, for one additional term (two years) to the Citizens' Oversight Committee. The purpose of the Oversight Committee shall be to inform the public, at least annually in a written report concerning the expenditure of Proposition 39 Bond proceeds as required by law. The term of the membership is effective April 20, 2018 through April 19, 2020.

Rationale:

BACKGROUND INFORMATION: The Citizens' Oversight Committee (COC) has three (3) members whose terms expired. It was advised by our legal counsel to stagger appointments and have three (3) of the six (6) members to volunteer a 1 year term. Dan Calderon was appointed on January 12, 2017; Dennis Denbo on November 17, 2016; and Ben Johnson II on January 12, 2017. Now that their terms have expired, they will need to be re-appointed to continue their membership on the Citizens' Oversight Committee. These members have discussed the matter and desire to serve an additional, two (2) year term as agreed upon during the March 22, 2018 regular meeting of the COC.

CURRENT CONSIDERATION: Board approval will allow Dan Calderon, Dennis Denbo and Ben Johnson II to serve on the Citizens' Oversight Committee for an additional two years.

FISCAL IMPACT: None

Financial Impact:

10.b.32. Adopt Resolution No. 32–Domino’s–Piggyback/Cooperative Agreement

Recommended Motion:

STAFF RECOMMENDATION: Adopt Resolution No. 32 allowing Alvord Unified School District to piggyback on a cooperative agreement identified as Prepared Pizza Bid No. 201617-6 for prepared pizza. This contract is valid through June 30, 2018, and can be renewed for each of the next two school years. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: The District's Purchasing Department reviews contracts which have been competitively bid by public agencies and are available for use by all public agencies. The purpose of the review is to determine the most cost effective basis for the District to procure its own equipment and supplies as may be required.

Norwalk/ La Mirada Unified School District competitively solicited Prepared Pizza, Bid No. 201617-6 for prepared pizza, and is available to all public agencies. The contract allows school districts to utilize the contract pursuant to Public Contract Code section 20118. The contract is valid through June 30, 2018 and can be renewed for each of the next two school years. District staff has determined that the use of this contract is in the best interest of the District when needed for prepared pizza.

CURRENT CONSIDERATION: Staff is presenting this resolution to amplify when utilizing a piggyback or cooperative agreement. It is recommended that the Board of Education approve Resolution No. 32, and to award the contract to Domino's for the procurement of prepared pizza, pursuant to the contract awarded by Norwalk/La Mirada Unified School District.

FISCAL IMPACT: None

Financial Impact:

Attachments:

Domino's Prepared Pizza Resolution No. 32 & Bid No. 201617-6

10.b.33. Award Contract–Domino's Pizza–District-Wide

Recommended Motion:

STAFF RECOMMENDATION: Board approval is requested to award a contract between Domino's Pizza and Alvord Unified School District for the Distribution of Prepared Pizza, effective April 20, 2018 through June 30, 2018. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: In accordance with 7 Code of Federal Regulations Section 3606.36 (c) (1), procurement for child nutrition programs shall be conducted in a manner providing full and open competition consistent with the standards of § 3016.36. This contract with Domino's Pizza will allow the district to receive pizza, and maintain the

high level of service and food to our students.

Norwalk-La Mirada Unified School District competitively solicited Prepared Pizza, Bid No. 201617-6 for prepared pizza, and is available to all public agencies. The contract allows school districts to utilize the contract pursuant to Public Contract Code section 20118. The contract is valid through June 30, 2018 and the contract may be extended for an additional two (2) one year periods. Based on the contract pricing and product reviews, District staff has determined that the use of this contract is in the best interest of the District when needed for prepared pizza.

CURRENT CONSIDERATION: It is recommended the Board of Education approve and award a contract to Domino's pizza for the distribution of prepared pizza for the 2017/18 school year with Alvord Unified valid until June 30, 2018.

FISCAL IMPACT: \$75,000 (Fund 13, Child Nutrition Fund)

Attachments:

Domino's Pizza Bid for Prepared Pizza

10.b.34. Adopt Resolution No. 33 – 2018-2019 California School Cash Reserve Program – Issuance of Tax Revenue Anticipation Notes (TRANS)

Recommended Motion:

Approval is requested for Resolution No. 33 – Authorizing to Increase to Maximum Amount of Borrowing of Funds for Fiscal Year 2018-2019 and Authorizing the Issuance and Sale of Additional Series of 2018-2019 Tax Revenue Anticipation Notes (TRANS) Through the California School Cash Reserve Program.

Rationale:

By passing this resolution, the District will be authorized to issue a "mid-year" TRANS. This resolution gives the District the authorization to issue a TRANS in beginning July 1, 2018 to ensure that the district maintains a positive cash throughout the fiscal year.

Participation in the TRANSs program allows the District to maintain a positive cash balance, in the instance where the timing of revenues from the state and expenditures by the district could result in a temporary low cash balance. The funds will be available to the District in July with repayment due in January 2019. The cost is approximately .25% (not greater than 1%) of the amount of TRANSs issued. The District earns interest on any unused portion of the TRANSs proceeds at the County Treasurer rate. The maximum amount of borrowing is set at \$20,000,000.

