



# Alvord Unified School District

Our Promise: All students will realize their unlimited potential.

## BOARD OF EDUCATION

### REGULAR BOARD MEETING

### AGENDA

March 15, 2018

**Location:** District Office Board Room, 9 KPC Parkway, Corona, CA 92879

### Strategic Plan – Objectives

***We will collaborate with all partners and each other for the benefit of our students and the future of our community.***

#### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

#### OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

1. **CALL TO ORDER:** 4:00 p.m. – Julie A. Moreno, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson, Mr. Joseph J. Barragan and Mr. Art Kaspereen, Jr., in attendance.

### PUBLIC COMMENTS

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.



**ADJOURN TO CLOSED SESSION**  
**CLOSED SESSION**

1. Student Disciplinary Actions
  - a. Expulsion Cases #2017-18-43, 45, 46, 47, & 48
  - b. Recommend to Enforce #2017-18-6
  
2. Public Employee Discipline/Dismissal/Release/Reassignment:
  - a. Certificated
  - b. Classified
  - c. Management/Administration
  
3. Public Employee Appointment/Discussion:
  - a. Position: Superintendent (government Code Section 54957)
  
4. Conference with Labor Negotiator  
Agency Negotiators: Susan R. Boyd and Susana Lopez

Employee Organizations:

- a. Alvord Educators Association
  - b. California School Employees Association, Chapter 339
  - c. Alvord Management And Confidential Employees
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5. Conference with Real Property Negotiators:

Property:	9 KPC Parkway, Corona, CA
Agency Negotiators:	Kevin Emenaker, Brian W. Smith & Wendy Wiles
Negotiating Party:	KPC Summit LLC
Under Negotiations:	Infrastructure and Lease Agreement
  
  6. Conference with Legal Counsel- Anticipated Litigation:  
Significant exposure to litigation Pursuant to Government Code Section 54956.9(d)(2)
    - a. One (1) Potential Case
  
  7. Special Education Settlement Agreement
    - a. Settlement Agreement No. 17-18-02
    - b. Settlement Agreement No. 17-18-03

**RECONVENE TO PUBLIC SESSION**

**INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 6:00 p.m. – Julie A. Moreno, President  
*At approximately 8:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 9:00 p.m.*
  
2. Pledge of Allegiance: Board, staff and audience
  
3. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
  
4. Special Recognitions:
  - a. Recognize Site/Department Classified Employees of the Year for 2018: The Alvord Unified School District will recognize and congratulate the following individuals for being chosen as their site/department Classified Employees of the Year for 2018!

Arlanza	Lorena Lopez	Community Worker
Collett	Susana Castillo	Special Ed Assistant I
Foothill	Angelica Martinez	Special Ed Assistant I
La Granada	Gina Turano	Special Ed Assistant I
Lake Hills	Rachel Griffiths	School Secretary, Elem/Alt Ed
McAuliffe	Mary Tapia	Campus Supervisor I
Myra Linn	Hector Gastelum	Head Custodian I
Orrenmaa	Nora Delgado	Custodian
Promenade	Michael Norton	Instructional Computer Assistant
RMK	Ramona Valenzuela	School Secretary-Elem/Alt.Ed
Stokoe	Susan Dalton	Special Education Assistant I
Terrace	Lupe Martinez	Campus Supervisor I
Twinhill	George Casillas	Head Custodian I
Valley View	Eileen Lange	Instructional Computer Assistant
Arizona	Olivia Perez	Bilingual Clerk Typist I
Loma Vista	Beverly Desanto	Campus Supervisor I
Villegas	Maria Guadalupe Diaz	Food Service Worker I
Wells	Heather Mitas	Instructional Computer Assistant
Alvord Alt.	Corrina Vidana	Special Ed Workability Tech
Alvord H.S.	Geralyn White	Food Service Worker II
Hillcrest	Debora Hernandez	Registrar
La Sierra	Celina Martinez	Bilingual Secretary II
Norte Vista	Leilani Adams	Clerk Typist II
Administrative Services	Helen Ellis	Food Production Worker I
Business Services	Roberto Montano	Attendance Accounting Analyst
Human Resources	Patti Wake	Human Resources Technician
Elementary TLPD	Mariela Aguilar	Data and Assessment Clerk
Secondary TLPD	Norma Villalpando	Bilingual Clerk II

- b. Recognize Site/Department School Counselors of the Year for 2018: The Alvord Unified School District will recognize and congratulate the following individuals for being chosen as their site/department School Counselors of the Year for 2018!

