



# Alvord Unified School District

Our Promise: All students will realize their unlimited potential.

**AMENDED**  
**2-5-18**

## BOARD OF EDUCATION

REGULAR BOARD MEETING

### AGENDA

February 8, 2018

**Location:** District Office Board Room, 9 KPC Parkway, Corona, CA 92879

### Strategic Plan - Objectives

***All Students will contribute to a high quality of life in our community.***

#### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

#### OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

1. CALL TO ORDER: 4:00 p.m. – Julie A. Moreno, President
2. Establishment of Quorum: A quorum is expected with Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson, Mr. Joseph J. Barragan and Mr. Art Kaspereen, Jr., in attendance.

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### PRESENTATION

3. Local Control and Accountability Plan, LCAP-Goal 2-Student Outcomes: State and Federal Programs will review actions from the 2016-2017 school year that demonstrates progress towards LCAP Goals for Student Outcomes.
4. Financial Budget Update: Presented by Susana Lopez, Assistant Superintendent of Business Services. **Presentation added on 2-5-18**

### PUBLIC COMMENTS

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of



Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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## **ADJOURN TO CLOSED SESSION**

### **CLOSED SESSION**

1. Student Disciplinary Actions

- a. Expulsion Cases #2017-18-32, 33, 35, 36, and 39
- b. Recommendation to Enforce: 2017-2018-6

2. Public Employee Discipline/Dismissal/Release/Reassignment:

- a. Certificated
- b. Classified
- c. Management/Administration

3. Conference with Labor Negotiator

Agency Negotiators: Susan R. Boyd and Susana Lopez

Employee Organizations:

- a. Alvord Educators Association
- b. California School Employees Association, Chapter 339
- c. Alvord Management And Confidential Employees

4. Conference with Real Property Negotiators:

- a. Property: 9 KPC Parkway, Corona, CA
- Agency Negotiators: Kevin Emenaker, Brian W. Smith & Wendy Wiles
- Negotiating Party: KPC Summit LLC
- Under Negotiations: Infrastructure and Lease Agreement

5. Liability Claim:

- a. Claim No. 17-18-1000

6. Claim Settlement:

- a. Claim No. 472105

## **RECONVENE TO PUBLIC SESSION**

### **INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 6:00 p.m. – Julie A. Moreno, President

*At approximately 8:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:00 p.m., and may continue all*

*other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 9:00 p.m.*

- 2. Pledge of Allegiance: Board, staff and audience
- 3. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
- 4. Special Recognitions:
  - a. Student of the Month: Wells Middle School is proud to recognize **Jonathan Ortiz** as the Alvord Unified School District Student of the Month for February 2018.
  - b. Certificated Employee of the Month: Wells Middle School is proud to recognize **Mike Kolonics** as the Alvord Unified School District Certificated Employee of the Month for February 2018.
  - c. Classified Employee of the Month: Wells Middle School is proud to recognize **Heather Mitas** as the Alvord Unified School District Classified Employee of the Month for February 2018.
  - d. Volunteer of the Month: Wells Middle School is proud to recognize **Angie Estrada** as the Alvord Unified School District Volunteer of the Month for February 2018.

**STUDENT REPRESENTATIVES**

The Board of Education welcomes the 2017-2018 Student Representatives as follows:

- |                   |   |                              |
|-------------------|---|------------------------------|
| Jonathan Ortiz    | ◆ | Wells Middle School          |
| Stephanie Salazar | ◆ | Alvord Alternative Education |
| Stephanie Roa     | ◆ | Alvord High School           |
| Irina Badescu     | ◆ | Hillcrest High School        |
| Justice Avendano  | ◆ | La Sierra High School        |
| Brianna Pearce    | ◆ | Norte Vista High School      |

**PUBLIC COMMENTS**

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**ACTION ITEMS**

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.*

**Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.ii.**

**Board of Education/Superintendent**

- a. Approve Minutes: Board approval is requested for the [Minutes of the Regular Board Meeting of January 25, 2018](#) and the [Minutes of the Special Board Meeting of January 30, 2018](#).
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- b. Accept Gifts/Donations/Grants:

