



# Alvord Unified School District

Our Promise: All students will realize their unlimited potential.

**AMENDED**

## BOARD OF EDUCATION

REGULAR BOARD MEETING

### AGENDA MESSAGE

December 14, 2017

**Location:** District Office Board Room, 9 KPC Parkway, Corona, CA 92879

#### Strategic Plan - Beliefs

*We Believe: Excellence is within everyone*

#### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

#### OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

1. CALL TO ORDER: 5:00 p.m. – Art Kaspereen, Jr., President
2. Establishment of Quorum: A quorum is expected with Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson and Mr. Joseph J. Barragan in attendance.

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### PRESENTATION

#### Teaching, Learning and Professional Development

3. Alvord Educational Foundation to Present Grant Awards: Alvord Educational Foundation (AEF) – Enrichment Grant Recipients. AEF received one hundred grant applications and are proud to announce that they were able to fund seventy of the submitted grants this year. The grants were distributed as follows: thirty grants to Elementary schools, eleven to Middle schools, and twenty nine to High Schools for a total of \$38,000.00 awarded in grants.



**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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**ADJOURN TO CLOSED SESSION****CLOSED SESSION**1. Student Disciplinary Actions

- a. Expulsion Cases #**2017-18**-17,18, 24, 27, 28 and 29
- b. Recommendation to Readmit Expulsion Cases # **2014-15**-81; 2016-17-12
- c. Recommendation to Reinstate Expulsion Cases # **2016-17**-31, 32, 33 and 38
- d. Recommendation to Enforce Expulsion Cases #**2016-17**-21, 22, 23, 24, 29, 37 and 48
- e. Recommendation to Deny Expulsion Cases # **2014-15**-1, 4, 10,14, 20, 21, 26, 27, 32, 34, 37, 41, 48, 51, 55, 59, 60, 63, 65, 68, 74, 77, 78, 80, 84, 89, 90, 95, 101; **2015-16**-1, 4, 5, 6, 7, 11, 13, 15, 24, 27, 29, 30, 31, 35, 38, 40, 43, 47, 53, 54, 56, 61, 62, 67, 68, 75, 80, 81, 82, 83, 89, 90; **2016-17**-OD1, OD2, 1, 5, 8, 9, 11, 14, 15, 16, 18, 25, 26, 27, 28, 30, 39, and 46

2. Public Employee Discipline/Dismissal/Release/Reassignment:

- a. Certificated
- b. Classified
- c. Management/Administration

3. Public Employee Appointment:

- a. Interim Superintendent

4. Conference with Labor Negotiator

Agency Negotiators: Darren McDuffie and Susana Lopez

Employee Organizations:

- a. Alvord Educators Association
- b. California School Employees Association, Chapter 339
- c. Alvord Management And Confidential Employees

5. Conference with Real Property Negotiators:
  - a. Property: 9 KPC Parkway, Corona, CA
  - Agency Negotiators: Kevin Emenaker, Brian W. Smith & Wendy Wiles
  - Negotiating Party: KPC Summit LLC
  - Under Negotiations: Infrastructure and Lease Agreement
6. Special Education Settlement Agreement
  - a. Settlement Agreement No. 17-18-1
7. Liability Claims
  - a. Claim No. 17-18-900

## **RECONVENE TO PUBLIC SESSION**

### **INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 7:00 p.m. – Art Kaspereen, Jr., President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the [Regular Board Meeting of November 16, 2017](#) and the Minutes of the [Special Board Meeting of November 29, 2017](#) and the [Special Board Meeting of December 4, 2017](#) and the [Special Board Meeting of December 7, 2017](#) and the [Special Board meeting of December 11, 2017](#).
4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
5. [Annual Organizational Meeting of the Governing Board:](#)
  - a. Election of Officers: The first item will be to elect the President of the Board of Education for the ensuing year. At the conclusion of this election, the newly-elected President will take office and conduct elections of the Vice President and Clerk.