FISCAL IMPACT: Not to exceed \$20,000,000 (going to General Fund)

Financial Impact:
.....

Attachments:
.....

Resolution-TRAN

10.c. Human Resources

**10.c.1. Amend Professional Services Agreement – County of Riverside
Department of Public Health Injury Prevention**

Recommended Motion:
.....

Board approval is requested for Amendment No. 3 for the County of Riverside Department of Public Health Injury Prevention Services agreement to extend the term of the contract through June 30, 2019.

Rationale:
.....

BACKGROUND INFORMATION: On August 13, 2015, the Board of Education approved the original professional services agreement with the County of Riverside Department of Public Health Injury Prevention Services. The County of Riverside Department of Public Health Injury Prevention Services (IPS) provides a comprehensive suicide prevention and awareness program for high school students.

CURRENT CONSIDERATIONS: IPS will provide technical assistance to each high school site in the development of an Active Minds Chapter. Active Minds is a national organization focused on mental health awareness and stigma reduction. IPS will provide training and resources to each Active Minds Chapter in the development of two awareness campaigns.

Board approval of this amendment will allow Alvord Unified School District to continue to participate in the Suicide/Crisis Prevention and Awareness Program offered by the County of Riverside Department of Public Health Injury Prevention Services by extending the contract term to June 30, 2019. This expenditure is included in the budget.

FISCAL IMPACT: None

Attachments:
.....

Suicide Prevention Amendment 3

10.c.2. Approve Professional Services Agreement – Interquest Detection Canines of San Diego

Recommended Motion:

Board approval is requested for a professional services agreement between Interquest Detection Canines of San Diego and Alvord Unified School District to provide substance awareness and detection services from July 1, 2018 through June 30, 2019.

Rationale:

BACKGROUND INFORMATION: Alvord Unified School District has utilized the detection canines as part of its comprehensive drug, alcohol, and violence reduction program for many years. The canines arrive randomly at high schools and middle schools to provide inspection and detection services according to the established protocol. The detection service is viewed positively by the administration, staff and students.

CURRENT CONSIDERATIONS: Board approval of this agreement will allow Interquest Detection Canines of San Diego to provide twenty-four site visits during the 2018-2019 school year. This expenditure is included in the budget.

FISCAL IMPACT: Not to Exceed \$9,600.00 (General Fund/Unrestricted)

Attachments:

Interquest Contract

10.c.3. Approve Professional Services Agreement – ECS Imaging, Inc.

Recommended Motion:

Board approval is requested for a professional services agreement between ECS Imaging, Inc. and Alvord Unified School District to provide servicing and technical support for the Laserfiche Document Management System that is used to scan in and store student records in the Student Services Department.

Rationale:

BACKGROUND INFORMATION: Laserfiche is the software used by the district to store all student records prior to the implementation of Aeries in

2002. The professional services agreement will provide one year of support on all Laserfiche components including software updates. ECS Imaging, Inc. will also provide ten hours of priority onsite/ remote support as well as training and Laserfiche configuration services during the 2018-2019 school year.

CURRENT CONSIDERATIONS: The term of this agreement is from July 1, 2018 through June 30, 2019. This expenditure is included in the budget. This expenditure is included in the budget.

FISCAL IMPACT: Not to Exceed \$4,422.00 (General Fund/Unrestricted)

Attachments:

.....
ECS Imaging Contract

10.c.4. Approve Revision to Organizational Chart ⚠

Recommended Motion:

.....
STAFF RECOMMENDATION: Board approval is requested to revise the Organizational Chart for Alvord Unified School District with the modifications as listed below:

- Addition of one Assistant Superintendent, Educational Services position
- Addition of one Director I, Elementary position
- Elimination of one Executive Director, Elementary Teaching Learning and Professional Development position
- The Teaching, Learning and Professional Development department title will be changed to Educational Services
- The Information Technology department will be moved to the Educational Services Department
- Reclassification of Director II, Student Services to Director III, Student Services effective April 9, 2018.

BACKGROUND INFORMATION: The Board of Education and Superintendent have reviewed the administrative operations of the District and determined these revisions will ensure, develop, and support exemplary staff at the administrative level, thus strengthening our ability to fulfill our promise that “All students will realize their unlimited potential.”

Teaching and Learning Department – The title of the department will be changed to Educational Services to better reflect the department and services provided. An Assistant Superintendent, Educational Services position will be added to oversee the department. The Executive Director,

Elementary Teaching, Learning and Professional Development position will be eliminated and replaced with a Director I, Elementary position. The Information Technology Department will be moved to the Educational Services Department and report to the Assistant Superintendent, Educational Services.

Administrative Services – The Executive Director, Administrative Services will report directly to the Superintendent.

CURRENT CONSIDERATIONS: A revised organization chart and associated job descriptions are attached.

FISCAL IMPACT: Unknown at this time due to anticipation that some vacancies may be filled internally.

Attachments:

Org Chart

10.c.5. Approve Addition of One 11-Month Occupational Therapist Position – Special Education Department

Recommended Motion:

Board approval is requested for the addition of one 11-month Occupational Therapist position for the Special Education Department.

