



Alvord Unified School District

Our Promise: All students will realize their unlimited potential.

REVISED
1-24-18

BOARD OF EDUCATION
REGULAR BOARD MEETING
AGENDA
January 25, 2018

Location: District Office Board Room, 9 KPC Parkway, Corona, CA 92879

Strategic Plan - Objectives

All Students will graduate from high school, ready for college and career.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

1. **CALL TO ORDER:** 4:00 p.m. – Julie A. Moreno, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson, Mr. Joseph J. Barragan and Mr. Art Kaspereen, Jr., in attendance.

PRESENTATION

3. **Kaiser Permanente – Alvord Cares Program Presentation:** Cecilia Arias, Community Benefit Health Manager from Kaiser Permanente will present on the Kaiser Permanente Riverside Area Martin Luther King Jr., Day of Service project to benefit the Alvord Cares program.

Teaching, Learning and Professional Development

4. **Music Program Presentation:** Alpin Hong and Riverside Arts Academy will present regarding the Harmony Project and Alvord Unified School District Music.



PUBLIC COMMENTS

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. Student Disciplinary Actions

- a. Expulsion Cases #2017-18-25, 30, and 31.
- b. Recommendation to Deny: 2017-18-OD2
- c. Recommendation to Readmit: 2015-16-90

2. Public Employee Discipline/Dismissal/Release/Reassignment:

- a. Certificated
- b. Classified
- c. Management/Administration

3. Conference with Labor Negotiator

Agency Negotiators: Susan R. Boyd and Susana Lopez

Employee Organizations:

- a. Alvard Educators Association
- b. California School Employees Association, Chapter 339
- c. Alvard Management And Confidential Employees

4. Conference with Real Property Negotiators:

- a. Property: 9 KPC Parkway, Corona, CA
- Agency Negotiators: Kevin Ememaker, Brian W. Smith & Wendy Wiles
- Negotiating Party: KPC Summit LLC
- Under Negotiations: Infrastructure and Lease Agreement

5. Claim Settlements:

- a. Claim No. 177C047499
- b. Claim No. 489742

6. Public Employee Appointment/Discussion
 - a. Position: Superintendent (Government Code Section 54957)

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 6:00 p.m. – Julie A. Moreno, President
At approximately 8:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 9:00 p.m.
2. Pledge of Allegiance: Board, staff and audience
3. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
4. Special Recognitions:
 - a. Student of the Month: Villegas Middle School is proud to recognize Vivian **Shepherd Mayen** as the Alvord Unified School District Student of the Month for January 2018.
 - b. Certificated Employee of the Month: Villegas Middle School is proud to recognize **Rebecca Berland** as the Alvord Unified School District Certificated Employee of the Month for January 2018.
 - c. Classified Employee of the Month: Villegas Middle School is proud to recognize **Sheri Ellis** as the Alvord Unified School District Classified Employee of the Month for January 2018.
 - d. Volunteer of the Month: Villegas Middle School is proud to recognize **Amanda Heveran** as the Alvord Unified School District Volunteer of the Month for January 2018.

STUDENT REPRESENTATIVES

The Board of Education welcomes the 2017-2018 Student Representatives as follows:

- | | | |
|------------------|---|------------------------------|
| Libie Duenas | ◆ | Alvord Alternative Education |
| Alex Phillips | ◆ | Alvord High School |
| Irina Badescu | ◆ | Hillcrest High School |
| Justice Avendano | ◆ | La Sierra High School |
| Brianna Pearce | ◆ | Norte Vista High School |

PUBLIC COMMENTS

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ACTION ITEMS

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.bb.

Board of Education/Superintendent

- a. **Approve Minutes:** Board approval is requested for the [Minutes of the Regular Board Meeting of December 14, 2017](#) and the Minutes of the [Special Board Meeting of January 11, 2018](#) and the Minutes of the [Special Board Meeting of January 16, 2018](#) and the Minutes of the [Special Board Meeting of January 17, 2018](#).

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- b. **Approve Services Agreement Contract:** Board approval is requested for the Services Agreement Contract with Leadership Associates and Alvord Unified School District to conduct a superintendent search.