- b. Election of Representative for County Committee on School District Organization: The Board should elect a representative whose function would be to vote on members to be elected to the County Committee on School District Organization.
  - c. Appointment of Authorized Agents: It is recommended that Alvord Unified School District Governing Board Members; Julie A. Moreno, Robert Schwandt, Joseph J. Barragan, Carolyn M. Wilson, and Art Kaspereen, Jr., and District staff; Susana Lopez, Darren McDuffie, Angela Gallardo-Hopkins, Julie Koehler-Mount and Kevin Emenaker, be appointed as Authorized Agents for fiscal and legal matters; and Beth Davis as limited Authorized Agents for warrant orders and orders for salary payments only.
  - d. Selection of Day, Time and Place of Regular Meetings: It is recommended that the Board establish its regular meetings to be held on the first and third Thursday of each month at 7:00 p.m. in the Board Room of the District Office, 9 KPC Parkway, Corona, CA 92879, with the exceptions of January 25, 2018, February 8, 2018, June 14, 2018, June 28, 2018, July 12, 2018, and December 13, 2018.
  - e. Annual Renewal of Agreement to Facilitate Governance Leadership: Board approval is requested for the annual renewal of the Agreement to Facilitate Governance Leadership.
6. Special Recognitions:
- a. Student of the Month: La Sierra High School is proud to recognize Travis Hoffman as the Alvord Unified School District Student of the Month for December 2017.
- Travis is a senior at La Sierra High School and a stellar student. He has been a student of Alvord Unified School District since he began his education. Travis attended: McAuliffe Elementary, Villegas Middle School, and has been a proud eagle for the past three and a half years.
- Travis has a positive attitude in all he does. He is a great mentor for younger classmen and takes his academics very serious. He also shines on the pitcher's mound or first base. His love for baseball started at the young age of four. Travis was on the Junior Varsity Baseball team his freshmen and sophomore year. As a junior he took his baseball career to the next level and made a spot on the varsity team.
- Travis' biggest cheerleader is his mom, who puts in countless hours to make sure the baseball team gets all they need. His favorite past time besides playing baseball is to sleep. He says sleep makes you grow tall and at 6.4 feet tall, he clearly has gotten in some good naps here and there.
- Travis loves dogs and hopes he will receive a graduation gift in the form of a golden retriever. He has an antisocial cat named Gracy. No Shoes, no shirt, no

problem is a lyric from one of his favorite songs. He loves country music and Blake Shelton is his favorite singer.

After high school, he plans to attend Riverside Community College and play baseball. He would like to transfer to a university; however, he is undecided at this time. Travis truly soars high with Eagle Pride and will be missed upon his graduation.

*It is a great pleasure to honor **Travis Hoffman** as the Alvord Unified School District Student of the Month for December 2017.*

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- b. Certificated Employee of the Month: La Sierra High School is proud to recognize Tom Clazie as the Alvord Unified School District Certificated Employee of the Month for December 2017.

Mr. Clazie is a pillar at La Sierra High School. He has served the students for over three decades. He has devoted his entire teaching career of 31 years to La Sierra High School. Mr. Clazie is an English teacher and loves teaching seniors. His favorite piece of literature to teach is Daunte's Inferno.

Mr. Clazie enjoys photography and has even published his own book. He intends to retire with his lovely wife of 14 years Melissa in the Pacific Northwest. He plans to retire there so he has plenty of beautiful photographic locations.

When he is not taking pictures, he is in his yard. He loves landscaping. He is the true pack leader with 6 dogs, who never help with the yard work.

Mr. and Mrs. Clazie are often found at La Sierra on the weekends grading essays and lesson planning. Mr. Clazie is loved by his students. He shares his passion for literature with them.

He is respected by the staff and has a positive impact on all he comes in contact with. He never hesitates to help and exemplifies the meaning of being a compassionate educator.

It is a great pleasure to honor **Tom Clazie** as the Alvord Unified School District Certificated Employee of the Month for December 2017.

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- c. Classified Employee of the Month: La Sierra High School is proud to recognize Yolanda Knox as the Alvord Unified School District Classified Employee of the Month for December 2017.

If you walk the halls of La Sierra after school, you will definitely feel the infectious positive energy Ms. Yolanda radiates. She is a night custodian and loved by all. The students are all her babies and the staff members are her family.

Ms. Yolanda started at Alvord Unified School District in 1999, at McAuliffe Elementary. Then, she was asked to assist in the opening of Hillcrest High School. The last five years, Ms. Yolanda has soared with Eagle Pride.

The staff all agree, her attention to detail is superb. She leaves all her areas spotless. She was recently asked to take over our new front office; she accepted her new role with a smile on her face. However, the teachers and students were not so happy about her leaving her previously assigned area. However, she promised her babies she would visit them and see them play basketball. During her breaks, Yolanda goes and watches the athletic games. She cheers on our teams and greets parents with hugs and smiles.

Ms. Yolanda has an uncanny zest for life. She has a natural way of making people feel important and loved. She was recently made famous by her dance moves. She performed a little dance routine for an ASB video and made the students' day. She goes above and beyond in all she does.

In her free time, she likes to go shopping. She loves fashion. She enjoys spending time with her family and laughing. She believes life is short and meant to enjoy. Yolanda is truly loved by the students and staff at La Sierra High School.

It is a great pleasure to honor **Yolanda Knox** as the Alvord Unified School District Classified Employee of the Month for December 2017.

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- d. Volunteer of the Month: La Sierra High School is proud to recognize Stacey Collins as the Alvord Unified School District Volunteer of the Month for December 2017.