Arlanza	Norma Rodarte-Moreno
Collett	Kristine Galvan
Foothill	Craig Rozdilsky
La Granada	Sandra Ruiz
Lake Hills	Tricia McDougall
McAuliffe	Georgina Garzon
Myra Linn	Rosio Hernandez
Orrenmaa	Michelle Morales
RMK	Erika Zamora
Stokoe	Susan Perez
Terrace	Jaclyn VanderVeen
Twinhill	Erika Marquez
Valley View	Suzannah Janea Martinez
Arizona	Maureen Snyder
Loma Vista	Valecia Rife
Villegas	Nathan Michel
Wells	Valecia Rife
Alvord Alt.	Shirley Marcotte
Alvord H.S.	Lisa Pynn (Tangler)
Hillcrest	Albert Montoya
La Sierra	Luis Velazquez
Norte Vista	Priscilla Grijalva
Elementary TLPD	Jaclyn VanderVeen
Secondary TLPD	Enedilia Medina

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- c. Recognize Site Support Employees of the Year for 2018: The Alvord Unified School District will recognize and congratulate the following individuals for being chosen as Site Support Employees of the Year for 2018!

Arlanza	Ethel Hardy	Speech Therapist
Collett	Kathy Sortor	Speech Therapist
Foothill	Sage Coria	Speech Therapist
La Granada	Danielle Romain	Instructional Coach
Lake Hills	Samantha Belton	Speech Therapist
McAuliffe	Cathy Welton	Resource Specialist
Myra Linn	Elena Lozoya	Speech/Language Therapist
Orrenmaa	Jennifer Wholley	Literacy Teacher
Promenade	Michelle Johnson	Speech Therapist
RMK	Karen Wang	Instructional Coach
Stokoe	Sara Sommers	School Psychologist
Terrace	Brandi Crum	Elementary Literacy Teacher
Twinhill	Jennifer D'Antoni	Instructional Coach
Valley View	Pete Gennaro	Resource Specialist
Arizona	Kevin Lewis	OCI
Loma Vista	Dianne Kasper	OCI
Villegas	Trisha Sherman	School Psychologist
Wells	Kim Fasching	Librarian
Hillcrest	Erin Askier	Instructional Coach
La Sierra	Melissa Misenhimer	Librarian
Norte Vista	Greg Hunter	OCI – PE
Elementary TLPD	Victoria Taylor	Instructional Specialist/Special Ed.
Secondary TLPD	Jennifer Casillas	Instructional Specialist/Coach

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- d. Employee of the Year Recognitions: The Alvord Unified School District will recognize and congratulate the following individuals for being chosen as Employee of the Year for 2018!

Certificated Administrator of the Year	Jeffrey Diulio	Interim Director II-Student Services
Classified Employee of the Year	Susana Castillo	Special Education Assistant-Collett Elementary School
Classified Administrator of the Year	Efrain Rubio	Director I-Administrative Support Services
Confidential Employee of the Year	Michelene Harris	Executive Assistant-Superintendent's Office
School Counselor of the Year	Craig Rozdiilsky	Foothill Elementary School
Site Support Employee of the Year	Jennifer Casillas	Instructional Specialist/Coach-Secondary TLPD
Principal of the Year	Jason Jones	Arizona Middle School

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- e. Recognition of Red Ribbon Week Contest Winners: The Board of Education will recognize students, staff and schools that were selected in the Red Ribbon Week Poster Contest
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### **PUBLIC COMMENTS**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

### **ACTION ITEMS**

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.*

***Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.xx.***

### **Board of Education/Superintendent**

- a. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of; March 1, 2018.
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- b. Accept Gifts/Donations/Grants:
- 1) DonorChoose.org donated \$500 to Collett Elementary School-Kourtney Gutierrez for flexible seating for the classroom.
  - 2) William Costie donated gently used hardbound animal education books to Orrenmaa Elementary School valued at \$270.
  - 3) DonorsChoose.org donated items to Twinhill Elementary for a classroom, project called "Seating for Success" valued at \$490.60.
  - 4) Valley View Elementary, PTA donated \$3,000 for Field Trips for all grade levels.
  - 5) The Lowe's Gives Foundation Toolbox for Education donated a grant valued at \$2,035 to Wells Middle School's Garden Project.

- 6) Ken Bowyer donated bus transportation for the Hillcrest High School tennis team to watch pro matches at Indian Wells valued at \$565.
  - 7) Melania Mejia donated \$60.02 to Norte Vista High School from avocado sales.
  - 8) Allen Lund Company Transportation Brokers donated \$250 to the Norte Vista High School ASB Wrestling Club to help with supplies and expenses for the 17-18 season.
  - 9) Harbor Freight Tools donated \$1,000 gift card to Norte Vista High School to purchase tools for the CTE program at Norte Vista High School.
  - 10) CSEA-Chapter 339 donated \$1,000 to the Human Resources to sponsor the District's Years of Service Recognition and Annual Retirement Dinner.
  - 11) Preferred Choice Printing donated \$250 to Student Services for a tri-fold brochure to highlight the Alvord Cares Backpack Food Program.
  - 12) Riverside Optimists Youth Club Inc., donated \$1,000 to Student Services to purchase gift cards to Walmart, Target, PayLess, Arco, and RTA Bus passes for at Risk Youth.
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- c. [Revision to Organizational Chart](#): Board approval is requested to revise the Organizational Chart for Alvord Unified School District and approve job descriptions for Assistant Superintendent for Educational Services and Director I K-5 for Elementary Education.

