

ADOPTED

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505

Thursday, June 25, 2015

District Student Achievement Goal for June 2015:

We will communicate effectively with all stakeholders in a clear and timely manner.

MINUTES

The Regular Meeting of the Board of Education of the Alvord Unified School District was called to order at 5:00 p.m. by Vice President Wilson, in the Board Room of the District Office.

A quorum was established with the following Board Members in attendance:

Present: Mrs. Carolyn M. Wilson, Vice President
Mr. Art Kaspereen, Jr., Clerk
Mr. Robert Schwandt, Member

Via Teleconference: Mr. Ben Johnson II, President
Absent: Mrs. Julie A. Moreno, Member

Please Note: *President Johnson participated via teleconference in Closed Session only as reflected in the votes.*

Hearing Session: Vice President Wilson extended an invitation to the audience to present matters of concern related to Closed Session items. No one came forward.

The Board adjourned to Closed Session at 5:02 p.m. and reconvened to Open Session at 7:00 p.m. in the Board Room of the District Office.

The Pledge of Allegiance to the Flag of the United States of America was recited by those in attendance.

Vice President Carolyn Wilson welcomed Kirk Skorpanich, Assistant Superintendent of Human Resources Development, and Alex Sedique, Director, Integrated Technology Support Services, to Alvord and to his first Board Meeting.

3. **Approve Minutes:** The Board approved the Minutes of the Regular Board Meeting of June 4, 2015, upon a motion made by Art Kaspereen, Jr. and seconded by Robert Schwandt.

- The vote was:
 - Ayes – 3 (Schwandt, Wilson, Kaspereen)
 - Noes – 0
 - Absent – 2 (Johnson, Moreno)

274.

CALL TO ORDER

Quorum

HEARING SESSION

Adjourn/Reconvene

Pledge of Allegiance

Welcome

MINUTES

MSC. 73

Adoption:

ADOPTION

4. Adopt Local Control Accountability Plan: Virginia Eves, Assistant Superintendent, Instructional Support Services, gave a PowerPoint presentation, clarified information and answered questions.

Following discussion, the Board approved adoption of the Local Control Accountability Plan upon a motion made by Art Kaspereen and seconded by Robert Schwandt.

MSC. 74

- The vote was:
 - Ayes – 3 (Schwandt, Wilson, Kaspereen)
 - Noes – 0
 - Absent – 2 (Johnson, Moreno)

- Brian Gernertt, President of CSEA Chapter 339, came forward to address this item.

5. Adopt 2015-2016 Proposed Budget: Ami Shackelford, Chief Financial Officer, reviewed a PowerPoint presentation, clarified information and answered questions.

Following discussion, the Board approved adoption of the 2015-2016 proposed Budget upon a motion made by Carolyn Wilson and seconded by Robert Schwandt.

MSC. 75

- The vote was:
 - Ayes – 3 (Schwandt, Wilson, Kaspereen)
 - Noes – 0
 - Absent – 2 (Johnson, Moreno)

Hearing Session: Vice President Wilson extended an invitation to the audience to present matters of concern to the Board. The following individuals came forward:

HEARING SESSION

- Scott Andrews, community member, congratulated Norte Vista High School on receiving the California Department of Education Gold Ribbon Award. Mr. Andrews expressed concerns related to benefit costs; reports related to paying outside sources for services and not staff and requested that he be included in a budget meeting, if held.
- Jose Barragan, community member, expressed concerns related to the possibility of Terrace Elementary School and Norte Vista High School being exposed to toxic chemicals and requested that these sites be tested.
- Brian Gernertt, President of CSEA Chapter 339, thanked the Board for the Compensation Study and stated that his members are anxious to know the results.

6. Action Items:

The following Consent Agenda items were presented for approval:

a. Accept Gifts:

- 1) Terrace PTA donated \$1,500.00 to Terrace Elementary School to be used as follows:
 - ◆ To purchase incentive t-shirts for accelerated readers \$500.00
 - ◆ 5th grade promotion field trip \$1,000.00
- 2) Community Partners on behalf of Kaiser Permanente’s *Thriving Schools Initiative* awarded a grant for \$3,883.21 to Twinhill Elementary School to purchase equipment for a staff fitness room to help increase staff wellness.
- 3) Jonathan Cox of AXA Foundation donated \$220.00 to Twinhill Elementary School for the purchase of student awards for Perfect Attendance and Reading Achievement.
- 4) Wal-Mart donated \$500.00 to Hillcrest High School’s Track Team to assist with entry fees for Track Meets.
- 5) The following individual and companies donated funds to Norte Vista High School:
 - ◆ Daniel Hovenstine - In memory of John R. Weber for AVID Senior Scholarship \$1,000.00
 - ◆ Ladies Auxiliary VFW Post 9223 – ASB Baseball Clubs to assist with expenses for 15-16 Season \$500.00
 - ◆ Hamblin’s Body, Paint & Frame Shop – AVID college visits \$250.00
 - ◆ Singh Auto Grove – Baseball Program \$50.00

b. Accept Warrants:

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
5/1/15	14031312-14031344	\$71,632.36
5/4/15	14032246-14032273	39,201.81
5/5/15	14033692-14033766	621,405.46
5/7/15	14035995-14036185	1,233,743.15
5/8/15	14037166-14037185	163,235.03
5/11/15	14038418-14038497	523,055.38
5/12/15	14039410-14039472	401,150.07
5/13/15	14040553-14040595	335,210.62
5/14/15	14042456-14042506	133,678.74
5/18/15	14044492-14044543	168,636.93
5/19/15	14045517-14045629	153,840.25
5/20/15	14046906-14046970	54,235.29
5/21/15	14047818-14047877	384,025.10
5/22/15	14049589-14049626	729,293.07

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5/26/15	14049992-14050063	454,600.37
5/27/15	14051583-14051630	446,133.96
5/28/15	14052590-14052618	71,965.39
5/29/15	14055200-14055243	<u>123,132.63</u>
Total:		<u>\$6,108,175.61</u>

- c. Ratify Purchase Order List Number 19-2014-2015
- d. Ratify Contract – Neff Construction, Inc. – Wells Middle School
- e. Approve Maintenance Service Contract – Reliable Office Solutions – Orrenmaa Elementary School
- f. Approve Maintenance Service Contract – Reliable Office Solutions – Myra Linn Elementary School
- g. Award Contract – John R. Byerly, Inc. – Valley View Elementary School
- h. Award Contract – Time & Alarm Systems – Hillcrest High School
- i. Award Contract – Yale Chase Equipment – District Office
- j. Award Contract – T.J. Janca Construction, Inc. – Various Sites
- k. Award Contract – GMS Elevator Services, Inc. – District-Wide
- l. Award Contract – New Dimension General Construction – District-Wide
- m. Award Contract – So Cal Bee Co. – District-Wide
- n. Award Contract – Wildlife Control Service, Inc. – District-Wide
- o. Award Contract – Tom’s American Fire Safety – District-Wide
- p. Award Contract – Tree Pros, Inc. – District-Wide
- q. Award Contract – Intercoms Clocks & Signal Service Company (ICS) – District-Wide
- r. Award Contract – Professional Integrations – District-Wide
- s. Award Contract – Quality Teleservices, Inc. (QTI) – District-Wide
- t. Award Professional Services Agreement – Jana Mills – Procurement and Contracts Consultant – District-Wide
- u. Approve Personnel Order No. 19-2014-2015

➔ **Personnel Order No. 19-2014-2015 pages 278-311 are attached as follows:**

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- v. Amend Job Description and Salary – Instructional Specialist, Lead Coach
- w. AS AMENDED – Approve Addition of One Assistant Principal Position – Rosemary Kennedy Elementary School
➤ Amended to reflect “As presented in the 2015-2016 budget presentation.”
- x. PULLED Approve New Job Description – Administrative Services Specialist
- y. PULLED Approve Addition of One Administrative Services Specialist Position and Salary Range – Administrative Services Department
- z. Approve Addition of One Full-Time Instructional Specialist, Curriculum Writing Position – Instructional Support Services
- aa. AS AMENDED – Approve Addition of One Full-Time Counselor Position – Hillcrest High School
➤ Amended to reflect “As presented in the 2015-2016 budget presentation.”
- bb. Approve Addition of Seven Full-Time Counselor Positions – Elementary Sites
- cc. Approve Addition of Two Full-Time School Psychologist Positions – Special Education Department
- dd. Approve Addition of Three Special Education Special Day Mild/Moderate Teaching Positions – Special Education Department
- ee. Approve Addition of Eleven Intensive Behavior Intervention (IBI) Special Education Assistant Positions – Special Education Department
- ff. Approve Addition of One 8.0-Hour, 12-Month Data and Assessment Clerk Position – School Accountability and Student Information Systems Department
- gg. AS AMENDED – Approve Addition of One 8.0-Hour, 10.5-Month Senior Attendance Clerk/Clerk Typist Position – Hillcrest High School:
➤ Amended to reflect “As presented in the 2015-2016 budget presentation.”
- hh. Approve Addition of Two 8.0-Hour, 12-Month Computer Technician II Positions – Information Technology Department
- ii. Approve Addition of One 8.0-Hour, 12-Month Senior Custodian Position – Hillcrest High School
- jj. Approve Addition of One 2.5-Hour, 10-Month Food Service Worker I Position – Wells Middle School
- kk. Approve Addition of One 3.5-Hour, 10-Month Food Service Worker II Position – Alternative Education Center