Stacey Collins is also known as Mama Stacey at La Sierra. Stacey first became associated with La Sierra when her daughter began attending as a freshmen. At that time, Stacey was an integral part of the cheer program.

Stacey fell in love with La Sierra due to the rich historical background. She believes through all the adversity La Sierra rises through the ashes. The students are phenomenal including her granddaughter, who is a freshmen.

Stacey has a huge giving heart. She is truly a mother figure to many of our students. She sees the good in all people. She gives without limits and makes sure hungry mouths do not go unfed.

When she is not volunteering or being a cheer leader at a sporting event, she is found at Kaiser Permanente. She is a compliance auditor. She often takes her lunch break to accommodate a meeting or help serve ice cream.

Stacey goes above and beyond to help us at La Sierra. She takes on laborious projects and makes them come to life. She spear headed a parent group and made the alumni section at our home coming football come alive.

She has a wonderful fur baby named Christian, who does appreciate being left home alone. She recently took on another passion; she sings in her church choir. She loves La Sierra and we love her.

It is a great pleasure to honor **Stacey Collins** as the Alvord Unified School District Volunteer of the Month for December 2017.

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### **STUDENT REPRESENTATIVES**

The Board of Education welcomes the 2017-2018 Student Representatives as follows:

Libie Duenas	◆	Alvord Alternative Education
Alex Phillips	◆	Alvord High School
Irina Badescu	◆	Hillcrest High School
Justice Avendano	◆	La Sierra High School
Brianna Pearce	◆	Norte Vista High School

### **PRESENTATION**

#### **BUSINESS SERVICES**

7. [Presentation of the 2017-2018 First Interim Financial Report](#): Susana Lopez, Assistant Superintendent of Business Services will present the 2017-2018 First Interim Financial Report to the Board of Education.

### **HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

### **ACTION ITEMS**

8. **Consent Agenda**: *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.*

***Your Superintendent recommends approval of Consent Agenda items 8.a. – 8ccc.***

**Board of Education/Superintendent**a. Accept Gifts/Donations/Grants:

- 1) California Retired Teachers Association donated five gift cards to Stater Bros. valued at \$200.00 for families in need at Arlanza Elementary School during the holidays.
- 2) Orrenmaa PTA donated student incentives valued at \$104.40 for student incentives at Orrenmaa Elementary School.
- 3) Cliff and Kathy Collins donated books valued at \$73.00 to Promenade Elementary School.
- 4) Multi Housing District Patrol, Inc. donated a classroom set of University T-shirts valued at \$256.00 to Stokoe Elementary School.
- 5) Susanna Buchko donated \$50.00 in memory of Scott Booth to La Sierra High School's Football program.
- 6) William C. St. George donated 3 books valued at \$42.00 to Norte Vista High School's Library.
- 7) Road Trip Nation donated 550 career postcards, stickers, pens, sunglasses, a book and three banners valued at \$200.00 to Norte Vista High School's counselors.
- 8) AHEPA 302 Charitable Foundation donated \$250.00 to Norte Vista High School's AVID program for student field trips to Cal State/UC campuses in California.
- 9) Costco Wholesale donated a \$50.00 cash card to purchase Ziploc bags to Alvord Cares for the food program.
- 10) Digital Electric donated a Laptop Computer valued at \$500.00 to Business Services for the Alvord Attendance Challenge.
- 11) New Dimension General Construction donated a Laptop Computer valued at \$641.36 to Business Services for the Alvord Attendance Challenge.
- 12) Data Installers donated two Laptop Computers valued at \$900.00 to Business Services for the Alvord Attendance Challenge.
- 13) Peter P. Kaczmarek – TOSHIBA donated 5-tablets/laptops and keyboards valued at \$1,000.00 to Business Services for the Alvord Attendance Challenge.



- 14) Paul and Roberta Lant donated a Story & Clark Console Piano valued at \$500.00 to the Alvord Music Program.

**Business Services**

- b. [Ratify Purchase Order List Number 9 – 2017-2018:](#) Board ratification is requested for Purchase Order List Number 9 for the period of October 30, 2017 through November 24, 2017

Number of District Purchase Orders submitted is: 180

#B1005057 - #B1005066  
 #P2049756 - #P2049926

Fiscal Impact: \$220,223.44 (Various Funds)

- c. [Accept Warrants:](#)

