

ADOPTED

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505

Thursday, November 5, 2015

District Student Achievement Goal for November 5, 2015:
All students will graduate from high school, ready for college and career.

MINUTES

The Regular Meeting of the Board of Education of the Alvord Unified School District was called to order at 4:00 p.m. by President Johnson, in the Board Room of the District Office.

A quorum was established with the following Board Members in attendance:

- | | |
|----------|--|
| Present: | Mr. Ben Johnson II, President |
| | Mrs. Carolyn M. Wilson, Vice President |
| | Mr. Art Kaspereen, Jr., Clerk |
| | Mrs. Julie A. Moreno, Member |
| | Mr. Robert Schwandt, Member |

Hearing Session: President Johnson extended an invitation to the audience to present matters of concern related to Closed Session items. No one came forward.

The Board adjourned to Closed Session at 4:02 p.m. and reconvened to Open Session at 7:05 p.m. in the Board Room of the District Office.

The Pledge of Allegiance to the Flag of the United States of America was recited by those in attendance.

3. **Approve Minutes:** The Board approved adoption of the Minutes of the Regular Board Meeting of October 15, 2015, upon a motion made by Art Kaspereen, Jr. and seconded by Carolyn Wilson.

- The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0

4. **Ward 6 Update:** Jim Perry, Councilman, provided the following brief update on activities and accomplishments in Ward 6:

- A housing project approved five-years ago near Hillcrest High School has started construction. This will be a gated community with approximately 7 homes.
- Kaiser Permanente is very pleased to be in partnership with Alvord Unified School District.
- A public announcement is expected soon regarding who will be taking over the Vons store on La Sierra Avenue.

607.

CALL TO ORDER

Quorum

HEARING SESSION

Adjourn/Reconvene

Pledge of Allegiance

MINUTES

MSC. 120

Ward 6 Update

- Councilman Perry participated in another successful distribution of running shoes, with 100 pairs of shoes split between Wells Middle School and La Sierra High School Track Teams.
- Currently there are two medical marijuana facilities near Arlington and the City of Riverside is in the process of shutting them down.
- Councilman Perry referred to Item 6.gg. on the Consent Agenda and stated that he is happy to see an agreement for the HOPE Program and stated that he has worked closely with this group for the last several years and he is so impressed he has one of the graduates working in his office as an intern.
- Councilman Perry and his assistant Diana Medina continue to visit Alvord schools and are very impressed by what they see.

5. **Special Recognitions:**

**SPECIAL
RECOGNITIONS**

a. Student of the Month: Raquel Vasquez was selected to represent Terrace Elementary School as the Alvord Unified School District Student of the Month for November 2015.

b. Certificated Employees of the Month: Judy Kennedy and Jessica Salas were selected to represent Terrace Elementary School as the Alvord Unified School District Certificated Employees of the Month for November 2015.

c. Classified Employee of the Month: Kim Hildebrandt was selected to represent Terrace Elementary School as the Alvord Unified School District Classified Employee of the Month for November 2015.

d. Volunteer of the Month: Karen Ayala was selected to represent Terrace Elementary School as the Alvord Unified School District Volunteer of the Month for November 2015.

Student Representatives: Raquel Vasquez, Terrace Elementary School; Evan Steigner, Alternative Education Center; Rene Lara Avalos, Alvord High School; Tommy Robinson, Hillcrest High School; Jaylah Walker, La Sierra High School; and Naomi Titus, Norte Vista High School, reported on current activities at their respective school sites.

**Student
Representatives**

Pen Set Presentation: The Board of Education presented a pen set to Evan Steigner, Student Representative for Alvord Alternative Continuation High School, congratulated him on his graduation and wished him well.

Pen Set Presentation

Hearing Session: President Johnson extended an invitation to the audience to present matters of concern to the Board. The following individuals came forward:

HEARING SESSION

- Leigh Hawkinson, President of AEA, stated that she will be in Hawaii next week when the District holds a Special Board Meeting to approve the agreement with the Alvord Educators Association. Ms. Hawkinson thanked Kirk Skorpanich and Ami Shackelford for their hard work and fortitude and stated that it was a learning experience for all involved in negotiations. Ms. Hawkinson thanked the AEA Bargaining Team and stated that they bargained for every employee in this District, worked to keep District reserves healthy and she is proud of them. Ms. Hawkinson stressed the importance of taking care of employees with a disability plan and AEA offered to split the cost in order to take care of their members. Mike Kolonics will represent Ms. Hawkinson at the Special Board Meeting.