Fiscal Impact: \$22,500.00 (General Fund/Unrestricted)

- c. **Accept Gifts/Donations/Grants:**

- 1) Kona Ice donated \$24.00 in proceeds to Arlanza Elementary School from their Back-to-School Festival.
- 2) Arlanza PTA donated \$360.45 to Arlanza Elementary School for Choir T-Shirt.
- 3) Nicci Coggins donated \$367.00 to Arlanza Elementary School Student Council.
- 4) Lake Hills Elementary PTO donated \$10,000.00 to Lake Hills Elementary to fund study trips for all students.
- 5) Auxiliary of Riverside Community Hospital donated shoes for students valued at \$2,500.00 to Twinhill Elementary School.
- 6) Edison International, Your Cause, donated \$1,000.50 to Loma Vista Middle School to be used for PE equipment.
- 7) Ernest Hopson donated \$250.00 to Hillcrest High School for tournament entry fees for boys' basketball.
- 8) Raising Cane's donated \$500.00 to Hillcrest High School to buy T-Shirts for the Boys' Basketball Program.
- 9) Raising Canes donated a gift basket to Norte Vista High School valued at \$50.00.
- 10) Evangelina S. Belmonte donated \$300.00 to Norte Vista High School's wrestling to help with the 2017-2018 season expenses.
- 11) Kohl's Department Store donated \$500.00 to Norte Vista High School's Wrestling to help with the 2017-2018 season expenses.
- 12) Daniel Hovenstine donated \$1,000.00 to Norte Vista High School's AVID Club to be used for College visitation trips.
- 13) Kathy Wright donated \$1,000.00 to Norte Vista High School International Baccalaureate Program.
- 14) La Sierra Senior Center Advisory donated \$1,500.00 to Norte Vista High School's Water Polo to be used for equipment and supplies.
- 15) Neff Construction donated laptop computers to Business Services Attendance Challenge valued at \$898.00.
- 16) Stater Bros Charities donated \$3,000.00 to the Student Services, Alvord Cares Program to support the program.

Business Services

- d. [Financial Report](#): Receive Report of Receipt for November 29, 2017 through December 31, 2017 in the amount of \$2,403,794.43. This amount includes

routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants. Any variances will be incorporated to the budget and/or interim reports.

Fiscal Impact: \$2,403,794.43

- e. [Ratify Purchase Order List Number 10 – 2017-2018](#): Board ratification is requested for Purchase Order List Number 10 for the period of November 25, 2017 through December 31, 2017.

Number of District Purchase Orders submitted is: 202

#B1005067 - #B1005070
 #P2049927 - #P2050124

Fiscal Impact: \$408,985.76 (Various Funds)

- f. [Accept Warrants](#):

Warrant Dates	Warrant Register	Amount
11/27/2017	14818347-14718376	\$ 1,207,478.24
11/28/2017	14819430-14819456	\$ 106,924.91
11/29/2017	14820641-14820678	\$ 1,272,746.18
11/30/2017	14823692-14823722	\$ 574,239.41
12/1/2017	14824316-14824319	\$ 14,492.00
12/4/2017	14825653-14825690	\$ 120,839.59
12/5/2017	14827422-14827465	\$ 232,308.42
12/6/2017	14828940-14829011	\$ 323,567.29
12/7/2017	14830812-14830836	\$ 25,203.32
12/8/2017	14831451-14831525	\$ 665,556.40
12/11/2017	14833223-14833247	\$ 27,049.55
12/12/2017	14834473-14834482	\$ 124,837.46
12/13/2017	14836022-14836066	\$ 255,856.80
12/14/2017	14837598-14837625	\$ 156,903.29
12/15/2017	14839006-14839046	\$ 392,693.16
12/18/2017	14840261-14840285	\$ 802,918.79
12/19/2017	14842103-14842131	\$ 33,803.81
12/20/2017	14843794-14843823	\$ 663,471.72
12/21/2017	14845118-14845161	\$ 105,533.53
12/22/2017	14846381-14846399	\$ 44,315.78

Fiscal Impact: \$7,150,739.65

- g. [Adopt Resolution No. 21 – Prince William County Public Schools, VA – Piggyback/Cooperative Agreement](#): Board approval is requested for adoption of Resolution No. 21 to authorize Alvord Unified School District to utilize a piggyback agreement administered by U.S. Communities and awarded by the Prince William County Public Schools, VA, RFP No. R-TC-18004 for Education, Classroom and Miscellaneous Support Furniture, Products and Services, valid through December 31, 2022.

