



Alvord Unified School District

Our Promise: All students will realize their unlimited potential.

BOARD OF EDUCATION

REGULAR BOARD MEETING

AGENDA MESSAGE

September 7, 2017

Location: District Office Board Room, 9 KPC Parkway, Corona, CA 92879

Strategic Plan - Beliefs

We Believe: Engaged learning strengthens our organization

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

1. CALL TO ORDER: 4:00 p.m. – Art Kaspereen, Jr., President
2. Establishment of Quorum: A quorum is expected with Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson and Mr. Joseph J. Barragan in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.



ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release/Reassignment

- a. Certificated
- b. Classified
- c. Management/Administration

2. Public Employee Appointment

- a. Assistant Superintendent, Human Resources

3. Conference with Labor Negotiator

Agency Negotiators: Dr. Sid Salazar and Susana Lopez

Employee Organizations:

- a. Alvord Educators Association
- b. California School Employees Association, Chapter 339
- c. Alvord Management And Confidential Employees

4. Conference with Real Property Negotiators:

- a. Property: 9 KPC Parkway, Corona, CA
- Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Brian W. Smith, and Wendy Wiles
- Negotiating Party: KPC Summit LLC
- Under Negotiations: Infrastructure and Lease Agreement

5. Liability Claim:

- a. Claim No. 17-18-100
- b. Claim No. 17-18-200
- c. Claim No. 17-18-300

6. Settlement Claim:

- a. Claim No. 496102

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Art Kaspereen, Jr., President

At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.

2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of August 17, 2017.
4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
5. Special Recognitions:
 - a. Student of the Month: Promenade Elementary School is proud to recognize **Becky Garcia** as the Alvord Unified School District Student of the Month for September 2017.

Becky Garcia is currently a 4th grader. She is an AMAZING student who excels academically in ALL areas. Becky Garcia comes to class everyday eager to learn, participate and engage in all classroom discussions. Her ability to engage in collaborative discussion is amazing. She is a natural leader inside and outside of the classroom. She not only has a genuine desire to help her peers master grade level standards, but her leadership skills are also put to good use through her participation in our Kindergarten Ambassador Program. Becky starts her school day by giving up her morning recess. She helps our kindergarten students by escorting them from the gate towards their kindergarten playground. She arrives early each day in order to make sure she is available to the staff and students. Becky's time is greatly appreciated by our Kindergarten teaching team, our supervision staff, and administration.

It is a great pleasure to honor **Becky Garcia** as the Alvord Unified School District Student of the Month for September 2017.

- b. Certificated Employee of the Month: Promenade Elementary School is proud to recognize **Susan Bain** as the Alvord Unified School District Certificated Employee of the Month for September 2017.

Sue Bain is currently a first grade teacher at Promenade. As one of Promenade's first grade teachers she refers to her students as superheroes. Superhero training begins immediately on the first day of school. Her classroom environment is welcoming and she makes learning fun. She is a dedicated and caring person who puts others first before her. She puts in long hours and lots of love for her team, the school, and all students. Ms. Bain is more than a superhero; she is also an All Star leading the school's choir (All Stars) through many successful performances throughout the years. It is very evident that she goes above and beyond not just for her team but for everyone at school. She is

always willing to step up when there is a need and always lends a helpful ear. She continues to be an asset not only to Promenade, but also to Alvord Unified School District.

It is with great pleasure to honor **Susan Bain** as the Alvord Unified School District Certificated Employee of the Month for September 2017.

- c. Classified Employee of the Month: Promenade Elementary School is proud to recognize **Sandra Kirley** as the Alvord Unified School District Classified Employee of the Month for September 2017.

Sandra is the glue that holds our school together. She makes everyone run efficiently and makes it look effortless. As the school's secretary she has been more than helpful to school administration. Working with me may not be easy, but Sandra has been able to adapt. She is very knowledgeable and willing to help where she is needed. Last school year and this school year she has helped other secretaries at various sites settle into their new positions. This she does willingly and without missing a beat at the work that needs to be accomplished at Promenade. She is another humble person with a great heart; when notified she may be receiving recognition she wanted to defer, but the votes were in and it was an overwhelming victory.

it is a great pleasure to honor **Sandra Kirley** as the Alvord Unified School District Classified Employee of the Month for September 2017.

- d. Volunteer of the Month: Promenade Elementary School is proud to recognize **Brittany D'Arezzo** as the Alvord Unified School District Volunteer of the Month for September 2017.