6. Action Items:

**ACTION ITEMS
Consent Agenda**

The following Consent Agenda items were presented for approval:

a. Accept Gifts:

- 1) The Orrenmaa PTA donated \$6,000.00 to Orrenmaa Elementary School to support student programs and incentives.
- 2) Smart & Final Charitable Foundation donated \$1,000.00 to Twinhill Elementary School to support student recognitions.
- 3) Baker’s Drive Thru donated *Be Our Guest* gift cards valued at \$795.00 to Loma Vista Middle School to support student incentives.
- 4) The following individuals donated funds to Hillcrest High School:
 - ◆ Jason M. Marquez – for the purchase of soccer balls and cones. \$50.00
 - ◆ William Martin – registration fees for Cross Country Invitational. \$340.00
 - ◆ Irene Vuong and Danny Vuong – in support the Business Club’s conference attendance. \$100.00
- 5) The following companies donated funds to La Sierra High School:
 - ◆ Black Diamond Equity, LLC – to the Boys’ Soccer Program for tournament fees and equipment needs. \$200.00
 - ◆ Citrus Village GC, Inc.; DBA Great Clips – to the Boys’ Soccer Program for tournament fees and equipment needs. \$500.00
 - ◆ Community Foundation – on behalf of a graduating Youth Grantmaker, Andrew Cadag for the La Sierra Health Academy \$1000.00
 - ◆ Riverside Police Foundation – to the La Sierra High School Band Program for the purchase of color guard uniforms. \$1,500.00

- 6) Smart Riverside donated computer equipment and software valued at \$375.00 to Alvord’s Parent Engagement Office
- b. Amend Professional Services Agreement – Juana Viridiana Olvera Cervantes – Health Educator – Child Nutrition Services
 - c. Ratify Purchase Order List Number 7-2015-2016
 - d. Ratify Maintenance Service Agreement – Complete Business Systems – Terrace Elementary School
 - e. Ratify Contract – River City Testing – Norte Vista High School
 - f. Ratify Contract – Universal Asphalt Co., Inc. – Arlanza Elementary School
 - g. Award Contract – Universal Asphalt Co., Inc. – Foothill Elementary School
 - h. Award Contract – Universal Asphalt Co., Inc. – McAuliffe Elementary School
 - i. Award Contract – Universal Asphalt Co., Inc. – Villegas Middle School
 - j. Award Contract – Dave Bang Associates, Inc. – Various Sites
 - k. Award Contract – Pro Line Gym Floors, Inc. – Various Sites
 - l. Award Contract – California Industrial – Child Nutrition Services – Various Sites
 - m. Approve Contract – Digital Electric, Inc. – District-Wide
 - n. Approve Agreement – K12 Energy Services, LLC – District-Wide
 - o. Approve Agreement – Knowland Construction Services – District-Wide
 - p. Approve Total Compensation Solutions (TCS) to Perform an Actuarial Valuation of Retiree Health Program for Other Post-Employment Benefits (OPEB)
 - q. Approve Amendment No. 1 – Bank of America – District-Wide
 - r. Approve Professional Services Agreement – Dolinka Group, LLC – Annual and Five-Year Report
 - s. Approve Request to Change Minimum Days – Arlanza Elementary School
 - t. **AS AMENDED** – Approve Personnel Order No. 7-2015-2016
 - Amended to reflect the following items as pulled:
 - Page 5, Item I-C, Extra Duty Stipends – Ron Main
 - Page 10, Item II-B, Additional Assignments, 7. La Sierra High School, Teacher – Christina Rackleff