Fiscal Impact: None

- h. [Adopt Resolution No. 22 – San Bernardino County Superintendent of Schools – Piggyback/Cooperative Agreement](#): Board approval is requested for adoption of Resolution No. 22 to authorize Alvord Unified School District to utilize a piggyback agreement awarded by the San Bernardino County Superintendent of Schools, Bid No. 14/15-0909 for Systems and Stand Alone Furniture, valid through May 3, 2018.

Fiscal Impact: None

- i. [Ratify Ground Lease Agreement No. C1006131 – Riverside County Superintendent of Schools – Arlanza Elementary School Head Start](#): Board ratification is requested for the ground lease agreement No. C1006131 between Riverside County Superintendent of Schools and Alvord Unified School District for the Head Start modular building located at Arlanza Elementary School, effective September 1, 2017 through August 31, 2022. This revenue is included in the budget.

Fiscal Impact: \$3,736.00 Annually (Revenue General Fund/Unrestricted)

- j. [Amend Contract – New Dimension General Construction – District-Wide](#): Board approval is requested to amend a contract between New Dimension General Construction and Alvord Unified School District by increasing the dollar amount in order to perform miscellaneous general repairs and/or maintenance at various sites in the district. This expenditure is included in the budget.

Fiscal Impact: Increase of \$65,000.00 (General Fund/Restricted - Maintenance)

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- k. [Amend Contract –Protection 1 Fence & Iron Corp.– District-Wide](#): Board approval is requested to amend a contract between Protection 1 Fence & Iron Corp. and Alvord Unified School District by increasing the dollar amount in order for installation of fencing and repairs throughout the District on an as need basis for the remainder of the 2017-2018 school year. This expenditure is included in the budget.

Fiscal Impact: Increase of \$10,000.00 (General Fund/Restricted - Maintenance)

- l. [Amend Contract – Ram Plumbing Heating & Air, Inc. – District – Wide](#): Board approval is requested to amend the contract between Ram Plumbing Heating & Air, Inc. and Alvord Unified School District by increasing the dollar amount in order to perform miscellaneous plumbing repairs on an as needed basis throughout the District for the remainder of the 2017-2018 school year. This expenditure is included in the budget.

Fiscal Impact: Increase of \$60,000.00 (General Fund/Restricted - Maintenance)

- m. [Amend Contract –Tom’s American Fire Safety– District-Wide](#): Board approval is requested to amend a contract between Tom’s American Fire Safety and Alvord Unified School District by increasing the dollar amount in order to perform annual service and maintenance of fire extinguishers throughout the district for the remainder of the 2017-2018 school year. This expenditure is included in the budget.

Fiscal Impact: Increase of \$8,000.00 (General Fund/Restricted - Maintenance)

- n. [Award Contract – AkinsIT – APC \(American Power Conversion\) Extended Warranty and Support by Schneider Electric Services](#): Board approval is requested to award a contract between AkinsIT and Alvord Unified School District to extend the warranty and support by Schneider Electric Services for the APC (American Power Conversion) located at the district office Network Operations Center (NOC) effective February 1, 2018 through January 31, 2019. This expenditure is included in the budget.

Fiscal Impact: \$1,400.00 (General Fund/Unrestricted)

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- o. [Approve Student Body \(ASB\) and Elementary Student Fundraisers for 2017-18-Various Sites](#): Board approval is requested for the projected 2017-18 ASB and Elementary Student Fundraiser Budget for various school sites.

Fiscal Impact: None

- p. [Ratify Contract- Knorr Systems, Inc. - La Sierra High School](#): Board ratification is requested for the a contract between Knorr Systems, Inc., and Alvord Unified School District to repair the pool heater at La Sierra High School, effective January 26, 2018 through June 30, 2018. This expenditure is included in the budget.

Fiscal Impact: \$29,814.67.00 (General Fund/Restricted-Maintenance)

Human Resources

- q. [Ratify Maintenance Agreement – Scantron Corporation](#): Board ratification is requested of a maintenance agreement between Scantron Corporation and Alvord Unified School District to provide maintenance services to the Human Resources Department from January 2018 through January 2019.