Brittany is a former student at Promenade. She is always willing, available and flexible to all students and staff in giving a helping hand to make students' day an amazing day and the staff's day less stressful. She unselfishly gives of her time; whether it is helping set up a classroom, making copies, or creating and designing bulletin boards for the office and multipurpose room. She is an asset in the office, cafeteria, playground, and in the classroom. She is always smiling and is happy to assist in any area. Promenade is very thankful to have many volunteers as part of our Promenade family. Brittany is definitely one of those volunteers we are blessed to have and since she is currently attending school to become a teacher, I want to make sure it is mentioned that she will be an asset to any school when she becomes a fully credentialed teacher.

It is a great pleasure to honor **Brittany D'Arezzo** as Alvord Unified School District Volunteer of the Month for September 2017.

- e. [Western Municipal Water District Presentation and Lois B. Krieger Grant Recipient Award](#): Liselle DeGrave, Western Municipal Water District, will present an award to Norte Vista High School for their participation in the 2016-2017 Solar Cup competition and recognize Terri Bolton from Orrenmaa Elementary School for being a Lois B. Krieger Grant recipient.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ACTION ITEMS

6. **Consent Agenda**: *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 6.a. – 6.cc.

Board of Education/Superintendent

- a. [Accept Gifts/Donations/Grants](#):
- 1) The Kula Foundation donated \$8.64 to Twinhill Elementary School for student awards and incentives for the Accelerated Reader Program.
 - 2) Smart & Final Charitable Foundation donated \$150.00 to Twinhill Elementary School for student awards and incentives for the Accelerated Reader Program.
 - 3) Safe Routes to School National donated \$1,000.00 to Loma Vista Middle School's Physical Education Department for staff and students wellness and equipment.
 - 4) Edison International donated \$1,000.50 to Loma Vista Middle School's Physical Education Department for student needs.
 - 5) Straw Hat Pizza donated 22 food coupons valued at \$100.00 to Alvord Continuation High School for academic achievements.

- 6) Del Taco Corporate Office donated 600 food coupons valued at \$600.00 to Alvord Continuation High School for academic achievements.
 - 7) Kevin Emenaker donated \$300.00 to La Sierra High Schools for the First Day of School Welcome.
 - 8) Toshiba America donated backpacks and school supplies valued at \$800.00 to Alvord Unified School District.
-

Business Services

- b. [Ratify Purchase Order List Number 3 - 2017-2018](#): Board ratification is requested for Purchase Order List Number 3 for the period of July 29, 2017 through August 18, 2017 as follows:

Number of District Purchase Orders submitted is: 260

#B1004964 – #B1005019
#P2049001 - #P2049200

Fiscal Impact: \$1,775,813.59 (Various Funds)

- c. [Ratify Modification No. 4 to Contract C1004068 – Riverside County Superintendent of Schools](#): Board ratification is requested for Modification No. 4 to Contract No. C1004068 between Riverside County Superintendent of Schools and Alvord Unified School District for the Use of Facilities and Support Services at Stokoe Elementary School. This is year five of a five year term, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$21,733.00 (Revenue - General Fund/Unrestricted)

- d. [Ratify Contract – Protection 1 Fence & Iron Corp. – District Wide](#): Board ratification is requested to award a contract between Protection 1 Fence & Iron Corp. and Alvord Unified School District, for installation of fencing and repairs throughout the District on an as needed basis, effective August 10, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$20,000.00 (Deferred Maintenance)

- e. [Amend Associated Student Body \(ASB\) Fundraisers for 2017-18 –La Sierra High, Hillcrest and Norte Vista High Schools. Add Foothill, Lake Hills, Twinhill, and Valley View Elementary and Villegas and Wells Middle Schools Student Fundraisers:](#) Board approval is requested to amend the projected 2017-18 ASB Fundraiser Budget for La Sierra, Hillcrest, and Norte Vista High Schools. Add Foothill, Lake Hills, Valley View Elementary Student Fundraisers for Drama and 5th Grade. Add Villegas and Wells Middle School Fundraisers.