- 1) California Army National Guards a Hi-Pod LX-21 Camera Recording System valued at \$2,500.00 to Hillcrest High Schools Girls Soccer Program.
- 2) Snap Raise/Wepay donated \$2,628.30 to La Sierra High School's ASB Football program.
- 3) California School Employee Association, Chapter 339 donated \$3,500.00 to the Alvord Cares Program.
- 4) Atkinson, Andelson, Loya, Ruud & Romo donated \$500.00 to Business Services for the Attendance Challenge.
- 5) Adams Silva & McNally LLP donated \$500.00 to Alvord Unified School District's Human Resources for the sponsorship of the District's Years of Service Recognition and Annual Retirement Dinner.
- 6) John R. Byerly Incorporated donated \$500.00 to Alvord Unified School District's Human Resources for the sponsorship of the District's Years of Services and Annual Retirement Dinner.
- 7) Select ACR Inc. donated \$500.00 to Alvord Unified School District's Human Resources for the sponsorship of the District's Years of Service Recognition and Annual Retirement Dinner.
- 8) Neff Construction, Inc. donated \$2,000.00 Alvord Unified School District's Human Resources for the sponsorship of the District's Years of Service Recognition and Annual Retirement Dinner.

- 9) Schools First Federal Credit Union donated \$5,000.00 to Alvord Unified School District’s Human Resources for the sponsorship of the District’s Years of Services and Annual Retirement Dinner.

**Business Services**

- c. [Ratify Purchase Order List Number 11 – 2017-2018:](#) Board ratification is requested for Purchase Order List Number 11 for the period of January 1, 2018 – January 26, 2018.

Number of District Purchase Orders submitted is: 151  
 #B1005071 - #B1005081  
 #P2050125 - #P2050265

Fiscal Impact: \$337,443.87 (Various Funds)

- d. [Amend Contract – Tiburon Telecommunications, Inc. – District Wide:](#) Board approval is requested to amend the contract between Tiburon Telecommunication, Inc. and Alvord Unified School District by increasing the dollar amount to provide low voltage installations for projectors and repairs at designated school sites as needed throughout the District effective February 9, 2018 through June 30, 2018. This expenditure is included in the budget.

Fiscal Impact: Increase of \$5,000.00 (General Fund/Unrestricted)

- e. [Accept Warrants:](#)

Warrant Dates	Warrant Register	Amount
1/12/2018	14849791-14849816	\$ 10,189.95
1/12/2018	14850882-14850908	\$ 28,147.35
1/12/2018	14851819-14851838	\$ 54,653.62
1/12/2018	14852802-14852833	\$ 203,654.17
1/12/2018	14853793-14853878	\$ 1,374,928.45
1/12/2018	14855631-14855664	\$ 167,032.10
1/12/2018	14856466-14856523	\$ 545,922.46
1/12/2018	14857890-14857924	\$ 122,007.05
1/12/2018	14859589-14859619	\$ 138,968.79
1/12/2018	14860625-14860667	\$ 267,086.41
1/12/2018	14862079-14862116	\$ 1,082,086.58
1/12/2018	14863345-14863354	\$ 132,306.94

1/12/2018	14864475-14864512	\$ 241,288.86
1/12/2018	14866448-14866502	\$ 425,976.30
1/12/2018	14867868-14867919	\$ 168,712.64
Fiscal Impact: \$4,962,961.67		

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- f. [Ratify Contract- Advance Refrigeration & Systems, Inc. - Norte Vista:](#) Board approval is requested for a ratification of contract between Advance Refrigeration & Systems, Inc. and Alvord Unified School District for the equipment and installation of a new ice machine at Norte Vista High School.