Fiscal Impact: \$660.00 (General Fund/Unrestricted)

Teaching, Learning and Professional Development

- r. [Approve Professional Services Agreement – Gunn Psychological Services, Inc.:](#) Board approval is requested for a professional services agreement between the Alvord Unified School District and Gunn Psychological Services, Inc. to provide Independent Educational Evaluations based on requests by parents of students with special needs for the 2017-2018 school year.

Fiscal Impact: \$8,000.00 (General Fund/Restricted-Special Education)

- s. [Approve Agreement with Riverside County Office of Education-\(RCOE\) – PSAT Subsidy](#): Board approval is requested for a agreement between Riverside County Office of Education (RCOE) and Alvord Unified School District (AUSD). Under this agreement, Riverside County Office of Education, in an effort to increase college-going opportunities, will reimburse the district with a per student subsidy for

administering the Preliminary Scholastic Aptitude Test (PSAT) to all 10th grade students in Alvord Unified School District.

Fiscal Impact: \$6,969.00 (Reimbursement- General Fund (Unrestricted))

- t. [Approve Request for Professional Services Agreement-Sherman Garnett & Associates:](#) Board approval is requested for professional services agreement between the Sherman Garnett & Associates and Alvord Unified School District to provide a Workshop on legal procedures for suspensions and expulsions for District Principals, Assistant Principals, and Directors.

Fiscal Impact: \$1,000.00 (General Fund/Unrestricted)

- u. [Ratify Group Sales Agreement with the Hyatt Corporation:](#) Board ratification is requested for the Group Sales Agreement between Alvord Unified School District and the Hyatt Corporation to reserve seventeen guest rooms at the Manchester Grand Hyatt San Diego that will be used by forty-eight students and four chaperones from La Sierra High School attending the AVID Sophomore College Tour 2018, February 22-23, 2018 across Southern California. This agreement was received in the Secondary Teaching, Learning, and Professional Development office on December 22, 2017. This Group Sales Agreement will ensure that the District will receive the best rate for accommodations. The agreement was signed and submitted on January 8, 2018 to secure accommodations.

Fiscal Impact: \$4,063.00 (ASB Funds)

- v. [Amend Service Contract – Creative Outdoor Advertising, Norte Vista High School:](#) Board approval is requested for an amendment to the service contract between Creative Outdoor Advertising and Alvord Unified School District to provide installation and maintenance of Norte Vista High School banners. This expenditure is included in the site budget.

Fiscal Impact: Not to exceed \$3,280.00 (General Fund/Unrestricted, Site Funds)

- w. [Approve Agreement with Action Duct Cleaning Company – La Sierra High School:](#) Board approval is requested for an agreement between Action Duct Cleaning Company and Alvord Unified School District for duct cleaning services in the Culinary Arts classroom at La Sierra High School. This expenditure is included in the budget.

Fiscal Impact: \$1,100.00 (General Fund/Restricted – Carl D. Perkins Funds)

- x. [Approve Overnight Trip to the Future Farmers of America Annual Riverside County Fair and National Date Festival – Norte Vista High School:](#) Board approval is requested for up to fifty students and five chaperones from Norte Vista High School to attend the Future Farmers of America Annual Riverside County Fair and National Date Festival, February 16-25, 2018, in Indio, California. This expenditure is included in the budget.

Fiscal Impact: Not to exceed \$3,785.00 (General Fund/Restricted, Agriculture Incentive Grant, Perkins Grant, Ag Parent Booster Club)

- y. [Approve Overnight Trip to the Girls Wrestling State Championship – Norte Vista High School:](#) Board approval is requested for eight female students and three chaperones from Norte Vista High School to attend the Girls Wrestling State Championship, February 22–25, 2018 at the Visalia Convention Center in Visalia, California.

Fiscal Impact: Not to exceed \$1,200.00 (ASB Wrestling Funds)

- z. [Approve Overnight Trip to the CIF State Wrestling Tournament – Norte Vista High School:](#) Board approval is requested for eight students and four chaperones from Norte Vista High School to attend the CIF State Wrestling Tournament, March 1–4, 2018 at the Rabobank Arena in Bakersfield, California.

Fiscal Impact: Not to exceed \$1,500.00 (ASB Wrestling Funds)

- aa. [Adopt Annual Resolution No. 23 – African-American History Month:](#) Board approval is requested for the adoption of Resolution No. 23, designating February 2018 as African-American History Month.