Warrant Dates	Warrant Register	Amount
10/31/2017	14797635-14797665	\$ 36,934.77
11/1/2017	1498957-14799013	\$ 105,424.76
11/2/2017	14800303-14800345	\$ 104,698.86
11/3/2017	14801873-14801973	\$ 309,601.94
11/6/2017	14802976-14803026	\$ 84,971.80
11/7/2017	14804145-14804164	\$ 329,740.35
11/8/2017	14805846-14805918	\$ 554,246.18
11/9/2017	14807215-14807249	\$ 1,336,087.78
11/13/2017	14808233-14808259	\$ 124,594.06
11/14/2017	14809314-14809333	\$ 62,285.10
11/15/2017	14810803-14810835	\$ 61,291.39
11/16/2017	14812504-14812534	\$ 112,043.78
11/17/2017	14814205-14814248	\$ 847,609.02
11/20/2017	14815501-14815529	\$ 536,892.88
11/21/2017	14816323-14816343	\$ 32,197.87
11/22/2017	14817316-14817329	\$ 32,189.44

Fiscal Impact: \$4,670,809.98

- d. [Ratify Change Order No. 1 – Caston, Inc. – La Sierra High School:](#) Board ratification is requested for Change Order No. 1 between Caston, Inc. and Alvord Unified School District, to add acoustical insulation above the ceiling of the Administration Building at La Sierra High School.

Fiscal Impact: \$6,445.08 (Measure H Bond Fund)

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- e. [Ratify Change Order No. 1 – Inland Building Construction Companies, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 1 between Inland Building Construction Companies, Inc. and Alvord Unified School District for various construction services due to design changes and unforeseen conditions at Arlanza, Foothill, McAuliffe elementary schools; and Arizona Middle School.

Fiscal Impact: \$18,289.00 (Measure H Bond Fund)

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- f. [Ratify Change Order No. 2 – Inland Building Construction Companies, Inc. – Arizona Middle School:](#) Board ratification is requested for Change Order No. 2 between Inland Building Construction Companies, Inc. and Alvord Unified School District to furnish and install irrigation sleeves at Arizona Middle School.

Fiscal Impact: \$2,001.00 (Measure H Bond Fund)

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- g. [Ratify Change Order No. 1 – Joe Picco & Associates, Inc. dba EJ Enterprises – Arlanza Elementary School:](#) Board ratification is requested for Change Order No. 1 between Joe Picco & Associates, Inc. dba EJ Enterprises and Alvord Unified School District, to match the door hardware to the new District standard at Arlanza Elementary School.

Fiscal Impact: \$1,171.00 (Measure H Bond Fund)

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- h. [Ratify Change Order No. 1 – Simmons & Wood, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 1 between Simmons & Wood, Inc. and Alvord Unified School District, to add tack board and perform miscellaneous electrical work at Arlanza, Foothill, McAuliffe elementary schools; and Arizona Middle School.

Fiscal Impact: \$4,576.00 (Measure H Bond Fund)

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- i. [Ratify Change Order No. 1 – Verne’s Plumbing, Inc. – Various Sites:](#) Board ratification is requested for Change Order No. 1 between Verne’s Plumbing, Inc. and Alvord Unified School District for plumbing services due to design changes and unforeseen conditions at Arlanza and Foothill elementary schools; and Arizona Middle School.

Fiscal Impact: \$2,147.04 (Measure H Bond Fund)

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- j. [Ratify Service Agreement – GM Business Interiors – District Office:](#) Board ratification is requested for a service agreement between GM Business Interiors and Alvord Unified School District to provide additional services related to installation and set-up of office furniture on an as needed basis for the District Office, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$4,000.00 (Capital Facilities Fund)

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- k. [Ratify Professional Service Agreement-Rhonda Hensley:](#) Board ratification is requested for a Professional Service Agreement between Rhonda Hensley and Alvord Unified School District to provide training and support for the Fiscal Department, accounting personnel, and site staff to improve accounting workflow processes. Effective December 4, 2017 through June 30, 2018.

Fiscal Impact: \$24,000.00 (General Fund/Unrestricted)

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- l. [Award Contract – AkinsIT – Networking Services Support Hours:](#) Board approval is requested to award a contract between AkinsIT and Alvord Unified School District for professional networking services and support as needed throughout the District effective December 15, 2017 through June 30, 2018.

Fiscal Impact: \$7,000.00 (General Fund/Unrestricted)

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- m. [Award Contract – AW Associates, Inc. – Keller Site:](#) Board approval is requested to award a contract between AW Associates, Inc. and Alvord Unified School District for the necessary repairs needed on the fuel pumps located at the Keller Site, effective December 15, 2017 through June 30, 2018

Fiscal Impact: \$13,060.64 (General Fund/Restricted-Maintenance)

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- n. [Amend Contract – Data Installers, Inc. – District-Wide:](#) Board approval is requested to award a contract between Data Installers, Inc. and Alvord Unified School District to furnish and install electrical services throughout the District, effective December 15, 2017 through June 30, 2018.