Rationale:

BACKGROUND INFORMATION: The Special Education Department is currently staffed with two Occupational Therapists and one Certified Occupational Therapist Assistant. The District is presently serving 164 students with occupational therapy services. This amount will be increasing due to the take-back of three Intellectually Disabled classes from Riverside County Office of Education (RCOE). The District has had to contract out for additional Occupational Therapy support in order to meet assessment and therapy requirements for students. In addition, the Occupational Therapists serve all sites in the district as well as some of the RCOE programs; therefore, travel has an impact on their service time.

CURRENT CONSIDERATIONS: The addition of a third Occupational Therapist will allow the district to meet the needs of Special Education students as required by their Individualized Education Plan as well as minimize the need to contract out for Occupational Therapy. This expenditure is included in the 2018-2019 budget.

FISCAL IMPACT: \$110,205.73 (General Fund/Restricted – Special Education)

10.c.6. Approve Addition of One Mental Health Psychologist Position – Special Education Department

Recommended Motion:

Board approval is requested for the addition of one Mental Health Psychologist position for the Special Education Department.

Rationale:

BACKGROUND INFORMATION: Currently the School Psychologist staff has been providing Educationally Related Mental Health Services (ERMHS) counseling to students in the district. The School Psychologist staff has found it difficult to meet the additional counseling needs of the students due to their current duties.

CURRENT CONSIDERATIONS: The approval of one Mental Health Psychologist position will allow the district to continue to provide ERMHS counseling as well as support the additional counseling needs of students based on their Individualized Education Program. This expenditure is included in the 2018-2019 budget.

FISCAL IMPACT: \$143,518.44 (General Fund/Restricted – Special Education)

10.c.7. Approve Addition of 1.5 Speech/Language Pathologist Positions – Special Education Department

Recommended Motion:

Board approval is requested for the addition of 1.5 Speech/Language Pathologist positions for the Special Education Department.

Rationale:

BACKGROUND INFORMATION: The Alford Educators Association bargaining agreement, Article XVII Special Education, Section 3 - Case Loads and Class Size states the case load for Speech/Language Pathologist shall not exceed 55 students. In order to be in compliance with

the bargaining agreement, the district will need to hire additional Speech/Language Specialist Itinerant Employees.

CURRENT CONSIDERATIONS: The addition of 1.5 Speech/Language Pathologist positions will allow the district to bring the current student caseloads down and improve speech/language service to students with disabilities. This expenditure is included in the 2018-2019 budget.

FISCAL IMPACT: \$203,745.29 (General Fund/Restricted – Special Education)

10.d. Teaching, Learning and Professional Development

10.d.1. Amend Professional Services Agreement – Brent Cooper, El Paseo Children's Center.

Recommended Motion:

Board approval is requested to amend the professional services agreement between Brent Cooper, El Paseo Children's Center and Alvord Unified School District to provide Psycho-Educational Independent Educational Evaluations (IEE) including psycho-educational evaluation, record review, report and Individualized Education Program (IEP) attendance for the 2017-2018 school year. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: The Alvord Special Education Department receives requests from parents of students with disabilities for an Independent Educational Evaluation. These requests are made in accordance with California Educational Code **56329(b)** *A parent or guardian has the right to obtain, at public expense, an independent educational assessment of the pupil from qualified specialists, as defined by regulations of the board, if the parent or guardian disagrees with an assessment obtained by the public education agency, in accordance with Section 300.502 of Title 34 of the Code of Federal Regulations.* The District must choose between defending their assessment by filing for Due Process or granting the request. We have received another request from the parents of an Alvord student with special needs. The provider meets the professional qualifications required and is within the fee range of other similar providers.

CURRENT CONSIDERATIONS: Board approval of this item will allow Brent Cooper, El Paseo Children’s Center and Alvord Unified School District to provide additional Psycho-Educational Independent Educational Evaluations (IEE) for special needs students for the 2017-2018 school year.

Fiscal Impact: Increase of \$15,000.00; Total Contract Not to exceed \$21,000.00 (General Fund/Restricted-Special Education)

Attachments:

Brent Cooper -Agreement

10.d.2. Approve contract with California Baptist University for a college-going experience for 5th Graders from Terrace Elementary School.

Recommended Motion:

Board approval is requested for a contract with California Baptist University for a 5th grade college-going experience for Terrace Elementary students on May 31, 2018.

Rationale:

BACKGROUND INFORMATION: Fifth grade students from Terrace Elementary School will visit the California Baptist University (CBU) in support of their college and career readiness culture. Students will have an opportunity to walk the campus, visit the Aquatic Center and eat at the CBU Dining Hall. The day will include a lesson on swim safety presented by CBU lifeguards, followed by a short campus tour, and lunch in the Dining Hall.

CURRENT CONSIDERATIONS: Board approval will allow CBU to enhance Terrace’s culture of college and career readiness by providing a tangible experience of college life for all 5th grade students.