Fiscal Impact: \$5,211.69 (General Fund-Unrestricted)

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- g. [Ratify Change Order No. 1 – Caston, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 1 between Caston, Inc. and Alvord Unified School District, to furnish and install drywall at Twinhill Elementary School and Wells Middle School. This expenditure is included in the budget.

Fiscal Impact: \$2,224.35 (Measure W Bond Fund)

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- h. [Ratify Change Order No. 1 – Dalke & Sons Construction, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 1 between Dalke & Sons Construction, Inc. and Alvord Unified School District, to perform specialty services at Terrace, Twinhill elementary schools; and Norte Vista High School. This expenditure is included in the budget.

Fiscal Impact: \$23,706.00 (Measure W Bond Fund)

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- i. [Ratify Change Order No. 1 – Janus Corporation – Wells Middle School:](#) Board ratification is requested for Change Order No. 1 between Janus Corporation and Alvord Unified School District, to perform demolition services at Wells Middle School. This expenditure is included in the budget.

Fiscal Impact: \$10,649.67 (Measure W Bond Fund)

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- j. [Ratify Change Order No. 1 – Rancho Pacific Electric, Inc. – Wells Middle School:](#) Board ratification is requested for Change Order No. 1 between Rancho Pacific Electric, Inc. and Alvord Unified School District, for electrical utility services at Wells Middle School. This expenditure is included in the budget.

Fiscal Impact: \$44,532.65 (Measure W Bond Fund)

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- k. [Ratify Change Order No. 2 – Caston, Inc. – Foothill Elementary School:](#) Board ratification is requested for Change Order No. 2 between Caston, Inc. and Alvord Unified School District, for furnishing and installing drywall at Foothill Elementary School. This expenditure is included in the budget.

Fiscal Impact: \$642.61 (Measure H Bond Fund)

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- l. [Ratify Change Order No. 2 – Coutts Heating & Cooling, Inc. – La Sierra High School:](#) Board ratification is requested for Change Order No. 2 between Coutts Heating & Cooling, Inc. and Alvord Unified School District, for furnishing and installing heating, ventilation and air conditioning at La Sierra High School. This expenditure is included in the budget.

Fiscal Impact: \$7,312.00 (Measure H Bond Fund)

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- m. [Ratify Change Order No. 2 – EJ Enterprises – Various Sites:](#) Board ratification is requested for Change Order No. 2 between EJ Enterprises and Alvord Unified School District, for furnishing and installing doors and hardware at Foothill, McAuliffe elementary schools; Arizona Middle School; and La Sierra High School. This expenditure is included in the budget.

Fiscal Impact: \$5,242.00 (Measure H Bond Fund)

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- n. [Ratify Change Order No. 2 – Inland Building Construction Companies, Inc. – La Sierra High School:](#) Board ratification is requested for Change Order No. 2 between Inland Building Construction Companies, Inc. and Alvord Unified School District, for furnishing and installing specialty services at La Sierra High School. This expenditure is included in the budget.

Fiscal Impact: \$2,736.00 (Measure H Bond Fund)

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- o. [Ratify Change Order No. 2 – Simmons & Wood, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 2 between Simmons & Wood, Inc. and Alvord Unified School District, for painting services at Arlanza, Foothill, McAuliffe elementary schools; and Arizona Middle School. This expenditure is included in the budget.

Fiscal Impact: \$4,224.00 (Measure H Bond Fund)

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- p. [Ratify Change Order No. 2 – Verne’s Plumbing, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 2 between Verne’s Plumbing, Inc. and Alvord Unified School District, for furnishing and installing plumbing modifications at Arlanza and Foothill elementary schools; and La Sierra High School. This expenditure is included in the budget.

Fiscal Impact: \$38,623.57 (Measure H Bond Fund)

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- q. [Ratify Change Order No. 3 – Inland Building Construction Companies, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 3 between Inland Building Construction Companies, Inc. and Alvord Unified School District, for furnishing and installing concrete at Arlanza and Foothill elementary schools. This expenditure is included in the budget.