Fiscal Impact: Unknown at this time

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**Business Services**

- d. [Ratify Purchase Order List Number 13 – 2017-2018](#): Board ratification is requested for Purchase Order List Number 13 for the period of 2-20-2018 – 3-4-2018  
Number of District Purchase Orders submitted is: 151

#B1005087 - #B1005099  
-#P2050451 - #P2050580

Fiscal Impact: \$699,262.51 (Various Funds)

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- e. [Ratify Agreement – School Services of California, Inc. – District-Wide:](#) Board ratification is requested for an agreement between School Services of California, Inc. and Alvord Unified School District for consultant services and assistance regarding issues of school finance, legislation, school budgeting and general fiscal issues, effective, March 1, 2018, through February 28, 2019. This expenditure is included in the budget.

Fiscal Impact: \$3,720.00 (General Fund/Unrestricted)

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- f. [Ratify Agreement – Atkinson, Andelson, Loya, Ruud & Romo \(AALRR\) – District-Wide:](#) Board ratification is requested for the agreement between Atkinson, Andelson, Loya, Ruud & Romo and Alvord Unified School District to provide legal services related to representation in administrative and court proceedings, and upon request, engage non-legal consultants. In previous years, these service were provided by Bowie, Arneson, Wiles & Giannone (BAWG). Due to the recent acquisition of BAWG by AALRR, these services will now be provided by AALRR beginning January 1, 2018 through June 30, 2019. This expenditure is included in the budget.

**Hourly rates:**

	<u>Jan. 1, 2018- June 30, 2018</u>	<u>July 1, 2018- June 30, 2019</u>
Senior Partners	\$290.00	\$300.00
Partners/Senior Counsel	\$280.00	\$290.00
Senior Associates	\$270.00	\$280.00
Associates	\$260.00	\$270.00
Electronic Technology Litigation Assistants	\$260.00	\$270.00
Non-Legal Consultants	\$210.00	\$210.00
Senior Paralegals/Law Clerks	\$175.00	\$175.00
Paralegals/Legal Assistants	\$170.00	\$170.00

Fiscal Impact: Not to exceed \$50,000.00 (General Fund/Unrestricted) Hourly Rates for 2017-2018 and 2018-19:

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- g. [Ratify Contract with Fuel Serv- Keller Site:](#) Board approval is requested for a ratification of contract between Fuel Serv and Alvord Unified School District for the Keller Site air compressor services and maintenance. This expenditure is included in the budget.

Fiscal Impact: \$1,690.00 (General Fund/Restricted/Operations)

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- h. [Ratify Change Order No. 3 – Joe Picco & Associates, Inc. dba EJ Enterprises – Foothill Elementary School:](#) Board ratification is requested for Change Order No. 3 between Joe Picco & Associates, Inc. dba EJ Enterprises and Alvord Unified School District, for deleting the kitchen modernization from the scope of work at Foothill Elementary School. The reason for deleting the kitchen from the scope was because the nutrition services department felt that the amount of work required for the modernization was not going to help with the functionality of the kitchen. This credit has been included in the budget.

Fiscal Impact: Credit \$3,083.00 (Measure H Bond Fund)

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- i. [Accept Warrants:](#)

Warrant Dates	Warrant Register	Amount
1/25/2018	14868878-14868939	\$70,468.00
1/26/2018	14870311-14870336	\$297,037.27
1/29/2018	14871462-14871474	\$51,768.68
1/30/2018	14872524-14872535	\$582,426.24
1/31/2018	14875063-14875108	\$91,746.10
2/1/2018	14877386-14877420	\$163,725.79
2/2/2018	14877639-14877691	\$200,591.63
2/5/2018	14878769-14878795	\$75,356.45
2/6/2018	14879939-14879973	\$124,291.25
2/7/2018	1488172-14881754	\$186,804.49
2/8/2018	14883380-14883424	\$46,976.72
2/9/2018	14884094-14884114	\$287,912.03
2/13/2018	14886573-14886606	\$98,969.96
2/14/2018	14887631-14887650	\$30,671.72
2/15/2018	14889217-14889255	\$207,344.38
2/16/2018	14890751-14890809	\$289,989.63
2/20/2018	14891788-14891794	\$537,360.29
2/21/2018	14892851-14892884	\$76,791.39
2/22/2018	14894279-14894316	\$201,846.68

Fiscal Impact: \$3,622,078.70

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- j. [Amend Contract –Protection 1 Fence & Iron Corp.– District-Wide:](#) Board approval is requested to amend a contract between Protection 1 Fence & Iron Corp. and Alvord Unified School District by increasing the dollar amount in order for installation of fencing and repairs throughout the District on an as need basis for the remainder of the 2017-2018 school year. This expenditure is included in the budget.