Fiscal Impact: None

- f. [Amend Contract – Network Integrations Company Partners Inc. \(NIC Partners\) – VoIP Server Upgrade – District Wide:](#) Board approval is requested to amend a contract between NIC Partners Inc. and Alvord Unified School District for VoIP Server upgrade for Cisco IP phone system effective September 8, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed additional \$25,000.00 (General Fund/Unrestricted)

- g. [Amend Contract – Ram Plumbing Heating & Air, Inc. – District – Wide:](#) Board approval is requested to amend the contract between Ram Plumbing Heating & Air, Inc. and Alvord Unified School District by increasing the dollar amount in order to perform miscellaneous plumbing repairs on an as needed basis throughout the District, effective September 8, 2017 through June 30, 2018

Fiscal Impact: Not to exceed additional \$20,000.00 (General Fund/Restricted - Maintenance)

- h. [Renew Contract – CompView – District Wide:](#) Board approval is requested to renew a contract between CompView and Alvord Unified School District to provide Smart Board support and services district-wide effective September 8, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Unrestricted)

- i. [Renew License Agreement – World Academy – Lake Hills and Promenade Elementary Schools](#): Board approval is requested to renew a license agreement between World Academy and Alvord Unified School District to provide after-school services including tutoring at Lake Hills and Promenade elementary schools for the 2017-18 school year.

Fiscal Impact: \$31,656.00 (Revenue to General Fund/Unrestricted)

- j. [Award Contract – Tiburon Telecommunications – Maintenance Contract - District Wide](#): Board approval is requested to award a contract between Tiburon Telecommunications Inc. and Alvord Unified School District for low voltage service, inspection and repairs at designated school sites as needed throughout the District effective September 8, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Unrestricted)

- k. [Approve Professional Services Agreement-enVision Consulting Group, Inc.](#): Board approval is requested for a professional services agreement between enVision Consulting Group, Inc. and Alvord Unified School District to prepare the 2016-17 Accountability Report Cards.

Fiscal Impact: \$8,625.00 (General Fund/Unrestricted)

Human Resources

- l. [Approve Personnel Order No. 03-2017-2018](#): Board approval of Personnel Order No. 03 is requested.
-

- m. [Ratify Annual Subscription Services Agreement– Frontline Technologies](#): Board approval is requested for the ratification of the annual subscription services agreement between Frontline Technologies and Alvord Unified School District to provide the software license for the Automated Substitute Placement & Absence Management (AESOP) attendance monitoring system for employees effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$20,916.47 (General Fund/Unrestricted)

- n. [Approve Revised Management Salary Schedule:](#) Board approval is requested to revise the Management Salary Schedule to reflect changes from the Superintendent's Reorganization.

Fiscal Impact: None

- o. [Adopt Annual Resolution No. 4 – Week of the School Administrator:](#) The week of October 8-14, 2017, has been designated as “Week of the School Administrator” by the Association of California School Administrators and the California State Board of Education.

Fiscal Impact: None

Teaching, Learning and Professional Development

- p. [Adopt Annual Resolution No. 5 – September as Attendance Awareness Month:](#) The month of September has been designated as “Attendance Awareness Month” by the Association of California School Administrators and the California State Board of Education.

Fiscal Impact: None

- q. [Approve Professional Services Agreement-Traivon Williams:](#) Board approval is requested for a professional services agreement between Alvord Unified School District and Traivon Williams, to provide specialized instruction in music and movement through the Harmony Boost Project. As a visiting artist, he will provide instruction to Transitional Kindergarten, Kindergarten, and First Grade students at seven elementary schools beginning September 8, 2017, through June 30, 2018.

Fiscal Impact: Not to exceed \$12,500.00 (General Fund/Unrestricted-Elementary Music)

- r. [Approve Professional Services Agreement-Ashley Chaney:](#) Board approval is requested for a professional services agreement between Alvord Unified School District and Ashley Chaney, to provide specialized instruction in music and movement through the Harmony Boost Project. As a visiting artist, she will provide instruction to Transitional Kindergarten, Kindergarten, and First Grade students at seven elementary schools beginning September 8, 2017, through June 30, 2018.

Fiscal Impact: Not to exceed \$14,000.00 (General Fund/Unrestricted-Elementary Music)

-
- s. [Approve Professional Services Agreement-Visiting Artist TBD:](#) Board approval is requested for a professional services agreement between Alvord Unified School District and one visiting artist TBD, to provide specialized instruction in music and movement through the Harmony Boost Project. As a visiting artist, they will provide instruction to Transitional Kindergarten, Kindergarten, and First Grade students at seven elementary schools beginning September 8, 2017 through June 30, 2018

Fiscal Impact: Not to Exceed: \$5,000.00 (General Fund/Unrestricted)

- t. [Approve Professional Development Proposal:](#) Board approval is requested for a professional development proposal between Inyo County Superintendent of Schools and Alvord Unified School District to provide three Professional Learning Sessions to Alvord Preschool and Transitional Kindergarten staff during the 2017-2018 school year. These sessions will be presented by the California Preschool Instructional Network (CPIN).