Fiscal Impact: \$52,150.00 (Measure H Bond Fund)

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- r. [Approve Associated Student Body \(ASB\) and Elementary Student Fundraisers for 2017-18-Variou Sites:](#) Board approval is requested for the projected 2017-18 ASB and Elementary Student Fundraiser Budget for various school sites.

Fiscal Impact: None

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- s. [Approve Revised Certification of Signatures:](#) Board approval is requested to file a revised Certification of Signatures with the Riverside County Office of Education for the 2017-2018 fiscal year.

Fiscal Impact: None

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- t. [Approve Revised Signatures for District Bank Accounts:](#) Board approval is requested for a revised Master Signature List for District bank accounts for the 2017-18 school year due to changes in administration as of January 30, 2018.

Fiscal Impact: None

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- u. [Approve School Accountability Report Cards, SARC:](#) Board approval is requested for the 2016-2017 School Accountability Report Cards. These SARC’s will be



published on the Alvord website and distributed to schools. Parents or guardians of pupils will be notified that a hard copy will be provided upon request.

Fiscal Impact: \$500.00 (General Fund/Unrestricted)

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### **Human Resources**

- v. [Ratify Agreement for Special Services – School Services of California, Inc.:](#) Board ratification is requested for an agreement for special services between School Services of California, Inc. and Alvord Unified School District to provide collective bargaining support to Human Resources, effective February 1, 2018 through August 31, 2018.

FISCAL IMPACT: Not to Exceed \$25,000.00 (General Fund/Unrestricted)

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### **Teaching, Learning and Professional Development**

- w. [Approve study trip for Orrenmaa Elementary fifth grade students to attend Colonial Chesterfield Revolutionary War Adventure at Riley’s Farm in Oak Glen, CA:](#) Board approval is requested for ninety six students and eight chaperones from Orrenmaa Elementary to attend The Riley’s Farm Colonial Chesterfield Revolutionary War Field Trip Adventure located in Oak Glen, California on May 18, 2018. This field trip is a living history exploration of the American Revolutionary War and supports the fifth grade curriculum.

Fiscal Impact: \$2009.00 (Student Fundraiser and Donation Accounts)

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- x. [Approve Contract with Lifetouch Studios and Orrenmaa Elementary for School Yearbook production:](#) Board approval is requested for Orrenmaa Elementary School to partner with Lifetouch Studios to produce the school yearbook for 2017-2018 school year. Lifetouch will produce 201 yearbooks that can be pre-ordered online through their website and will be delivered in early May.

Fiscal Impact: None

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- y. [Approve Overnight Trip for ten Rosemary Kennedy fourth and fifth grade students to attend the 2018 Active Youth Conference \(AYC\) on March 16-18, 2018 at Camp Buckhorn in Idyllwild, CA:](#) Board approval is requested for an overnight trip to the 2018 Active Youth Conference (AYC) for 10 students and one chaperone, on March 16-18, 2018 at Camp Buckhorn in Idyllwild, CA. This conference, hosted by Riverside County Friday Night Live (FNL) will focus on providing opportunities to enhance leadership skills, promote healthy lifestyles, prevention of alcohol, tobacco, and other drug use. Students will participate in age appropriate

workshops and sessions promoting social and physical development, skill development and team building with their peers and adults.

Fiscal Impact: \$700.00 (Student Fundraiser Account)

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- z. [Approve agreement with Carolina Curriculum and Stokoe Elementary School for Pilot Science program:](#) Board approval is requested for Stokoe Elementary School to participate in a pilot program with Carolina Curriculum for a Science program including curriculum and consumables. The pilot will run February 28, 2018 to May 1, 2018 and includes units on Living Things, Exploring Organisms, Ecosystems, Plant and Animal Structures, and Matter and Energy in Ecosystems. This program will be implemented throughout K-5th grades to enhance their STEM program.