Fiscal Impact: Increase of Not to Exceed \$10,000.00 (General Fund/Restricted - Maintenance)

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- k. [Amend Contract – New Dimension General Construction – District-Wide:](#) Board approval is requested to amend a contract between New Dimension General Construction and Alvord Unified School District by increasing the dollar amount in order to perform miscellaneous general repairs and/or maintenance at various sites in the district. This expenditure is included in the budget.

Fiscal Impact: Increase Not to Exceed of \$65,000.00 (General Fund/Restricted - Maintenance)

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- l. [Amend Contract – Ram Plumbing Heating & Air, Inc. – District Wide:](#) Board approval is requested to amend the contract between Ram Plumbing Heating & Air, Inc. and Alvord Unified School District by increasing the dollar amount in order to perform miscellaneous plumbing repairs on an as needed basis throughout the District for the remainder of the 2017-2018 school year. This expenditure is included in the budget.

Fiscal Impact: Increase of Not to Exceed \$60,000.00 (General Fund/Restricted – Maintenance)

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- m. [Award Professional Services Agreement – Elite Enforcement Security Solutions, Inc. – Various Sites:](#) Board approval is requested for a professional services agreement between Elite Enforcement Security Solutions, Inc. and Alvord Unified School District, to provide security services during graduation ceremonies at K.R. Zack Earp Stadium, effective March 16, 2018 through June 30, 2018. This expenditure is included in the budget.

Fiscal Impact: \$9,450.00 (General Fund/Unrestricted)

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- n. [Approve Contract New Dimension General Construction- Hillcrest High School:](#) Board approval is requested for a contract between New Dimension General Construction and Alvord Unified School District for a retaining wall near the baseball field between existing swale and chain link fence. This expenditure is included in the budget.

Fiscal Impact: \$14,275.85 (Community Facilities District (CFD) 2014 Fund)

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- o. [Award Professional Services Agreement- Thomas Brown/Energy Events- K.R. Zack Earp Stadium:](#) Board approval is requested for a professional services agreement between Thomas Brown/Energy Events and Alvord Unified School District, to provide sound system services for commencement ceremonies at K. R. Zack Earp Stadium, effective March 16, 2018 through June 30, 2018. This expenditure is included in the budget.

Fiscal Impact: \$3,000.00 (General Fund/Unrestricted)

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- p. [Approve Agreement – Bay Actuarial Consultants – District wide:](#) Board approval is requested for the agreement between Bay Actuarial Consultants and Alvord Unified School District for consultant services and review of the 2018-2010 Actuarial Valuation Report for the Workers’ Compensation Program, effective March 16, 2018 through June 30, 2018.

Fiscal Impact: \$5,075.00 (Self-Insured Fund)

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- q. [Approve Student Body \(ASB\) and Elementary Student Fundraisers for 2017-18 Various Sites:](#) Board approval is requested for the projected 2017-18 ASB and Elementary Student Fundraiser Budget for various school sites.

Fiscal Impact: None

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- r. [Approve Single Plans for Student Achievement \(SPSA\) – 2017-2018:](#) Board approval of the schools’ 2017-2018 Single Plan for Student Achievement is requested. The Single Plan for Student Achievement (SPSA) is a single, comprehensive plan to improve the academic performance of students. The Single Plan for Student Achievement identifies goals that will improve student achievement and provides guidance on the services and resources needed to achieve those goals.

Fiscal Impact: None

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- s. [Approve Notice of Completion – Infinity Structures, Inc. – Norte Vista High School:](#) Board approval is requested to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder’s Office, for the completion of rough carpentry at Norte Vista High School Book Storage Room and Wrestling Room modernizations. Contract C3011916, with the final amount of \$81,832.97 was completed as of February 20, 2018.

Fiscal Impact: None

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- t. [Approve Notice of Completion – Janus Corporation – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder’s Office, for the completion of the demolition work at Terrace Elementary School, Loma Vista Middle School and Norte Vista High School modernizations. Contract C3011914, with the final amount of \$363,332.93 was completed as of February 20, 2018.

Fiscal Impact: None

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- u. [Approve Notice of Completion – Daniel’s Electrical Construction Company, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder’s Office, for the completion of electrical services performed at Collett and Orrenmaa elementary schools modernizations. Contract C3011944, with the final amount of \$627,232.48 was completed as of February 20, 2018.

Fiscal Impact: None

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- v. [Approve Notice of Completion – Hamel Contracting, Inc. – Collett Elementary School:](#) Board approval is requested to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder’s Office, for the completion of specialties services such as signage, flooring, sheet metal, etc. at Collett and Orrenmaa elementary schools modernizations. Contract C3011941, with the final amount of \$265,014.00 was completed as of February 20, 2018.

Fiscal Impact: None

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- w. [Approve Notice of Completion – Janus Corporation – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder’s Office, for the completion of the demolition work at Collett and Orrenmaa elementary schools modernizations. Contract C3011935, with the final amount of \$316,979.92 was completed as of February 20, 2018.