FISCAL IMPACT: \$208.00 (Student Fundraiser Account)

Attachments:

CA Baptist University -Contract

10.d.3. Approve contract with Inside the Outdoors- Orrenmaa Elementary School

Recommended Motion:

Board approval is requested for a contract between Inside the Outdoors and Alvord Unified School District, for an educational hands-on presentation titled Amazing Animals at Orrenmaa Elementary School on May 14, 2018.

Rationale:

BACKGROUND INFORMATION: Inside the Outdoors will allow students to develop and further their understanding of science in a natural environment. Inside the Outdoors is a unique, hands-on environmental education program administered by the Orange County Department of Education. The program takes lessons from the classroom and creates fun, hands-on experiences about science and nature. The program allows students to explore natural areas and expand their knowledge, understanding and stewardship of the environment. The curriculum is designed to support the current California state standards and allows students to interact with these concepts in a real world setting.

CURRENT CONSIDERATIONS: Board approval of this item would allow 200 students to participate in the Inside the Outdoors program at Orrenmaa Elementary on May 14, 2018.

FISCAL IMPACT: NONE (PTA Sponsored)

Attachments:

Inside The Outdoors -Agreement

10.d.4. Approve contract between Riley's Stone Soup Farm & Heritage Orchard and Twinhill Elementary School

Recommended Motion:

Board approval is requested for a professional services agreement between Riley's Stone Soup Farm & Heritage Orchard and Alvord Unified School District to provide an Educational Program entitled "Pioneer Day" at Twinhill Elementary School on May 18, 2018.

Rationale:

Riley's Stone Soup Farm & Heritage Orchard will provide all 5th grade classes with an outside hands-on experience to education. Stone Soup Farm provides developed educational programs exploring significant historical themes from the unique perspective of farmers, pioneers and leading figures, enriching Americans' understanding of their history.

Board approval will allow Riley's Stone Soup Farm & Heritage Orchard to provide a hands-on pioneer day for 5th Grade students at Twinhill Elementary on May 18, 2018.

\$1,758.00 (Student Fundraiser Account)

Attachments:

Riley's Stone

10.d.5. Approve a Master Service Agreement between IO Education (formerly Adrylan Communication, Inc.) and Alvord Unified School District.

Recommended Motion:

Board approval is requested for a Master Services Agreement between IO Education (formerly Adrylan Communication, Inc.) and Alvord Unified School District. Under this agreement, IO Education would provide access to IO Student Assessment (formerly EADMS – Educator's Assessment Data Management System) platform for three years from July 1, 2018 through June 30, 2021.

Rationale:

IO Education's mission is to improve educational outcomes, and in 2016 they merged with EADMS. IO Student Assessment provides educators' access to an extensive array of assessments, standards-based items, and assessment-specific capabilities while at the same time offering the use of powerful student data collection, management, and analysis tools. The platform includes the capability to deliver Smarter Balanced item types, as well as accessibility supports, allowing teachers and students further opportunities to build format familiarity while engaging in rigorous standards aligned content. They are a next generation local assessment and data management solution optimized for both online and traditional (paper-based) assessments.

CURRENT CONSIDERATIONS: Board approval will allow the district continued access to the technology platform that provides two main capabilities to support schools: Assessment Creation, Administration & Data Collection and Robust Reporting and Analytics.

FISCAL IMPACT: Not to Exceed \$104,716.08 each year. (General Fund/Unrestricted) Not to exceed \$314,148.24 over a 3 year period, based on ADA

Attachments:

IO Education

10.d.6. Approve Professional Services Agreement – Puppets & Players Little Theatre and Twinhill Elementary School.

Recommended Motion:

Approve a professional services agreement between Puppets & Players Little Theatre and Alvord Unified School District for one marionette presentation of "Musical Moments from the Wizard of Oz" at Twinhill Elementary School on May 18, 2018.

Rationale:

BACKGROUND INFORMATION: The Puppets & Players Little Theatre will provide a puppet show featuring classical marionettes, hand puppets, and live performers at Twinhill Elementary on May 18, 2018. This show is titled "Musical Moments from the Wizard of Oz" and will be performed during the Transitional Kindergarten(TK) and Kindergarten Parent Day at Twinhill Elementary.

CURRENT CONSIDERATIONS: Board approval of this item will allow Puppets & Players Little Theatre to perform at Twinhill Elementary School's TK and Kindergarten Parent's Day on May 18, 2018.

FISCAL IMPACT: \$500.00(PTA Donation/Student Fundraiser

Account)

Attachments:

Puppets & Players-Twinhill

10.d.7. Approve Professional Services Agreement – Robin Rakov, O.D., F.C.O.V.D., Vision Development Center

Recommended Motion:

Board approval is requested to approve a professional services agreement between Robin Rakov, O.D., F.C.O.V.D., Vision Development Center and Alvord Unified School District to provide Vision Therapy Independent Educational Evaluations (IEE) including eye exam, evaluation, telephone IEP, consultation and report and Vision Therapy Sessions as required by students' Individualized Education Program (IEP) for the 2017-2018 school year. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: The Alvord Special Education Department receives requests from parents of students with disabilities for an Independent Educational Evaluation. These requests are made in accordance with California Educational Code **56329(b)** *A parent or guardian has the right to obtain, at public expense, an independent educational assessment of the pupil from qualified specialists, as defined by regulations of the board, if the parent or guardian disagrees with an assessment obtained by the public education agency, in accordance with Section 300.502 of Title 34 of the Code of Federal Regulations.* The District must choose between defending their assessment by filing for Due Process or granting the request. This provider has been requested by parents as part of a settlement agreement. The provider meets the professional qualifications required and is within the fee range of other similar providers.