Fiscal Impact: Increase of \$10,000.00 (General Fund/Restricted - Maintenance)

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- o. [Approve Professional Services Agreement – GO Architects, Inc. – La Sierra High School:](#) Board approval is requested for a professional services agreement between GO Architects, Inc. and Alvord Unified School District to provide architectural and engineering services for the science room modifications on Building 700 located at La Sierra High School, effective December 15, 2017 through December 31, 2018.

Fiscal Impact: Not to exceed \$60,000.00 (General Fund Restricted/ California Career Pathways Trust (CCPT))

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- p. [Approve Student Body \(ASB\) and Elementary Student Fundraisers for 2017-18- Various Sites:](#) Board approval is requested for the projected 2017-18 ASB and Elementary Student Fundraiser Budget for various school sites.

Fiscal Impact: None

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- q. [Approve Notice of Completion – Caston, Inc. – Collett and Orrenmaa:](#) Board approval is requested to file a Notice of Completion (NOC) for Caston, Inc., for the completion of Contract C3011938 for gypsum and plaster work at Collett and Orrenmaa elementary schools.

Fiscal Impact: None

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- r. [Approve Notice of Completion – Caston, Inc. –Terrace, Loma Vista, & Norte Vista:](#) Board approval is requested to file a Notice of Completion (NOC) for Caston, Inc., for the completion of Contract C3011917 for the installation of gypsum and plaster at Terrace Elementary School, Loma Vista Middle School and Norte Vista High School.

Fiscal Impact: None

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- s. [Approve Notice of Completion – Coutts Heating & Cooling, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) for Coutts Heating & Cooling, Inc., for the completion of Contract C3011920 for heating, ventilation and air conditioning (HVAC) work at Terrace Elementary School, Loma Vista Middle School and Norte Vista High School.

Fiscal Impact: None

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- t. [Approve Notice of Completion – E & R Glass Contractors, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) for E & R Glass Contractors, Inc., for the completion of Contract C3011940 for glass and glazing at Collett and Orrenmaa elementary schools.

Fiscal Impact: None

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- u. [Approve Notice of Completion – Inland Building Construction Companies, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) for Inland Building Construction Companies, Inc., for the completion of Contract C3011945 for doors and hardware at Collett and Orrenmaa elementary schools.

Fiscal Impact: None

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- v. [Approve Notice of Completion – K & Z Cabinet Company, Inc. – Terrace, Loma Vista & Norte Vista:](#) Board approval is requested to file a Notice of Completion (NOC) for K & Z Cabinet Company, Inc., for the completion of Contract C3011918 for casework work at Terrace Elementary School, Loma Vista Middle School and Norte Vista High School.

Fiscal Impact: None

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- w. [Approve Notice of Completion – K & Z Cabinet Company, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) for K & Z Cabinet Company, Inc., for the completion of Contract C3011939 for casework at Collett and Orrenmaa elementary schools.

Fiscal Impact: None

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- x. [Approve Notice of Completion – Montgomery Hardware Company – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) for Montgomery Hardware Company, for the completion of Contract C3011923 for doors and hardware at Terrace Elementary School, Loma Vista Middle School and Norte Vista High School.

Fiscal Impact: None

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- y. [Approve Notice of Completion – Westland Heating & Air Conditioning, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) for Westland Heating and Air Conditions, Inc., for the completion of Contract C3011942 for heating, ventilation and air conditioning at Collett and Orrenmaa elementary schools.

Fiscal Impact: None

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- z. [Approve Revised Certification of Signatures:](#) Board approval is requested to file a revised Certification of Signatures with the Riverside County Office of Education for the 2017-2018 fiscal year.

Fiscal Impact: None

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- aa. [Approve Revised Signatures for District Bank Accounts:](#) Board approval is requested for a revised Master Signature List for District bank accounts for the 2017-18 school year due to changes in administration as of December 14, 2017.

Fiscal Impact: None

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- bb. [Amend Contract-AkinsIT–Barracuda Essentials – District Wide:](#) Board approval is requested to Amend Contract #C3012167 between AkinsIT and Alvord Unified School District to increase the number of user licenses by 1,000 for a total of 3,000 licenses effective December 15, 2017 through June 30, 2018.

Fiscal Impact: Increase \$3,360.42 (General Fund/Unrestricted)

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- cc. [Award Contract – AkinsIT – Exchange Migration to Microsoft Hosted Email Solution:](#) Board approval is requested to award a contract between AkinsIT and Alvord Unified School District to migrate the on-premises Exchange email to the Microsoft hosted email solution effective December 15, 2017 through June 30, 2018.

Fiscal Impact: \$24,000.00 (General Fund/Unrestricted)

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- dd. [Approve Professional Services Agreement - Vavrinek, Trine, Day & Co., LLP – District Wide:](#) Board approval is requested for a professional services agreement between Vavrinek, Trine, Day & Co., LLP and Alvord Unified School District to provide internal control training, including cash handling and management to parents involved with Booster Clubs. Effective January 1, 2018 through June 30, 2018.