Fiscal Impact: None

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- x. [Approve Notice of Completion – JPI Development Group, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder’s Office, for the installation of plumbing services at Collett and Orrenmaa elementary schools modernizations. Contract C3011943, with the final amount of \$492,199.48 was completed as of February 20, 2018.

Fiscal Impact: None

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- y. [Approve Notice of Completion – Tomahawk Builders, Inc. – Various Sites:](#) Board approval is requested to file a Notice of Completion (NOC) with the Riverside County Clerk-Recorder’s Office, for the rough carpentry performed at Collett and Orrenmaa elementary schools modernizations. Contract C3011937, with the final amount of \$651,716.24 was completed as of February 20, 2018.

Fiscal Impact: None

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- z. [Approve Consolidated Application for Categorical Program Funding:](#) Board approval is requested to submit the mid-year Consolidated Application and Reporting System application for Categorical Program Funding for 2017-2018.

Fiscal Impact: \$7,335,660 (General Fund-Restricted) Estimated Revenue 2017-2018

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**Human Resources**

- aa. [Approve Professional Services Proposal – Frontline Education:](#) Board approval is requested for a professional services proposal agreement between Frontline Education and Alvord Unified School District to provide on-site training and a review of system settings for the absence management system used by the Human Resources Department.

Fiscal Impact: Not to Exceed \$2,000.00 (General Fund/Unrestricted)

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- bb. [Approve Annual Maintenance Agreement – MorphoTrust USA](#): Board approval is requested for an annual maintenance agreement between MorphoTrust USA and Alvord Unified School District to provide service for the Live Scan background fingerprinting machine in the Human Resources Department.

Fiscal Impact: \$2,791.28 (General Fund/Unrestricted)

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- cc. [Approve Addition of Three 195-Day Learning Handicapped Teacher Positions – Special Education Department](#): Board approval is requested for the addition of three 195-day Learning Handicapped Teacher positions for the Special Education Department, as part of the 2018-2019 take-back of three Intellectually Disabled classes from Riverside County Office of Education.

Fiscal Impact: \$425,581.12 (General Fund/Restricted – Special Education)

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- dd. [Approve Addition of Seven 6.0-Hour, 10-Month, Special Education Assistant II Positions – Special Education Department](#): Board approval is requested for the addition of seven 6.0-hour, 10-month Special Education Assistant II positions for the Special Education Department, as part of the 2018-2019 take-back of three Intellectually Disabled classes from Riverside County Office of Education.

Fiscal Impact: \$314,870.71 (General Fund/Restricted – Special Education)

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**Teaching, Learning and Professional Development**

- ee. [Approve Overnight Trip to the Thousand Pines Outdoor Science School-Lake Hills Elementary School](#): Approve overnight trip for one hundred sixteen students and four Chaperones to attend the Thousand Pines Outdoor Science School on November 13-16, 2018 in Crestline, California.

Fiscal Impact: \$27,847.00 (Student Fundraiser Account)

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- ff. [Amend Professional Services Agreement-Mitchell Piantanida, Harmony Boost Visiting Artist](#): Board approval is requested for an amendment to the professional services agreement between Alvord Unified School District and Mitchell Piantanida, Visiting Artist (VA). Mr. Piantanida provides instruction to transitional kindergarten and kindergarten students at Foothill Elementary School. This amendment would remove the three hundred fifty dollar (\$350.00) cap on monthly payments. Visiting Artists (VA) are paid per class they teach at a rate of \$25.00 per class. Due to the fact the number of classes being serviced has increased, the monthly cap does not allow Visiting Artist VA to receive the correct compensation based on the number of classes he currently teaches. This amendment does not change the amount of the original contract.

Fiscal Impact: \$ None

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- gg. [Amend Professional Services Agreement-Brittany Johnson, Harmony Boost Visiting Artist](#): Board approval is requested for an amendment to the professional services agreement between Alvord Unified School District and Brittany Johnson, Visiting Artist (VA). Ms. Johnson provides instruction to transitional kindergarten, kindergarten, and first grade students at six elementary schools. This amendment would remove the five hundred dollar (\$500.00) cap on monthly payments. Visiting Artists (VA) are paid per class they teach at a rate of \$25.00 per class. Due to the fact the number of classes being serviced has increased, the monthly cap does not allow Visiting Artist (VA) to receive the correct compensation based on the number of classes she teaches. This amendment does not change the amount of the original contract.

Fiscal Impact: None

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- hh. [Approve Memorandum of Understanding with K to College \(K2C\), also known as Supplybank.org.](#): Board approval is requested for a Memorandum of Understanding (MOU) with K to College (K2C), also known as Supplybank.org. K2C is a non-profit corporation with the mission of addressing the unmet material needs of homeless and other impoverished children. Under this MOU, K2C will provide as many Alvord Unified School District students as possible identified as homeless (as defined by the McKinney-Vento Homeless Assistance Act), or otherwise enrolled in the Free or Reduced Price Meal Program (FRPM), with school supply kits, dental kits, hygiene kits, and other materials.