Fiscal Impact: None

- bb. [Adopt Annual Resolution No. 24 – National School Counseling Week:](#) Board approval is requested for the adoption of Resolution No. 24, designating the week of February 5-9, 2018 as National School Counseling Week.

Fiscal Impact: None

Report out of any Action Taken In Closed Session: The Board Clerk will report on any actions taken by the Board following consideration in Closed Session.

ACTION ITEMS

Board of Education/Superintendent

- 6. [Approve Protocols and Standards for Governance Team:](#) Board approval is requested for the Board Protocols and Standards. The Board of Education held a Governance

Workshop on January 16, 2018, to discuss protocols and standards for the Governance Team.

7. [Ratify Employment Contract for Assistant Superintendent, Human Resources - Susan R. Boyd](#): Board ratification is requested for an employment contract between Susan R. Boyd and Alvord Unified School District effective January 1, 2018 through June 30, 2020.

Fiscal Impact: \$162,716.00 plus \$4,789.00 longevity stipend (General Fund/Unrestricted)

Business Services

8. [Review 2016-2017 Annual Audit Report](#): Pursuant to Education Code Section 41020.3 the Governing Board will review the 2016-2017 Audit Report. Certified Public Accountants from Vavrinek, Trine, Day & Co. LLP., have completed the annual compliance and fiscal audit of the Alvord Unified School District for the 2016-2017 fiscal year. Andrew Park, Partner from Vavrinek, Trine, Day & Co. LLP. will present the 2016-2017 Audit Report and answer any questions that the Board may have regarding the report.

Fiscal Impact: None

Human Resources

9. [Conduct Public Hearing – Proposed Tentative Successor Agreement between Alvord Unified School District \(District\) and the California School Employees Association \(CSEA\) and its Chapter 339 for the term of December 1, 2017 through November 30, 2020](#): Prior to Board approval, the Board will Conduct a Public Hearing.
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10. [Accept the Alvord Unified School District Successor Agreement Proposal for the Classified Bargaining Agreement for the term of three years beginning December 1, 2017 through November 30, 2020](#): Board approval is requested for acceptance of the Alvord Unified School District's Successor Agreement Proposal for the Classified Bargaining Agreement pursuant to the requirements of California Government Code Section 3547.
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11. [Approve Personnel Order No. 10-2017-2018](#): Board approval of Personnel Order No. 10 is requested.

ITEM 11 WAS REVISED 1-24-18

Teaching, Learning and Professional Development

12. [Approve Instructional Materials Adoption, TK-5th Grade English Language Arts:](#) Board approval is requested for the adoption of McGraw-Hill World of Wonders and California Wonders English Language Arts for TK through 5th grades. This adoption is included in the budget.

Fiscal Impact: None

13. [Approve Contract with McGraw-Hill Education](#) – Board approval is requested for the Contract with McGraw-Hill Education for the purchase of World of Wonders and California Wonders English Language Arts for TK through 5th grades. This purchase is included in the budget.

Fiscal Impact: \$1,894,156.73 (General Fund / Unrestricted, LCFF)

INFORMATION

Board of Education/Superintendent

14. [Review Proposed Revisions to Board Bylaws:](#) The Board of Education will review proposed revisions to the Board Bylaws listed below. Board Bylaw 9310 entitled Board Policies. This is the first reading and will be brought back to the February 8, 2018, Board meeting as an action item.

- BB 9012 Board Member Electronic Communications
 - BB 9121 President
 - BB 9220 Board of Education Elections
 - BB 9230 Orientation
 - BB 9400 Board Self-Evaluation
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15. [Average Daily Attendance Report:](#) Receive Average Daily Attendance (ADA) Report for attendance period ending December 15, 2017. The District’s ADA through December 15, 2017 (attendance month five) is 18,113. Given that the District’s projected P-2 ADA for fiscal year 2017-18 is 18,168, this figure is currently 55 ADA below our 2017-18 projected ADA.

Fiscal Impact: None

**BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS
ADJOURNMENT**

2018 Board Meeting Dates – Open Session 6:00 p.m.

February 8, 2018

March 1 and 15, 2018

April 19, 2018

May 3 and 17, 2018

June 14 and 28, 2018

July 12, 2018

August 16, 2018

September 6 and 20, 2018

October 4 and 18, 2018

November 1 and 15, 2018

December 13, 2018