Fiscal Impact: Not to Exceed \$1,000.00 (General Fund/Unrestricted)

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### **Human Resources**

- ee. [Approve Personnel Order No. 09-2017-2018:](#) Board approval of Personnel Order No. 09 is requested.
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- ff. [Ratify Addition of One Full-Time Middle School Assistant Principal Position – Villegas Middle School:](#) Board approval is requested for the addition of one full-time Middle School Assistant Principal position for Villegas Middle School.

Fiscal Impact: \$174,552.23 (General Fund/Unrestricted)

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- gg. [Approve Revised Management Job Descriptions to Reflect Department Title Change – Expanded Learning:](#) Board approval is requested to revise the following management job descriptions to reflect the new department title: Director I, After School Student Programs; Program Manager, After School Student Programs; and Program Supervisor, After School Student Programs.

Fiscal Impact: None

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- hh. [Approve Revised Classified Job Descriptions to Reflect Department Title Change – Expanded Learning](#): Board approval is requested to revise the following classified job descriptions to reflect the new department title: After School Program Site Facilitator and After School Program Study Trip Supervisor.

Fiscal Impact: None

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- ii. [Approve Reclassification of One Facilities/Planning Assistant Position to an Assistant to Director Position – Administrative Services Department](#): Board approval is requested for the reclassification of one Facilities/Planning Assistant Position to an Assistant to Director Position for the Administrative Services Department.

Fiscal Impact: \$7,778.83 (General Fund/Unrestricted)

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- jj. [Approve New Job Description and Salary Classification – Maintenance Storekeeper](#): Board approval is requested for a revised salary classification and new job description entitled “Maintenance Storekeeper.”

Fiscal Impact: \$3,239.30 (General Fund/Restricted – Maintenance)

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- kk. [Approve Salary Reclassification - Groundskeeper/Stadium Position](#): Board approval is requested for a salary reclassification of the Groundskeeper/Stadium position from Range 29 to Range 31 on the Classified Salary Schedule.

Fiscal Impact: \$3,065.63 (General Fund/Unrestricted)

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- ll. [Approve New Job Description – Maintenance and Operations Office Technician](#): Board approval is requested for a new job description entitled “Maintenance and Operations Office Technician.”

Fiscal Impact: None

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- mm. [Approve Reclassification of One Maintenance Office Secretary Position to a Maintenance and Operations Office Technician – Maintenance and Operations Department](#): Board approval is requested for the reclassification of one Maintenance Office Secretary position to a Maintenance and Operations Office Technician position for the Maintenance and Operations Department.

Fiscal Impact \$1,939.30 (General Fund/Restricted – Maintenance)

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- nn. [Approve Revised Management Salary Schedule](#): Board approval is requested to revise the Management Salary Schedule to reflect recent changes.

Fiscal Impact: None

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- oo. [Approve Minimum Wage Increase](#): Board approval is requested to increase the minimum wage of all employees that are paid \$10.50 per hour to \$11.00 per hour, to allow the District to be in compliance with California Senate Bill 3.

Fiscal Impact: \$6,065.06 (General Fund/Unrestricted)

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- pp. [Approve Increase in Hours for Four Driver/Food Production Worker Positions – Child Nutrition Services](#): Board approval is requested to increase the hours for four Driver/Food Production Worker positions from 6.0-hours per day to 7.0-hours per day.

Fiscal Impact: \$20,873.32 (Cafeteria Fund)

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- qq. [Approve Increase in Hours for Five Food Production I Worker Positions – Child Nutrition Services](#): Board approval is requested to increase the hours for five Food Production Worker I positions from 6.0-hours per day to 7.0-hours per day.

Fiscal Impact: \$24,592.40 (Cafeteria Fund)

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**Teaching, Learning and Professional Development**

- rr. [Approve Overnight Trip to Thousand Pines Outdoor School in Crestline, California –Arlanza Elementary:](#) Board Approval is requested for 47 students and two chaperones to attend Thousand Pines Outdoor School, May 1-4, 2018 in Crestline, CA.

Fiscal Impact: Not to Exceed: \$11,845.00 (Student Fundraiser/ General Fund, Unrestricted)

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- ss. [Ratify Service Agreement with Donnie's Piano Transport:](#) Board ratification is requested for a service agreement with Donnie's Piano Transport who moved a donated piano to Villegas Middle School.

Fiscal Impact: Not to Exceed: \$150.00 (Elementary Music Fund/Unrestricted)

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- tt. [Approve Agreement with Imagination Machine for one performance of "The Writing Show" at Valley View Elementary School:](#) The Imagination Machine will provide one 45- minute performance of "The Writing Show" on March 16, 2018. The performing arts group brings students' stories to life by acting out selected stories using highly talented young actors and creative skits and props. These school wide assemblies support our literacy efforts.