Fiscal Impact: None

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- ii. [Approve Riverside County Superintendent of Schools Contract No. IN-40000:](#) Board approval is requested for a contract with the Riverside County Superintendent of Schools (RCOE) to provide instructional services through the Community School Program to students who are not eligible for court school from July 1, 2018, through June 30, 2021, for a total of three (3) school years.

Fiscal Impact: None

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- jj. [Award Contract - Tiburon Telecommunications, Inc., Hillcrest High School:](#) Board approval is requested for a contract between Tiburon Telecommunications, Inc. and Alvord Unified School District for installation of new network data cables for a future computer center in room 461 at Hillcrest High School effective March 16, 2018 through June 30, 2018. The computer center will require new cabling in order to hard wire the internet connection to each desktop.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund / Unrestricted, Site Funds)

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- kk. [Approve 2018-2019 New Courses:](#) Board approval is requested for the following new high school and middle school courses beginning with the 2018-2019 school year.

- ✓ AP (Advanced Placement) PLTW (Project Lead the Way) Computer Science A
- ✓ PLTW (Project Lead the Way) Biomedical Innovation
- ✓ CTE (Career Technical Education) Cyber Literacy 1
- ✓ Digital Media Web Design
- ✓ Cadet Corps Middle School

Fiscal Impact: None

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- ll. [Approve Riverside County Superintendent of Schools Agreement IN30259 – Ronald Skaggs, Norte Vista High School:](#) Board approval is requested for the Agreement between the Riverside County Superintendent of Schools and Alvord Unified School District for extra duty hours for Ronald Skaggs, Regional Occupation Program (ROP) instructor at Norte Vista High School for the 2017-2018 school year. The extra duty is for chaperoning Green Construction Academy students to after school and weekend events and to meet during the summer to plan for upcoming year. This expenditure is included in the budget.

Fiscal Impact: \$2,453.79 (General Fund/Restricted, California Partnership Academy Funds)

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- mm. [Amend Riverside Superintendent of Schools Agreement IN30108, Health Academy Instructor, La Sierra High School](#): Board approval is requested to amend Agreement IN30108 between Riverside County Superintendent of Schools and Alvord Unified School District for Health Academy instructor services at La Sierra High School for the 2017 – 2018 school year. The modification reflects the District’s designated hourly rate for extra duty and fixed costs. The original agreement that was approved on August 17, 2017 as item 7.mm. for \$2,532.23 listed the hourly rate at \$42.93 per hour. This modification to the agreement reflects the hourly rate at \$46.20 per hour which results in an increase of \$235.47 from the original agreement.

Fiscal Impact: \$235.47 (General / Restricted California Partnership Academy)

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- nn. [Amend Riverside Superintendent of Schools Agreement IN30107, Business Academy Instructor, La Sierra High School](#): Board approval is requested to amend Agreement IN30107 between Riverside County Superintendent of Schools and Alvord Unified School District for Business Academy instructor services at La Sierra High School for the 2017 – 2018 school year. The original agreement was approved on August 17, 2017 as item 7.ii. for \$5,882.93 which listed the hourly rate at \$71.24 per hour. This modification to the agreement reflects the District’s designated hourly rate of \$46.20 per hour for extra duty which results in a decrease of \$2,008.15 from the original agreement.

Fiscal Impact: Decrease of \$2,008.15 (General / Restricted California Partnership Academy)

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- oo. [Approve Professional Services Agreement – Magnight Entertainment LLC, Norte Vista High School](#): Board approval is requested for a Professional Services Agreement between Magnight Entertainment LLC and Alvord Unified School District to provide a professional sound system for the Annual Choral Festival at Norte Vista High School on March 28, 2018.

Fiscal Impact: \$897.00 (General Fund / Unrestricted, College & Career Readiness)

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- pp. [Approve Contract with McGraw Hill Education:](#) Board approval is requested for the contract with McGraw-Hill Education for the purchase of additional World of Wonders and California Wonders English language arts materials. The Board of Education approved the adoption of McGraw-Hill Wonders and the purchase of materials at the January 25, 2018 meeting, Item 13. The initial purchase was prudent, and as enrollment projections are refined, additional purchases are necessary for student and teacher materials. Additionally, the initial order did not account for support materials for Special Education students and teachers. This purchase is included in the budget.

Fiscal Impact: \$103,612.73 (General Fund / Unrestricted, LCFF)

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- qq. [Approve Program Agreement with Tyler Durman, Inc. – La Sierra High School:](#) Board approval is requested for the Program Agreement between Tyler Durman, Inc. and Alvord Unified School District to provide two motivational school assemblies and one parent event for La Sierra High School on April 12, 2018. Tyler Durman, Inc. will provide a speaker to motivate students to continue in a positive direction, and propel academically, socially, and emotionally.