CURRENT CONSIDERATION Board approval of this item will allow Robin Rakov, O.D., F.C.O.V.D., Vision Development Center to provide Independent Educational Evaluations and Vision Therapy during the 2017-2018 school year due to provisions of a settlement agreement approved on March 15, 2018.

FISCAL IMPACT: Not to exceed \$5,000.00 (General Fund/Restricted – Special Education)

Attachments:

Rakov Professional Service Agreement

10.d.8. Approve Professional Services Agreement – Sharon Fiocca, MS, CCC-SLP, Speech-Language Pathologist

Recommended Motion:

Board approval is requested to approve a professional services agreement between Sharon Fiocca, MS, CCC-SLP, Speech-Language Pathologist and Alvord Unified School District to provide Speech-Language Therapy Independent Educational Evaluations (IEE) including speech and language evaluation, record review, report and Individualized Education Program (IEP) attendance via phone for the 2017-2018 school year. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: The Alvord Special Education Department receives requests from parents of students with disabilities for an Independent Educational Evaluation. These requests are made in accordance with California Educational Code **56329(b)** A parent or guardian has the right to obtain, at public expense, an independent educational assessment of the pupil from qualified specialists, as defined by regulations of the board, if the parent or guardian disagrees with an assessment obtained by the public education agency, in accordance with Section 300.502 of Title 34 of the Code of Federal Regulations. The District must choose between defending their assessment by filing for Due Process or granting the request. This provider has been requested by the parent of an Alvord student with special needs. The provider meets the professional qualifications required and is within the fee range of other similar providers.

CURRENT CONSIDERATIONS: Board approval of this item will allow Sharon Fiocca, MS, CCC-SLP, Speech-Language Pathologist to provide Independent Educational Evaluations for an Alvord special needs student during the 2017-2018 school year.

FISCAL IMPACT: Not to exceed \$5,000.00 (General Fund/Restricted-Special Education)

Attachments:

Fiocca

10.d.9. Adopt Annual Resolution No.34-After School Professionals Appreciation Week

Recommended Motion:

Adopt Proclamation No. 34, as an annual resolution for After School Professionals Appreciation Week, normally held the last full week of April. For the 2017-2018 school year it will be held during April 23 – 27, 2018.

Rationale:

BACKGROUND INFORMATION: More than 10.2 million children participate in afterschool programs each year in the United States. Today, afterschool programs are viewed as much more than just childcare. They are widely credited as a way to enhance education in STEM, literacy, the arts, social and emotional learning, health and wellness, and more. With those demands comes increased responsibility on the estimated 850,000 professionals who are making a difference in the lives of our children.

Afterschool Professionals Appreciation Week is a joint effort of community partners, afterschool programs, youth and child development workers and individuals who have committed to declaring the last full week of April each year as a time to recognize and appreciate those who work with youth during out-of-school hours.

FISCAL IMPACT: None

Attachments:

Resolution No.,. 34

10.d.10. Amend Board Memo - Sunesys, LLC Agreement for Wide Area Network (WAN) Fiber, District Wide

Recommended Motion:

STAFF RECOMMENDATION: Board approval is requested to amend the language on the original Board memo for the Master License Agreement between Sunesys, LLC and Alvord Unified School District approved on March 1, 2018 as item 6.nn. The original agenda item indicated that the agreement was a renewal when, in fact, it should have indicated that this

item was for a new agreement with the existing provider. This expenditure is included in the 2018-2019 budget and will be included in subsequent years' budgets.

Rationale:

BACKGROUND INFORMATION: On March 1, 2018 the Board approved Item 6.nn.: Renew Agreement – Sunesys, LLC for Wide Area Network (WAN) Fiber, District Wide. The agreement would provide Wide Area Network (WAN) fiber lines for network connection from the Riverside County Office of Education to the District office and from the District office to each Alvord Unified District site effective July 1, 2018 through June 30, 2023. The request to amend the language of the original Board memo does not affect the language of the agreement.

CURRENT CONSIDERATION: Board approval to amend the language of the original Board memo for the Master License Agreement between Sunesys, LLC., and Alvord Unified School District for Wide Area Network (WAN) fiber lines so that it reads as Award Agreement – Sunesys, LLC for Wide Area Network (WAN) Fiber, District Wide, will correct the Board memo and allow Sunesys, LLC to continue to provide 10GB of bandwidth WAN fiber connection for Alvord Unified School District July 1, 2018 through June 30, 2023.