Fiscal Impact: \$805.00 (Alvord Educational Foundation Grant/Donation Account)

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- uu. [Approve Agreement IN-30189 for Common Core Mathematics Professional Development at McAuliffe Elementary School:](#) Approval is requested for an agreement between Riverside County Office of Education and Alvord Unified School District for Professional Development on Common Core Math at McAuliffe Elementary School.

Fiscal Impact: \$6,000.00 (LCFF-EL/Unrestricted)

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- vv. [Ratify Overnight Trip to the Thousand Pines Outdoor Science School-McAuliffe Elementary School:](#) Board ratification is requested for the overnight trip for eighty students and three chaperones who attended the Thousand Pines Outdoor Science School on December 5 - 8, 2017 in Crestline, California.

Fiscal Impact: \$18,451.60 (Student Fundraiser Account)

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- ww. [Approve Professional Services Agreement – Sandra Bergert, M.A. CCC, Speech Pathologist:](#) Board approval is requested for a professional services agreement between Sandra Bergert, M.A. CCC, Speech Pathologist to provide therapy services, attend IEP (Individualized Education Program) meetings and/or assessments for special needs students as required by their Individualized Education Program (IEP) for the 2017-2018 school year on a part-time basis.

Fiscal Impact: Not to Exceed \$43,500.00 (General Fund/Unrestricted)

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- xx. [Approve Request for Physical Education Exemption:](#) Board approval is requested for a permanent physical education exemption for case number PE 17-18-03
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- yy. [Approve Out of State Conference – Norte Vista High School, IB Theory of Knowledge Professional Development:](#) Board approval is requested for an out of state conference for two Norte Vista International Baccalaureate teachers to attend professional development training for IB Theory of Knowledge Training Level 2, February 23- 26, 2018 at The Westin Seattle in Seattle Washington.

Fiscal Impact: \$4,358.60 (General Fund / Restricted, IB Professional Development)

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- zz. [Approve Out of State Conference – International Society for Technology in Education \(ISTE\) 2018 Chicago:](#) Board approval is requested for an out of state conference for the Coordinator of Instructional Media Services to attend the International Society for Technology in Education 2018 Conference, June 24-27, 2018, in Chicago, Illinois.

Fiscal Impact: Not to exceed \$3,000.00 (General Fund / Unrestricted)

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- aaa. [Approve Overnight Trip to the AVID Sophomore College Tour 2018 – La Sierra High School:](#) Board approval is requested for forty-eight students and four chaperones to attend the AVID Sophomore College Tour 2018 on February 22-23, 2018 in Southern California.

Fiscal Impact: \$9,387.66 (General Fund / Unrestricted)

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- bbb. [Approve Professional Services Agreement for Professional Development – Teacher Created Materials:](#) Board approval is requested for a Professional Services Agreement between Teacher Created Materials and Alvord Unified School District to provide two Professional Learning Sessions for teachers,

focusing on strategies for connecting content and language in all core subjects to sheltered content teachers.

Fiscal Impact: \$10,000.00 (General Fund/Restricted – English Learners)

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- ccc. [Approve Affiliate Partnership Agreement – Inlandia Institute, Loma Vista Middle School](#): Board approval is requested for an Affiliate Partnership Agreement between Inlandia Institute and Alvord Unified School District to facilitate a six week writing workshop for students at Loma Vista Middle School during the 2017-2018 school year.

Fiscal Impact: \$1,000.00 (General Fund / Unrestricted; AEF Grant and Site Funds)

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**SEPARATE ACTION ITEMS**

9. Action Taken In Closed Session: The Board Clerk will report on any actions taken by the Board following consideration in Closed Session.
  1. Student Disciplinary Actions
    - a. Expulsion Cases #**2017-18**-17,18, 24, 27, 28 and 29
    - b. Recommendation to Readmit Expulsion Cases # **2014-15**-81; **2016-17**-12
    - c. Recommendation to Reinstate Expulsion Cases # **2016-17**-31, 32, 33 and 38
    - d. Recommendation to Enforce Expulsion Cases #**2016-17**-21, 22, 23, 24, 29, 37 and 48
    - e. Recommendation to Deny Expulsion Cases # **2014-15**-1, 4, 10,14, 20, 21, 26, 27, 32, 34, 37, 41, 48, 51, 55, 59, 60, 63, 65, 68, 74, 77, 78, 80, 84, 89, 90, 95, 101; **2015-16**-1, 4, 5, 6, 7, 11, 13, 15, 24, 27, 29, 30, 31, 35, 38, 40, 43, 47, 53, 54, 56, 61, 62, 67, 68, 75, 80, 81, 82, 83, 89, 90; **2016-17**-OD1, OD2, 1, 5, 8, 9, 11, 14, 15, 16, 18, 25, 26, 27, 28, 30, 39, and 46
  2. Public Employee Discipline/Dismissal/Release/Reassignment
  3. Public Employee Appointment:
    - a. Interim Superintendent
  4. Special Education Settlement Agreement
    - a. Settlement Agreement No. 17-18-1
  5. Liability Claims
    - a. Claim No. 17-18-900