Fiscal Impact: \$4,000.00 (General Fund / Unrestricted, Site LCFF Funds)

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- rr. [Approve Overnight Trip to the HOSA 2018 State Leadership Conference – La Sierra High School:](#) Board approval is requested for twenty-four students and four chaperones to attend the HOSA (Health Occupations Students of America) 2018 State Leadership Conference on April 5-8, 2018, at the Anaheim Marriott in Anaheim, California.

Fiscal Impact: \$8,108.00 (General Fund / Restricted, California Career Pathways Trust)

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- ss. [Approve Overnight Trip – Boys Basketball State Tournament, Hillcrest High School:](#) Board approval is requested for an overnight trip for thirteen students and two chaperones from Hillcrest High School to attend the Boys Basketball State Tournament at the Golden 1 Center in Sacramento, CA March 22-24, 2018.

Fiscal Impact: Not to exceed \$4,500.00 (General Fund / Unrestricted, Site Discretionary)

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- tt. [Approve Overnight Trip – Future Farmers of America State Convention in Anaheim, CA, Norte Vista High School](#): Board approval is requested for an overnight trip for up to twenty students and three chaperones from Norte Vista High School's Future Farmers of America (FFA) program to attend the State FFA Convention in Anaheim CA April 22-25, 2018.

Fiscal Impact: \$10,519.40 (General Funds / Restricted, Agriculture Incentive Grant, Perkins Funds, and FFA Chapter Funds)

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- uu. [Approve Memorandum of Understanding – Tessie Cleveland Community Services Corporation](#): Board approval is requested for a Memorandum of Understanding (MOU) between Tessie Cleveland Community Services and Alvord Unified School District to provide mental health support services to the District. This MOU will establish a collaborative partnership to meet the supportive service needs of students and families served throughout the District.

Fiscal Impact: None

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- vv. [Approve Alvord Unified School District Role of Local Education Agency \(LEA\) in support of the Memorandum of Understanding between Riverside County SELPA Joint Powers Agreement and MFI Recovery Center, Inc.](#): Board approval is requested for Alvord Unified School District to act as the Local Education Agency (LEA) in support of the Memorandum of Understanding (MOU) between the Riverside County SELPA JPA, MFI Recovery Center, Inc. This will facilitate the provision of on-site services to pupils and their parents/guardians through the Strengthening Families Program (SFP) for Parents and Children.

Fiscal Impact: None

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- ww. [Approve Cooperative Agreement with The Regents of the University of California on Behalf of the Puente Project](#): Board approval is requested for an agreement between The Regents of the University of California on behalf of The Puente Project and Alvord Unified School District for the implementation of the Puente Program at Norte Vista High School. This agreement will be in effect during the 2018-2019, 2019-2020, 2020-2021, and 2021-2022 school years. The Puente Project will work to increase the number of students who enroll in four-year colleges and universities, earn degrees, and return as community leaders and mentors to future generations.

Fiscal Impact: \$89,600.00 (General Fund / Unrestricted, LCFF)

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- xx. [Approve Professional Services Agreement – William Wilson, Norte Vista High School](#): Board approval is requested for a Professional Services Agreement between William Wilson and Alvord Unified School District to provide needed repairs to a table saw at Norte Vista High School. The saw is used by the Green Construction Academy students. There is an urgent need to repair the table saw so that students may continue their work. William Wilson will provide a diagnostic test on the saw and then provide repair services and/or order required parts for the repair.

Fiscal Impact: Not to exceed \$2,500.00 (General Fund/Restricted, Carl D. Perkins Funds)

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**Report out of any Action Taken in Closed Session:** The Board Clerk will report on any actions taken by the Board following consideration in Closed Session.

**ACTION ITEMS:**

**Board of Education/Superintendent**

- 6. [Review Proposed Revisions to Board Policies, Administrative Regulations and Board Bylaw](#): The Board of Education will review proposed revisions to the Board Policies, Administrative Regulations and Board Bylaw list below. Board Bylaw 9310 entitled Board Policies, allows the Board to waive the second reading and adopt the proposed revisions at this time. If the Board desires further revisions, these Board Policies, Administrative Regulations and Bylaws will be brought back to the April 19, 2018, Board Meeting for a second reading and approval.

- BP/AR 1312.3                      Uniform Complaint Procedures
- BP/AR 1340                        Access to District Records
- BP 2121                             Superintendent’s Contract
- BP/AR 5030                        Student Wellness
- BP/AR 5116.1                      Intradistrict Open Enrollment
- BB 9320                             Meeting and Notices

Fiscal Impact: None

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7. [Conduct First Reading and Consider Adopting Proposed Board Policy Entitled “Debt Management”](#): The Board of Education will conduct the first reading and consider adopting Board Policy 3470 entitled “Debt Management.” Board Bylaw 9310 entitled Board Policies, allows the Board to waive the second reading and adopt the proposed revisions at this time.