FISCAL IMPACT: \$209,100.00 (\$41,820.00 per year for 5 years) (General Fund / Unrestricted)

Attachments:

Sunesys

10.d.11. Award Contract –Networking Services Support Hours - AkinsIT Recommended Motion:

STAFF RECOMMENDATION: Board approval is requested for a contract between AkinsIT and Alvord Unified School District for professional networking services and support as needed throughout the District effective April 20, 2018 through June 30, 2018. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: Throughout the school year, there is a need for networking services support at designated sites throughout the District. It is necessary to have a vendor contract in place to be able to call

for immediate support when networking issues arise. An outside vendor is necessary when the scope of work is beyond the expertise of the IT staff. A contract for \$7,600.00 with AkinsIT will allow 40 hours of on-call support at \$190.00 per hour

CURRENT CONSIDERATION: Board approval of this item will allow AkinsIT to provide support network services for Alvord Unified School District.

FISCAL IMPACT: \$7,600.00 (General Fund/Unrestricted)

Attachments:

Quote - Support Hours - AkinsIT

10.d.12. Award Contract - Tiburon Telecommunications, Inc., La Sierra High School

Recommended Motion:

STAFF RECOMMENDATION: Board approval is requested for a contract between Tiburon Telecommunications, Inc. and Alvord Unified School District for installation of new network data cables and electrical supply for a new workstation in the Library at La Sierra High school effective April 20, 2018 through June 30, 2018. This expenditure is included in the budget.

Rationale:

BACKGROUND INFORMATION: A new workstation has been created in the Library allowing for better supervision of students and students' access to assistance from the Librarian. The workstation currently has no ethernet ports or power supply. The new network data cables and electrical supply will allow the Librarian to connect a phone, printer, and computer at the new workstation.

CURRENT CONSIDERATION: Board approval of this contract will allow Tiburon Telecommunications, Inc. to install network data cables and electrical supply for a new workstation in the Library at La Sierra High

School.

FISCAL IMPACT: Not to exceed \$2,200.00 (General Fund/Unrestricted, Site Funds)

Attachments:

Tiburon Contract

10.d.13. Approve Contract Agreement – Creative Outdoor Advertising, Norte Vista High School

Recommended Motion:

Board approval is requested for the agreement between Creative Outdoor Advertising and Alvord Unified School District to provide labor for installation and maintenance of banners at Norte Vista High School during the 2017-2018 school year. This a new agreement for additional services required after the original agreement which was approved by the Board on September 19, 2017 as item 4.m. was depleted. This expenditure is included in the budget.

Rationale:

The original service contract provided for service and installation of the banners along Tyler and Crest Avenues honoring the prior year's graduating students attending four year colleges or military service. Additional service and replacement of some of the banners due to sustained wind damage was required and therefore depleted the original contract.

Board approval of this agreement will allow Creative Outdoor Advertising to provide additional maintenance and repair services to the Class of 2017 banners at Norte Vista High School throughout the remainder of the 2017-2018 school year.

FISCAL IMPACT: Not to exceed \$2,600.00 (General Fund / Unrestricted, Site Funds)

Attachments:

Original Board Item

10.d.14. Approve Overnight Trip to the California State History Day Competition, Villegas Middle School

Recommended Motion:

Board approval is requested for an overnight trip for six students and two chaperones from Villegas Middle School to attend the California State History Day Competition May 4-6, 2018, in Sacramento, California. This expenditure is included in the budget.

Rationale:

On March 10, 2018, students from Alvord competed at the County Level History Day Competition. Six students were chosen to move forward and compete at the State Level Competition which will be held at the William Jessup University in Sacramento, California May 4-6, 2018.

Five of the students and both chaperones will be transported to and from Sacramento by air via Southwest Airlines. The family of one student has selected to transport their child to the event by family automobile. Lodging accommodations will be arranged at the Holiday Inn Express in Roseville, California. Students will be chaperoned by two teachers. The number of chaperones attending is in line with Board Policy 6153, School-Sponsored Trips, of one adult per seventeen students for grades 9-12 for overnight trips. Students attending this event will have necessary permission slips completed and signed by the parent or guardian. Copies of these permission slips will be on file in the main office at the school site, and chaperones will maintain a copy with them at all times while attending the event.

Board approval of this item would allow six students and two chaperones from Villegas Middle School to attend the California State History Day Competition May 4-6, 2018, in Sacramento, California.

FISCAL IMPACT: Not to exceed \$6,000.00 (General Fund / Unrestricted)

Quick Summary / Abstract:

Financial Impact:

Attachments:

Overnight Trip CA State History Villegas

10.d.15. Approve Overnight Trip to the 2018 FCCLA State Leadership Conference, Villegas Middle School

Recommended Motion:

Board approval is requested for an overnight trip for twelve students and three chaperones from Villegas Middle School Family Career and Community Leaders of America (FCCLA) class to attend the 2018 FCCLA State Leadership Conference, in Fresno, California. The conference will be held April 28 to May 1, 2018 at the Double Tree by Hilton Hotel, the Fresno Convention Center, the Valdez Hall, and the Fresno Exhibit Hall in Fresno, California. This expenditure is included in the budget.