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- ll. Approve Addition of Two 3.0-Hour, 10-Month Food Service Worker I Positions – Hillcrest High School
- mm. Approve Addition of One 4.0-Hour, 10-Month Food Service Worker I Position – Hillcrest High School
- nn. AS AMENDED – Approve Addition of Two 8.0-Hour, 10-Month Campus Supervisor II Positions – Hillcrest High School
 ➤ Amended to reflect “As presented in the 2015-2016 budget presentation.”
- oo. Approve Peer Assistance and Review (PAR) Program Budget for the 2015-2016 School Year
- pp. Approve Overnight Trip to the California Baptist University Cheer Camp – La Sierra High School
- qq. Approve New Logo and Mascot Image – Arlanza Elementary School
- rr. Approve 2015-2016 Agriculture Vocational Education Incentive Grant Application for Norte Vista High School
- ss. Approve Professional Services Agreement – Carolyn E. Wylie Center for Children, Youth and Families
- tt. Approve Professional Services Agreement – Eduneering, Inc.

The Board approved the Consent Agenda with items 6.w., 6.aa., 6.gg. and 6.nn. as amended and items 6.x. and 6.y. being pulled upon a motion made by Art Kaspereen, Jr. and seconded by Robert Schwandt.

- The vote was:
 - Ayes – 3 (Schwandt, Wilson, Kaspereen)
 - Noes – 0
 - Absent – 2 (Johnson, Moreno)

Separate Action Items:

- 7. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, reported on the following actions taken by the Board in Closed Session:
 - 1. Student Disciplinary Actions:
 - a. Expulsion Cases #2014-15-74, 84, 87, 88, 89, 91, 92, 94 and 95, as recommended
 - The vote was:
 - Ayes – 4 (Johnson, Wilson, Kaspereen, Schwandt, Wilson)
 - Noes – 0
 - Absent – 1 (Moreno)

MSC. 76

**SEPARATE
ACTION ITEMS
Action Taken in
Closed Session**

Action Taken in Closed Session Continued:

Expulsion Cases #2014-15-76, as modified

➤ The vote was:

Ayes – 3 (Wilson, Johnson, Kaspereen)

Noes – 0

Abstain – 1 (Schwandt)

Absent – 1 (Moreno)

Expulsion Cases #2014-15-90, as modified

➤ The vote was:

Ayes – 4 (Wilson, Johnson, Kaspereen, Schwandt)

Noes – 0

Absent – 1 (Moreno)

- b. Recommendation to Deny Expulsion Case #2013-14-54, as recommended

➤ The vote was:

Ayes – 4 (Wilson, Johnson, Kaspereen, Schwandt)

Noes – 0

Absent – 1 (Moreno)

2. Public Employee Discipline/Dismissal/Release: Art Kaspereen, Jr., Board Clerk, reported that the Board of Education took action in Closed Session by a vote of 4 to 0 to issue 30-day' notice of dismissal to Employee No. 091384, certificated teacher, pursuant to Education Code Sections 44932, 44933 and 44934.

➤ The vote was:

Ayes – 4 (Wilson, Johnson, Kaspereen, Schwandt)

Noes – 0

Absent – 1 (Moreno)

3. Liability Claims: Art Kaspereen, Jr., Board Clerk, reported the Board of Education took action in closed Session to reject Claim No. 14-15-900.

➤ The vote was:

Ayes – 4 (Wilson, Johnson, Kaspereen, Schwandt)

Noes – 0

Absent – 1 (Moreno)

8. Approve Board Member Request to Participate in the Greater Riverside Chambers of Commerce's – 2016 Leadership Riverside Program: Following discussion, the Board approved Board Member Robert Schwandt's request to participate in the Greater Riverside Chambers of Commerce's 2016 Leadership Riverside Program upon a motion made by Carolyn Wilson and seconded by Art Kaspereen, Jr.

➤ The vote was:

Ayes – 3 (Schwandt, Wilson, Kaspereen)

Noes – 0

Absent – 2 (Johnson, Moreno)

9. Award Contract – Riverside Convention Center – District-Wide: Following discussion, the Board approved awarding a contract between the Riverside Convention Center and Alvord Unified School District for the 2nd Annual Welcome Back Event on Tuesday, August 11, 2015, upon a motion made by Art Kaspereen, Jr. and seconded by Robert Schwandt.