Fiscal: None

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8. [2018 CSBA Delegate Assembly Election – Subregion 18-A](#): CSBA is conducting the 2018 CSBA Delegate Assembly Election. The Board may vote for up to six candidates.

Fiscal Impact: None

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**Business Services**

9. [Conduct Public Hearing – 2018 Statutory School Fees](#): The Board will conduct a Public Hearing for the 2018 Statutory School Fees for new residential and commercial/industrial construction. On January 24, 2018, the State Allocation Board (SAB) approved an increase to the statutory school fee (Level 1 fee) for unified school districts. The new fees increased by \$0.31; from \$3.48 to \$3.79 per square foot for assessable space of new residential construction. The new fees for commercial/industrial construction increased by \$0.05, from \$0.56 to \$0.61 per square foot for new commercial/industrial construction. A residential and commercial/industrial development school study was completed by Cooperative Strategies.

Fiscal Impact: To be determined (Statutory School Fees - \$3.79 per square foot for new residential construction, \$0.61 per square foot for commercial industrial construction)

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10. [Adopt Resolution No. 29 – 2018 Statutory School Fees](#): Board approval is requested for adoption of Resolution No. 29 approving the 2018 Statutory School Fees for new residential and commercial/industrial construction. On January 24, 2018, the State Allocation Board (SAB) approved an increase to the statutory school fee (Level 1 fee) for unified school districts. The new fees increased by \$0.31; from \$3.48 to \$3.79 per square foot for assessable space of new residential construction. The new fees for commercial/industrial construction increased by \$0.05, from \$0.56 to \$0.61 per square foot for new commercial/industrial construction. A residential and commercial/industrial development school study was completed by Cooperative Strategies.

Fiscal Impact: To be determined (Statutory School Fees - \$3.79 per square foot for new residential construction, \$0.61 per square foot for commercial industrial construction)

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11. [Adopt Resolution No. 30 Authorizing Issuance of 2018 Refunding GO Bonds:](#) Board approval is requested for adoption of Resolution No. 30 authorizing Issuance of 2018 Refunding GO Bonds.

Fiscal Impact: No impact on General Fund. GO Bonds are repaid by property tax collections on taxable property in the District. Refinancing will achieve savings. All issuance expenses will be paid from the proceeds of the bonds, not from the General Fund of the District.

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12. [Adopt Resolution No. 31 Authorizing Issuance of 2018 Refunding Special Tax Bonds:](#) Board approval is requested for adoption of Resolution No. 31 authorizing Issuance of 2018 Refunding Special Tax Bonds.

Fiscal Impact: No impact on General Fund. Special Tax Bonds are repaid by special tax collections on taxable property in the CFD. Refinancing will achieve savings including for additional authorized facilities. All issuance expenses will be paid from the proceeds of the bonds, not from the General Fund of the District.

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13. [Certification of the 2017-2018 Second Interim Financial Report:](#) Board certification of the 2017-2018 Second Interim Financial Report indicating the district's ability to meet its financial obligation for the current and two subsequent fiscal years is being requested.

Fiscal Impact: None

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**Human Resources**

14. [Approve Personnel Order No. 13-2017-2018:](#) Board approval of Personnel Order No. 13 is requested.
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**Teaching, Learning and Professional Development**

15. [Conduct Public Hearing – Regarding Dual Enrollment Partnership Agreement – Riverside Community College District:](#) Conduct public hearing regarding Dual Enrollment Partnership Agreement, Riverside Community College District for Alvord Unified District high school students.

Fiscal Impact: None

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- 16. [Approve Dual Enrollment Partnership Agreement – Riverside Community College District](#)  
Board approval is requested for a Dual Enrollment Partnership Agreement between the Riverside Community College District and Alvord Unified School District beginning with the 2018-2019 school year. The term of the agreement shall be March 15, 2018 until June 30, 2021 and will be subject to renewal or termination at that time.

Fiscal Impact: None

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**INFORMATION**

**Business Services**

- 17. [Daily Attendance Report:](#) Receive Average Daily Attendance (ADA) Report for attendance period ending February 23, 2018. The District’s ADA through February 23, 2018 (attendance month seven) is 18,050. Given that the District’s projected P-2 ADA for fiscal year 2017-18 is 18,100, this figure is currently 50 ADA below our 2017-18 projected ADA.

Fiscal Impact: None

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- 18. [Financial Report:](#) Financial Report: Receive Report of Receipt for January 25, 2018 through February 22, 2018 in the amount of \$1,109,827.60. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.

Fiscal Impact: \$1,109,827.60

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**BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS  
ADJOURNMENT**

**2018 Board Meeting Dates – Open Session 6:00 p.m.**

- April 19, 2018**
- May 3 and 17, 2018**
- June 14 and 28, 2018**
- July 12, 2018**
- August 16, 2018**
- September 6 and 20, 2018**
- October 4 and 18, 2018**
- November 1 and 15, 2018**
- December 13, 2018**