Rationale:

California FCCLA is the pre-professional Career and Technical Student Organization (CTSO) for secondary students enrolled in Family and Consumer Sciences programs in grades 6th through 12th . FCCLA focuses on developing career and leadership skills for members to be successful in home, community and work life.

California FCCLA and its sponsor, Family and Consumer Sciences Education, California Department of Education, invites members, advisors, and their guests to participate in the 71st Annual State Leadership Conference (SLC) in Fresno. “Inspired to be an FCCLA Superhero!” is the theme for the four-day conference. The state level competition for the STAR (Students Taking Action with Recognition) events are competitive events in which members are recognized for proficiency and achievement in chapter and individual projects, leadership skills, and career preparation. Alvord has ten students who will be competing in these events. All of the students placed first or second at the Region 10 Competition on February 24, 2018. Conference sessions and activities will be held at the DoubleTree by Hilton Hotel Fresno Convention Center, Valdez Hall and Fresno Exhibit Hall.

Students will be transported by Amtrak train and bus or by their own parents. Accommodations will be arranged at a local hotel. Male and female students will be housed separately. The number of chaperones attending is in line with Board Policy 6153, School-Sponsored Trips, of at least one chaperone to ten students for grades K-8 for overnight trips.

Board approval of this item would allow twelve students and three chaperones from Villegas Middle School to attend the 2018 FCCLA State Leadership Conference on April 28 – May 1, 2018, at the Fresno Convention Center in Fresno, California.

FISCAL IMPACT: \$7,400.05 (General Fund/Restricted, Carl Perkins Funds/Career Technical Education Incentive Grant- \$5,444.52; Senate Bill 1070 Grant and Student Fund Raiser - \$1,955.53).

Attachments:

Agenda.Itinerary

10.d.16. Approve Overnight Trip - State Future Farmers of America Judging Finals in San Luis Obispo, CA, Norte Vista High School

Recommended Motion:

Board approval is requested for an overnight trip for twelve students and three chaperones to attend the State Future Farmers of America (FFA) Judging Finals in San Luis Obispo, California, on May 4-5, 2018. This item is included in the budget.

Rationale:

Norte Vista High School has three teams of students competing at this year's State Finals. Norte Vista students have participated in the Hemet and California State Polytechnic University, Pomona field days leading up to their participation in the State Finals.

The students attending this conference will have all necessary permission slips filled out completely and signed by a parent or guardian. Copies of these permission slips will be on file in the assistant principal's office at the school site. Students will be transported to and from San Luis Obispo in District vehicles driven by the teacher chaperons who have been cleared by the District to transport students.

Male and female students will be housed separately and chaperones of the same gender will supervise each group. The ratio of chaperones to students for overnight trips is one adult to seventeen students for grades 9-11 per Board Policy 6153 entitled "School-Sponsored Trips."

Board approval of this item will allow twelve students and three chaperones from Norte Vista High School to attend the State Future Farmers of America (FFA) Judging Finals in San Luis Obispo, California, on May 4-5, 2018.

FISCAL IMPACT: \$1,655.45 (General Fund / Restricted, Agricultural Incentive Grant or FFA chapter funds).

Attachments:

Overnight Trip Request

10.d.17. Approve Purchase from Faria Systems, Inc., Norte Vista High School

Recommended Motion:

Board approval is requested for the purchase of online access to the ManageBac program from Faria Systems, Inc. for Norte Vista High School International Baccalaureate (IB) program for the 2018-2019 school year. This expenditure is included in the budget.

Rationale:

The ManageBac program provides a turnkey curriculum-first learning platform to support the effective implementation and management of IB Programs. ManageBac allows for a much closer level of monitoring of progress of the required internal assessments, Community Action Service (CAS) progress, Extended Essay (EE) progress, etc. The Board approved the purchase of this online service for the 2017-2018 school year on March 1, 2018 as item 6.mm.

Board approval of this purchase will allow Norte Vista High School online access to the ManageBac program from Faria Systems, Inc. for the 2018-2019 school year.

FISCAL IMPACT: \$5,200.00 (General Fund / Unrestricted, LCFF)

Attachments:

Invoice.Terms of Use.Memo

11. ACTION ITEMS

11.a. Report Out of Any Actions Taken in Closed Session

11.b. Board of Education/Superintendent

11.b.1. Appointment of Superintendent/Approval of Employment Contract ⚠

Recommended Motion:

Appointment of District Superintendent

Approval of Employment Agreement for District Superintendent

Attachments:

Superintendent Contract

11.b.2. Review Proposed Revisions to Board Policies and Administrative Regulations

Rationale:

The Board of Education will review the proposed revisions to the listed

Board Policies and Administrative Regulations. Board Bylaw 9310 entitled “Board Policies,” allows the Board to waive the second reading and adopt the proposed revisions at this time. If the Board desires further revisions, these Board Policies and Administrative Regulations will be brought back to the May 3, 2018, Board Meeting for a second reading and approval.