Fiscal Impact: \$4,500.00 (General Fund/Restricted)

- u. [Approve Professional Services Agreement – Harmony Project National Division:](#) Board approval is requested for a professional services agreement between The Harmony Project National Division and Alvord Unified School District, to provide resources and professional development to seven Title I schools at Transitional Kindergarten (TK), Kindergarten, and also First Grade. HPA will provide resources and professional development related to music and movement directly aligned with grade level standards and district Units of Study.

Fiscal Impact: \$6,670.00 (General Fund/Unrestricted: Elementary Music)

- v. [Approve Riverside County Superintendent of Schools MOU NUMBER 955:](#) Board approval is requested for an agreement with the Riverside County Office of Education, Alvord Unified School District, and Regents of University of California (UCR) for Project Moving Forward (PMF). Project Moving Forward will be piloted at Arlanza Elementary School and La Granada Elementary School for the 2017-2018 school year. PMF focuses on working together to close the achievement gap through an innovative program that targets vocabulary along with language and literacy development.

Fiscal Impact: \$4,500.00 (General Fund/Restricted)

- w. [Approve Agreement - Grand Canyon University, Participants in Learning, Leadership and Serving Program](#): Board approval is requested for an agreement between Grand Canyon University and Alvord Unified School District, to participate in the Participants in Learning, Leadership and Serving (PLLS) Program.

Fiscal Impact: None

- x. [Approve Agreement - GRID Alternatives](#): Board approval is requested for an Agreement for Solar Futures Program between GRID Alternatives and Alvord Unified School District, to provide training in energy efficiency, renewable energy, outreach and solar design and installations to students in the Green Construction Academy at Norte Vista High School during the 2017-2018 school year.

Fiscal Impact: \$6,000.00 (General Fund / Restricted – Green Construction Academy Funds)

- y. [Amend Overnight Trip for AVID College Tour 2017 – Hillcrest High School](#): Board approval is requested for an amendment, date change only, to the original request for the overnight trip for fifty-five students and four chaperones from Hillcrest High School to attend the AVID College Tour 2017 of five university campuses on October 5-6, 2017 so that they may instead attend October 19-20, 2017.

Fiscal Impact: \$7188.00 - \$5,816.00 (Hillcrest AVID ASB Account)
 \$ 900.00 (General Fund/Unrestricted)
 \$ 472.00 (Hillcrest High School AVID Site Funds)

- z. [Approve Memorandum of Understanding between Big Brothers Big Sisters and Alvord Unified School District](#): Board approval is requested for the memorandum of understanding between Big Brothers Big Sisters (BBBS) and Alvord Unified School District to provide transportation of students from Norte Vista enrolled in the BBBS Work Place Mentoring Program.

Fiscal Impact: Not to exceed \$1850.00 (General Fund - Unrestricted)

- aa. [Approve Professional Services Agreement - Majestic Sign Studio, Loma Vista Middle School](#): Board approval is requested for a Professional Services Agreement between Majestic Sign Studio and Alvord Unified School District to provide installation of vinyl graphics on interior and exterior walls at Loma Vista Middle School.

Fiscal Impact: Not to exceed \$550.00 (General Fund - Unrestricted)

- bb. [Approve Contracted Services Agreement – Mobile Ed Productions, Inc., Loma Vista Middle School](#): Board approval is requested for a Contracted Services Agreement between Mobile Ed Productions, Inc. and Alvord Unified School District to provide assemblies to sixth, seventh and eighth grade students on Forces and Motion at Loma Vista Middle School.

Fiscal Impact: Not to exceed \$895.00 (General Fund - Unrestricted)

- cc. [Approve Online Subscription Agreement – The DBQ Project](#): Board approval is requested for an online subscription agreement between The DBQ Project (DBQ) and Alvord Unified School District for access to an online data base to generate questions for Social Science teachers.