➔ **Personnel Order No. 7-2015-2016 pages 611-645 are attached as follows:**

AUSD – Minutes – Meeting of November 5, 2015

- u. Ratify Service Agreement – Office of Administrative Hearings
- v. Approve Addition of One 2.0-Hour, 10-Month Food Service Worker I Position – Twinhill Elementary School
- w. **PULLED – Approve New Job Description – Classified Management Facilities and Construction Manager**
- x. **PULLED – Approve Addition of One Classified Management Facilities and Construction Manager Position – Administrative Services**
- y. **PULLED – Approve New Job Description – Classified Management Maintenance Manager**
- z. **PULLED – Approve Elimination of Director, Maintenance and Operations Position and Approve Addition of Maintenance Manager Position – Administrative Services**
- aa. **PULLED – Approve New Job Description – Operations Manager**
- bb. **PULLED – Approve Elimination of Operations Supervisor (Maintenance) Position and Approve Addition of Operations Manager Position – Administrative Services**
- cc. Approve Revised Title and Job Description – Instructional Specialist Coach, Special Education
- dd. Ratify Riverside County Superintendent of Schools Master Contract No. IN-10131
- ee. Ratify Designation of Representative for About Students Regional Consortium – Adult Education – Alvord Unified School District
- ff. Approve Riverside County Superintendent of Schools Contract No. 1011
- gg. Approve Agreement with Hispanas Organized for Political Equality (HOPE) Youth Leadership Program
- hh. **PULLED – Approve Professional Services Agreement – Imagination Machine**
- ii. Approve Professional Services Agreement – Crisis Prevention Institute, Inc.
- jj. Approve Professional Services Agreement – Burtronics Business Systems – Norte Vista High School
- kk. Approve Overnight Trip to the Thousand Pines Outdoor Science Camp – Lake Hills Elementary School
- ll. Approve Overnight Trip – College Tours/Campus Visitation Days – Hillcrest High School

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Following discussion, the Board approved pulling items 6.w. through 6.bb. and 6.hh. from the Consent Agenda upon a motion made by Carolyn Wilson and seconded by Julie Moreno.

MSC. 121

- The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0

The Board approved the Consent Agenda with the exception of items pulled upon a motion made by Art Kaspereen, Jr. and seconded by Carolyn Wilson.

MSC. 122

- The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0

Separate Action Items:

**SEPARATE
ACTION ITEMS
Action Taken in
Closed Session**

7. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, reported on the following actions taken by the Board in Closed Session:
 1. Student Disciplinary Action:
 - a. Expulsion Cases #2015-16-14, 15, 16, 18 and 19, as recommended
 - The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0
 - Expulsion Cases #2015-16-16 and 19, as modified
 - The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0
 - b. Recommendation to Enforce Expulsion Case #2014-15-48, as recommended
 - The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0
 2. Public Employee Discipline/Dismissal/Release: Art Kaspereen, Jr., Board Clerk, reported in Closed Session the Board of Education took action to approve the probationary release of Employee #2093371 and reassign employee to a Campus Supervisor I position.
 - The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0

8. **PULLED – Set Annual Organizational Meeting of Governing Board**

9. **AS AMENDED – Approve Consultant Services – CampbellJones & Associates – Cultural Proficiency Training:**
 - Amended to reflect a revised fiscal impact of \$19,210.00
 - \$13,350.00 – CampbellJones & Associates – General Fund/Unrestricted
 - \$5,860.00 (Arlanza Elementary School – Site Discretionary Funds)

 - Mr. Kaspereen stated for the record that although he does not want to deny other schools participation in this training, he does not believe the District can financially cover all sites.

Following discussion, the Board approved the CampbellJones & Associates Cultural Proficiency Training upon a motion made by Art Kaspereen, Jr. and seconded by Robert Schwandt.

 - The vote was:
 - Ayes – 4 (Schwandt, Johnson, Kaspereen, Moreno)
 - Noes – 1 (Wilson)

10. **Adopt Resolution No. 14 – 31-Month Addendum to Lease Purchase Agreement with Konica Minolta:** Following discussion, the Board approved adoption of Resolution No. 14 a 31-month addendum to the Lease Purchase Agreement with Konica Minolta upon a motion made by Carolyn Wilson and seconded by Robert Schwandt.
 - The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0