- BP 3470 - Debt Issuance and Management
- BP/AR 5148.2 - After School Programs
- BP 6162.5 - Student Assessment
- BP 6162.54 - Test Integrity/Test Preparation
- BP/AR 6174 - Education for English Language Learners

Attachments:

Changes to Board Policies and Administrative Regulations

11.c. Human Resources

11.c.1. Approve Personnel Order No. 14-2017-2018 ⚠️

Recommended Motion:

Board approval of Personnel Order No. 14 is requested.

Attachments:

Personnel Order #14

12. DISCUSSION/INFORMATION ITEMS

12.a. Business Services

12.a.1. Financial Report

Recommended Motion:

Receive Report of Receipts for February 26, 2018 through March 30, 2018 in the amount of \$1,220,214.80. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants. Any variances will be incorporated to the budget and/or interim reports.

Rationale:

The district’s Report of Receipts reflects all monies received by our District for the month reflected. These receipts include jury duty reimbursements, fingerprint fees, Health and Welfare, Child Nutrition Services reimbursements, developer fees and funds received for grants and funding from the State of California. Various funds collected at the school sites for items such as donations and lost book fees are also included in the Report of Receipts.

Funds are entered into Galaxy with the name, amount, and funding line. These funds are applied to the general budget or credited to offset a specific expenditure. They are then deposited into the District’s Clearing Account, and a check is written to the Riverside County Office of Education. A sequential number is assigned to the receipts and once the checks are cleared through the bank account, the items listed are posted

to the general ledgers.

The enclosed financial report is the monthly update of the District's Report of Receipts. The amount received for February 26, 2018 through March 30, 2018 was \$1,220,214.80.

Financial Impact:

\$1,220,214.80

Attachments:

Financial Report of Receipts

12.a.2. Average Daily Attendance (ADA) Report

Recommended Motion:

The Average Daily Attendance (ADA) Comparison chart is updated monthly to demonstrate current data and analyze the reasonability of our P-2 projections. This information will be presented to the Board for discussion at the second meeting of each month.

Rationale:

The District's cumulative ADA for the 2017-18 school year as of March 23, 2018 was 18,019. At budget adoption, we projected district P-2 ADA for this school year to be 18,268. At Second Interim, the projections were lowered to 18,100. As of this report, the district is 81 ADA short of this goal. This is a critically important number considering that the district will be receiving a majority of its funding (including its LCFF allocation) for next fiscal year (2018-19) based on this year's actual P-2 ADA figure. Any increase or decrease in ADA from our projected figure will be factored into our revenue projections for the 2018-19 fiscal year as well as our multi-year projections.

Financial Impact:

None

Attachments:

ADA Month 8 Report of Attendance 2017-2018

12.b. Human Resources

12.b.1. Riverside County Sheriff's Department School Resource Officer Semi-Annual Report

Recommended Motion:

Staff will provide the Riverside County Sheriff's Department School Resource Officer Semi-Annual Report for July 2017 through December 2017 for information and review.

Rationale:

BACKGROUND INFORMATION: The report outlines statistical data regarding radio calls, citations and arrests, as well as, the narrative from

each School Resource Officer regarding events of interest.

CURRENT CONSIDERATIONS: Attached are the monthly statistical data through the first semester of the 2017-2018 school year as provided by the Riverside County Sheriff's Department.

FISCAL IMPACT: None

Attachments:

County Report

12.b.2. City of Riverside School Resource Officer Semi-Annual Report

Recommended Motion:

Staff will provide the City of Riverside School Resource Officer Semi-Annual Report for August 14, 2017 through January 19, 2018 for information and review.

Rationale:

BACKGROUND INFORMATION: The report outlines statistical data regarding radio calls, citations and arrests, as well as, the narrative from each School Resource Officer regarding events of interest.

CURRENT CONSIDERATIONS: Attached are the monthly statistical data through the first semester of the 2017-2018 school year as provided by the Riverside Police Department.

FISCAL IMPACT: None

Attachments:

SRO Report

12.b.3. Quarterly Report on Williams Uniform Complaints

Recommended Motion:

The Board will receive the third Quarterly Report on Williams Uniform Complaints for the period beginning January 2018 and ending March 2018. No complaints were received in this time period.

Rationale:

BACKGROUND INFORMATION: Education Code Section 35186 created a procedure for filing complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a

clean or safe manner or in good repair, and teacher vacancy or misassignment. Copies of the Williams Uniform Complaint Procedures are posted in English and Spanish in each classroom and school office. The Complaint Procedure Forms are kept in the principals' offices and made available to the public upon request.

CURRENT CONSIDERATIONS: The District files with Riverside County Office of Education a Quarterly Report on Williams Uniform Complaints listing the number of complaints that have been received during that quarter, the number of complaints that have been resolved, and the number of complaints that remain unsolved. The attached Quarterly Report on Williams Uniform Complaints is presented for your information only.

FISCAL IMPACT: None

Attachments:

Williams Uniform

13. BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

14. ADJOURNMENT

Quick Summary / Abstract:

2018 Board Meeting Dates – Open Session 6:00 p.m.

May 3 and 17, 2018
June 14 and 28, 2018
July 12, 2018
August 16, 2018
September 6 and 20, 2018
October 4 and 18, 2018
November 1 and 15, 2018
December 13, 2018