MSC. 78

➤ The vote was:
Ayes – 3 (Schwandt, Wilson, Kaspereen)
Noes – 0
Absent – 2 (Johnson, Moreno)

10. Adopt Resolution No. 44 – Year End Budget Adjustments: Following discussion, the Board approved adoption of Resolution No. 44 – Year End Budget Adjustments upon a motion made by Art Kaspereen, Jr. and seconded by Carolyn Wilson.

MSC. 79

➤ The vote was:
Ayes – 3 (Schwandt, Wilson, Kaspereen)
Noes – 0
Absent – 2 (Johnson, Moreno)

11. Adopt Resolution No. 45 – Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers: Following discussion, the Board approved adoption of Resolution No. 45 – Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers upon a motion made by Carolyn Wilson and seconded by Robert Schwandt.

MSC. 80

➤ The vote was:
Ayes – 3 (Schwandt, Wilson, Kaspereen)
Noes – 0
Absent – 2 (Johnson, Moreno)

12. Approve Title III Plan Overview and Annual Budget Update: Following discussion, the Board approved the District's Title III Plan Overview and Annual Budget Update upon a motion made by Robert Schwandt and seconded by Carolyn Wilson.

MSC. 81

➤ The vote was:
Ayes – 3 (Schwandt, Wilson, Kaspereen)
Noes – 0
Absent – 2 (Johnson, Moreno)

13. Approve Revised Local Educational Agency Plan: Following discussion, the Board approved the revised Local Educational Agency Plan upon a motion made by Art Kaspereen, Jr. and seconded by Robert Schwandt.

MSC. 82

➤ The vote was:
Ayes – 3 (Schwandt, Wilson, Kaspereen)
Noes – 0
Absent – 2 (Johnson, Moreno)

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Discussion/Information Item:

14. Average Daily Attendance Report: Receive Average Daily Attendance (ADA) Report for attendance period ending April 24, 2015.
15. Financial Report: Receive Report of Receipts for April.

Board/Superintendent Comments:

Robert Schwandt ~ Mr. Schwandt shared an article in the Press-Enterprise related to the new Arlanza Mascot. Mr. Schwandt attended the Riverside Summerfest, Fit, Fresh and Fun Event on June 18th and was amazed to see how many people are involved in this event where Alvord Unified School District teams with Riverside Unified School District. Mr. Schwandt commended Eric Holliday, Director of Child Nutrition Services, for being recognized by Mayor Bailey and for his dedication and hard work. Mr. Schwandt reviewed the number of meals served to students through the Summer Feeding Program and stated that this is a great way to support students and families year-round.

Julie A. Moreno ~ Absent

Carolyn M. Wilson ~ Mrs. Wilson thanked the Safety Committee for inviting her to participate and commended the members for their dedication to the safety and wellbeing of students and staff. Mrs. Wilson stated that she foresees good things coming from this committee.

Art Kaspereen, Jr. ~ Mr. Kaspereen thanked everyone in the audience for attending the Board Meeting during their summer break. Mr. Kaspereen welcomed Kirk Skorpanich, Assistant Superintendent of Human Resources Development and Alex Sedique, Director, Integrated Technology Support Services. Mr. Kaspereen and his family are leaving for vacation tomorrow and traveling to San Francisco, Humboldt County and a visit to the redwoods. Mr. Kaspereen hopes everyone enjoys their summer.

Ben Johnson ~ Absent

Dr. Salazar ~ Dr. Salazar announced that the focus for next school year will be Equity and Literacy, providing equitable learning opportunities. Dr. Salazar thanked the Board of Education for approving the contract with the Riverside Convention Center and stated that staff will work on vendor support and assured everyone that *The 2nd Annual Welcome Back Event* will be meaningful for all staff members. Dr. Salazar stated that instructional leadership, Beth Schwandt and Alpin Hong are huge supporters of this event and this year students will be showcased. Dr. Salazar, Julie Moreno and Robert Schwandt received their Certificates of Completion for the *California School Boards Association's Masters in Governance Program*, having completed 5 courses between February and June. Dr. Salazar continues to work collaboratively with the University of California, Riverside and Cal State University, San Bernardino. Dr. Salazar plans on participating in Leadership Riverside in the near future.

DISCUSSION
INFORMATION
ITEMS

BOARD/SUPT.
COMMENTS

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The meeting adjourned to Closed Session at 8:45 p.m. with no action expected following Closed Session.

The meeting adjourned from Closed Session at 10:30 p.m. with no action reported.

Sid Salazar, Ed.D.
Secretary to the Board of Education

317.

Adjourn

ADJOURNMENT