Fiscal Impact: \$9,134.90 (General Fund/Unrestricted LCFF-LI)

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- aa. [Approve an agreement between John Archambault and Twinhill Elementary School:](#) Board approval is requested for and agreement between John Archambault and Twinhill Elementary. John Archambault, Author, will visit during National Reading Week, February 26-March 2, 2018 and provide assemblies promoting Reading, Literacy, and the Power of the Imagination. This event will support and enhance the Literacy program at Twinhill Elementary School.

Fiscal Impact: \$1,060.00 (Student Incentive/Donation Accounts)

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- bb. [Approve Out of State Conference – International Baccalaureate \(IB\) Language B Level 2 Training, Norte Vista High School:](#) Board approval is requested for an out of state conference for three teachers from Norte Vista High School to attend the International Baccalaureate (IB) Language B Level 2 Training in Indianapolis, Indiana, on April 14-16, 2018. This conference will provide the required IB training that will assist them in delivering the curriculum and preparing students for the IB internal and external assessments. This training is included in the budget.

Fiscal Impact: \$7,821.90 (General Fund / Restricted, Title I - IB Professional Development)

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- cc. [Approve Agreement – BurlingtonEnglish, for Adult Education ESL Program:](#) Board approval is requested for the agreement between BurlingtonEnglish and Alvord Unified School District for the purchase of one hundred twenty-five (125) licenses for the English as a Second Language (ESL) program. The licenses will be used in the Adult Education program. This purchase is included in the budget.

Fiscal Impact: \$12,744.00 (General Fund/Restricted, Adult Education Block Grant Funds)

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- dd. [Approve Purchase – CEV Multimedia, Ltd., Software Licenses for Adult Education:](#) Board approval is requested for the purchase of three instructor licenses, one hundred student licenses, and twenty-five certification vouchers for the Adult Education program. These licenses will provide adult education students the opportunity to take online Career Technical Education (CTE) courses and obtain certifications.

Fiscal Impact: \$6,475.00 Restricted Funds (Adult Education Block Grant Funds)

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- ee. [Approve Overnight Trip – AVID College Tour 2018, Norte Vista High School:](#) Board approval is requested for an overnight trip for up to forty students and four chaperones from Norte Vista High School to attend the AVID College Tour 2018, March 12-16, 2018. Students will visit nine colleges and universities in Northern and Central Coast California.

Fiscal Impact: Not to exceed \$16,000.00 (ASB Funds)

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- ff. [Approve Overnight Trip - AVID Junior College Tour 2018, La Sierra High School:](#) Board approval is requested for an overnight trip for up to eighty students and five chaperones from La Sierra High School to attend the AVID Junior College Tour 2018, March 14 – 16, 2018. Students will visit seven colleges and universities in Northern and Central Coast California.

Fiscal Impact: Not to exceed \$22,884.90 (General Fund / Unrestricted, ASB, AEF Grant, Site Discretionary Funds)

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- gg. [Approve Overnight Trip - Boys’ State Wrestling Championship, La Sierra High School:](#) Board approval is requested for an overnight trip for three students and two chaperones from La Sierra High School to attend the Boys State Wrestling Championship, March 1-3, 2018, at the Rabobank Arena in Bakersfield, California.

Fiscal Impact: Not to exceed \$650.00 (ASB Wrestling Funds)

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- hh. [Approve Overnight Trip - Boys’ State Wrestling Championship, Hillcrest High School:](#) Board approval is requested for an overnight trip for four students and three chaperones from Hillcrest High School to attend the Boys State Wrestling Championship, March 1-3, 2018, at the Rabobank Arena in Bakersfield, California.

Fiscal Impact: Not to exceed \$700.00 (ASB Wrestling Funds)

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- ii. [Approve Overnight Trip - Girls’ State Wrestling Championship, La Sierra High School:](#) Board approval is requested for an overnight trip for three students and three chaperones from La Sierra High School to attend the Girls’ State Wrestling Championship, February 22-24, 2018, at the Visalia Convention Center in Visalia, California.