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**Business Services**

10. [Adopt Resolution No. 16 – Annual and Five Year Report – Fiscal Year 2016-2017:](#) Board approval is requested for the adoption of Resolution No. 16 approving the Annual and Five-Year Report for Fiscal Year 2016-2017.

Fiscal Impact: None

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11. [Adopt Resolution 17– National Cooperative Purchasing Alliance \(NCPA\) – Piggyback/Cooperative Agreement – District Wide:](#) Board approval is requested for the adoption of Resolution No. 17 to authorize staff to initiate membership and utilize cooperative purchasing agreements with the National Cooperative Purchasing Alliance (“NCPA”) for various materials, equipment, and supplies.

Fiscal Impact: None

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12. [Award Contract – Hyper Converge Technology – AkinsIT:](#) Board approval is requested to award a contract between AkinsIT and Alvord Unified School District for Hyper Converge Technology which includes Nutanix Pro Software, three new servers, and 3 years of onsite repairs effective December 15, 2017 through December 14, 2020.

Fiscal Impact: \$148,051.54 (General Fund/Unrestricted)

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13. [Adopt Resolution No. 18 – Minnesota WSCA-NASPO - Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 18 allowing Alvord Unified School District to piggyback on a cooperative agreement identified as Minnesota WSCA-NASPO Master Agreement #MNWNC-115 and Hewlett Packard Company for computer equipment. This contract is supplemented by the California participating Addendum No. 7-15-70-34-001 and valid through May 31, 2020 per Addendum No. 1 for the procurement of various computer equipment.

Fiscal Impact: None

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14. [Approve Purchase – Intelli-Tech – District Wide:](#) Board approval is requested the purchase of desktop computers from Intelli-Tech by Alvord Unified School District through the Minnesota WSCA-NASPO piggyback contract for the pc refresh program effective December 15, 2017 through June 30, 2018.

Fiscal Impact: \$289,283.10 (General Fund/Unrestricted LCFF)

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15. [Certification of the 2017-2018 First Interim Financial Report](#): Board certification of the 2017-2018 First Interim Financial Report indicating the district's ability to meet its financial obligations in at least one of the current and two subsequent fiscal years is being requested.

Fiscal Impact: None

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**Human Resources**

16. [Adopt Annual Resolution No. 19 – Teacher Assignment/Misassignment Monitoring](#): Board approval is requested for adoption of Resolution No. 18 - an annual resolution for Teacher Assignment/Misassignment Monitoring allowing legal provisions authorizing staff to teach in their current 2017-2018 school year assignments.

Fiscal Impact: None

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17. [Adopt Resolution No. 20 – Elimination of One Vacant Classified Position](#): Board approval is requested for adoption of Resolution No. 20 – Elimination of One Vacant Classified Position.

Fiscal Impact: Fiscal Impact: Total Savings of \$46,279.35 - to be used to offset cost of increase in hours (Cafeteria Fund)

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**DISCUSSION/INFORMATION**

**Business Services**

18. [Average Daily Attendance Report](#): Receive Average Daily Attendance (ADA) Report for attendance period ending November 24, 2017. The District's ADA through November 24, 2017 (attendance month four) is 18,138. Given that the District's projected P-2 ADA for fiscal year 2017-18 is 18,168, this figure is currently 30 ADA below our 2017-18 projected ADA.

Fiscal Impact: None

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19. [Financial Report](#): Receive Report of Receipt for October 31, 2017 through November 28, 2017 in the amount of \$1,517,210.03. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.

Fiscal Impact: \$1,517,210.03

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**Teaching, Learning and Professional Development**

20. [Review District English Learners Advisory Committee Minutes](#): The District English Learners Advisory Committee Minutes from the October 18, 2017 meeting are available for review.
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**BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS  
ADJOURNMENT**

**2018 Proposed Board Meeting Dates – Open Session 7:00 p.m.**

**January 25, 2018**

**February 8, 2018**

**March 1 and 15, 2018**

**April 19, 2018**

**May 3 and 17, 2018**

**June 14 and 28, 2018**

**July 12, 2018**

**August 16, 2018**

**September 6 and 20, 2018**

**October 4 and 18, 2018**

**November 1 and 15, 2018**

**December 13, 2018**