Fiscal Impact: Not to exceed \$8,250.00 (General Fund / Restricted, Lottery Funds)

SEPARATE ACTION ITEMS

7. Action Taken In Closed Session: The Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
1. Public Employee Discipline/Dismissal/Release
 2. Public Employee Appointment
 - a. Assistant Superintendent, Human Resources
 3. Liability Claim:
 - a. Claim No. 17-18-100
 - b. Claim No. 17-18-200
 - c. Claim No. 17-18-300
 4. Settlement Claim:
 - a. Claim No. 496102
-

Board of Education/Superintendent

8. Call for Nominations for California School Boards Association (CSBA) Directors-at-Large African American, American Indian and County: Any CSBA member Board may nominate Board members from CSBA member districts or county offices of education. The deadline for the nomination form and required two letters of recommendation is Friday, September 29, 2017.
-

Business Services

9. [Adopt Resolution No. 6 – Konica Minolta Business Solutions U.S.A., Inc. – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 6 to authorize Alvord Unified School District to piggyback on an agreement identified as County of San Bernardino, RFP No. AGENCY15-PUR-1356 for copiers and multi-function office machines, valid through June 30, 2018.

Fiscal Impact: None

10. [Adopt Resolution No. 7 – Konica Minolta Business Solutions U.S.A., Inc. – Copier Lease Agreement – District-Wide:](#) Board approval is requested for adoption of Resolution No. 7 to enter into a sixty (60) month Lease Purchase Agreement between Alvord Unified School District and Konica Minolta Business Solutions U.S.A., Inc. for copiers and multi-function machines, valid through September 30, 2022.

Fiscal Impact: \$150,882.00 (Various Funds)

11. [Amend Maintenance Service Agreement – Konica Minolta Business Solutions U.S.A., Inc. – District-Wide:](#) Board approval is requested to amend the maintenance service agreement between Alvord Unified School District and Konica Minolta Business Solutions U.S.A., Inc. for the maintenance service, usage and repair of copiers and multi-function machines, effective October 1, 2017 through June 30, 2018.

Fiscal Impact: Credit from Savings \$55,000.00 (Various Funds)

12. [Adopt Resolution No. 8 – GANN Appropriations Limit:](#) Proposition 4, adopted in 1979, added Article XIII-B to the State Constitution and placed limits on the growth in appropriations made by the State of California and local governments, including school districts. Each year, every California governmental entity must adopt a resolution establishing its appropriations limit. Board approval is requested for the adoption of Resolution No. 8 – GANN Appropriations Limit which identifies the estimated appropriations limit for the current year and the actual appropriations limit for the 2016-2017 fiscal year pursuant to Education Code Section 42132.

Fiscal Impact: None

13. [Adopt Resolution No. 9 – Budget Revisions to revise the 2017-2018 Beginning Fund Balances to the reconciled 2016-2017 Unaudited Actual Ending Fund Balances:](#) Now that the books have been officially closed and new fund balances have been realized, Board approval is requested for Resolution No. 9 to revise the 2017-2018 Beginning Fund Balances to the reconciled 2016-2017 Unaudited Actual Ending Fund Balances. This action allows the District to open the 2017-2018 year in compliance with AB1200 and AB2756. Passing Resolution No. 9 is in accordance with the Riverside County Office of Education and the California Department of Education guidelines. This process makes the District more accountable and is in preparation for the annual compliance audit.

Fiscal Impact: \$1,494,923.90 Increase in Ending Fund Balance for ALL funds as indicated on Attachment A

14. [Approval of the 2016-2017 Unaudited Actual Financial Reports:](#) Pursuant to Education Code Section 42100, Board approval of the 2016-2017 Unaudited Actual Financial Reports is requested. Each year, the District is required to submit the Unaudited Actual Financial Reports to the Riverside County Office of Education who then submits to the California Department of Education. This action allows the District to close the 2016-2017 books in compliance with AB1200 and AB2756. This process is also in full compliance with the Riverside County Office of Education and the California Department of Education guidelines. Board approval of the 2016-2017 Unaudited Actual Financial Reports is required for the annual compliance audit. This report reflects the actual revenues and expenditures for the 2016-2017 fiscal year

Fiscal Impact: None

DISCUSSION/INFORMATION ITEMS

15. [CSBA – Annual Education Conference:](#) The Board will discuss the CSBA’s Annual Education Conference that will be held in San Diego, California on November 30 through December 2, 2017.

***BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS
ADJOURNMENT***

2017 Board Meeting Dates ~ Open Session 7:00 p.m.
September 19, 2017
October 5 and 19, 2017
November 2 and 16, 2017
December 14, 2017