Fiscal Impact: Not to exceed \$950.00 (ASB Wrestling Funds)

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- jj. [Approve Overnight Trip - Girls' State Wrestling Championship, Hillcrest High School](#): Board approval is requested for an overnight trip for seven students and three chaperones from Hillcrest High School to attend the Girls' State Wrestling Championship, February 22-24, 2018, at the Visalia Convention Center in Visalia, California.

Fiscal Impact: Not to exceed \$1,100.00 (ASB Wrestling Funds)

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- kk. [Approve Contract – Full Spectrum Educational Services, Loma Vista Middle School Presentation](#): Board approval is requested for a contract between Alvord Unified School District and Full Spectrum Educational Services, for presentations to students and parents of Loma Vista Middle School, community members, and students of other Alvord Unified School District school sites. The presentations will focus on galactic and astral bodies and constellations.

Fiscal Impact: Not to exceed \$950.00 (General Fund / Unrestricted, Site Discretionary and AEF Grant)

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- ll. [Approve Professional Services Agreement - Perfection on Wheels, Loma Vista Middle School Assemblies](#): Board approval is requested for a professional services agreement between Alvord Unified School District and Perfection on Wheels to provide three forty-five minute assemblies to students at Loma Vista Middle School to promote character building

Fiscal Impact: Not to exceed \$1,600.00 (ASB Funds)

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**Report out of any Action Taken in Closed Session:** The Board Clerk will report on any actions taken by the Board following consideration in Closed Session.

**ACTION ITEMS:**

**Board of Education/Superintendent**

6. [Review the proposed revisions to Board Policy 6176 Weekend/Saturday Classes](#): The Board of Education will review the proposed revisions to the above listed Board Policies. Board Bylaw 9310 entitled "Board Policies", allows the Board to waive the second reading and adopt the proposed revisions at this time. If the Board desires further revisions, these Board Bylaws will be brought back to the March 1, 2018, Board Meeting for a second reading and approval. *\*(This revision will allow us to recoup ADA for absences that are unverified or unexcused due to illness or truancy.)*

- BP 6176 Weekend/Saturday Classes
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7. [Review Proposed Revisions to Board Bylaws:](#) The Board of Education will review and take action on the proposed revisions to the Board Bylaws listed below:
- BB 9012 Board Member electronic Communications
  - BB 9121 President
  - BB 9220 Board of Education Elections
  - BB 9230 Orientation
  - BB 9400 Board Self-Evaluation
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**Human Resources**

8. [Approve Personnel Order No. 11-2017-2018:](#) Board approval of Personnel Order No. 11 is requested.
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**INFORMATION**

**Business Services**

9. [Average Daily Attendance Report:](#) Receive Average Daily Attendance (ADA) Report for attendance period ending January 26, 2018. The District's ADA through January 26, 2018 (attendance month six) is 18,079. Given that the District's projected P-2 ADA for fiscal year 2017-18 is 18,168, this figure is currently 89 ADA below our 2017-18 projected ADA.

Fiscal Impact: None

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10. [Financial Report:](#) Receive Report of Receipt for January 1, 2018 through January 24, 2018 in the amount of \$935,497.33. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.

Fiscal Impact: \$935,497.33

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**Human Resources**

11. [Quarterly Report on Williams Uniform Complaints:](#) The Board will receive the second Quarterly Report on Williams Uniform Complaints for the period beginning October 2017 and ending December 2017. No complaints were received in this time period.

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**BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS  
ADJOURNMENT**

**2018 Board Meeting Dates – Open Session 6:00 p.m.**

***March 1 and 15, 2018***

***April 19, 2018***

***May 3 and 17, 2018***

***June 14 and 28, 2018***

***July 12, 2018***

***August 16, 2018***

***September 6 and 20, 2018***

***October 4 and 18, 2018***

***November 1 and 15, 2018***

***December 13, 2018***