11. **Review Proposed Revisions to Article 3 (Series 3000) – Board Policies and Administrative Regulations Entitled “Business and Noninstructional Operations”:** Following discussion, the Board waived the second reading and approved proposed revisions to Article 3 (Series 3000) Board Policies and Administrative Regulations entitled “Business and Noninstructional Operations,” upon a motion made by Art Kaspereen, Jr. and seconded by Carolyn Wilson.
 - The vote was:
 - Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
 - Noes – 0

MSC. 123

MSC. 124

MSC. 125

12. Review Proposed New Board Policy Entitled “Awards and Recognition” to Article 4 (Series 4000) Board Policies and Administrative Regulations Entitled “Personnel”: Following discussion, the Board waived the second reading and approved proposed new Board Policy entitled “Awards and Recognition” upon a motion made by Robert Schwandt and seconded by Carolyn Wilson.

MSC. 126

- The vote was:
Ayes – 5 (Schwandt, Wilson, Johnson, Kaspereen, Moreno)
Noes – 0

Discussion/Information Items:

DISCUSSION
INFORMATION
ITEMS

13. Quarterly Report on Williams Uniform Complaints: The quarterly report on Williams Uniform Complaints for the period beginning July 2015 and ending September 2015 was received.
14. Summary of Conferences and Trainings: The list of conferences and trainings was received.

Board/Superintendent Comments:

BOARD/SUPT.
COMMENTS

Robert Schwandt ~ Mr. Schwandt congratulated Emily Devor, Author of *Terrace Elementary School’s Calvin the Cougar* and stated that he thoroughly enjoyed the book. Mr. Schwandt recently attended a *Keep Riverside Clean and Beautiful* Awards Luncheon where Paul Oeser and Terri Bolton were recognized for donating their time and efforts to the community. Mr. Schwandt recognized La Sierra and Norte Vista high school students whose artwork will be featured on Riverside water bottles. Mr. Schwandt attended Collett Elementary School’s College Rally and was impressed to see La Sierra High School’s Band and Cheer Team supporting and cheering for Collett’s students. Mrs. Schwandt continues to be pleasantly surprised by the donations listed in the agenda and stated that there are so many groups supporting Alvord schools and students.

Carolyn M. Wilson ~ Mrs. Wilson thanked and commended Sheri Martine, School Secretary for Collett Elementary School, who always does so much to support the students and families in need. Sheri coordinates a dinner every year with the proceeds going to families in need. Mrs. Wilson was amazed to find out that there are two parents Ms. Doss and Ms. Pena who volunteer at Collett 8-hours every day. Mrs. Wilson thanked Cynthia Shipley for assisting in getting the school site’s Anti-Bullying Videos posted on the District’s website. Mrs. Wilson recognized Councilman Perry for all he does to support Alvord schools and stated that he does more than any other councilperson past and present.

Art Kaspereen, Jr. ~ Mr. Kaspereen enjoyed attending the *Keep Riverside Clean and Beautiful* Awards Luncheon with Robert Schwandt and seeing Alvord employees Paul Oeser and Terri Bolton recognized.

Julie A. Moreno ~ Mrs. Moreno congratulated all of Terrace Elementary School's honorees and stated she was so impressed by the Student of the Month Raquel. Mrs. Moreno was excited to attend the first Town Hall Meeting on October 20th and thanked the principals for being present and showing a united front. Mrs. Moreno looks forward to the next Town Hall Meeting. Mrs. Moreno attended Collett's College Rally and enjoyed interacting with the students and staff.

Ben Johnson ~ Mr. Johnson stated that there are great things happening in the District. Mr. Johnson stated that there are several families experiencing difficult times and requested that everyone keep those individuals in their thoughts and prayers. Mr. Johnson congratulated graduate Evan Steigner and stated Evan has made amazing accomplishments and he is proof that teachers and administrators do make a difference in students' lives.

Dr. Salazar ~ Dr. Salazar met with Alpin Hong this week to develop an elementary music program for Arlanza, Foothill and Terrace elementary schools and stated that this is just the beginning. Virginia Eves and Shawn Loescher and Dr. Salazar were at Arizona Middle School with the AVID Visiting Team and is pleased to announce that Arizona's AVID Program has received reauthorization, which is an amazing accomplishment by the current and previous principal and staff.

The meeting adjourned 9:05 pm

ADJOURNMENT

Sid Salazar, Ed.D.
Secretary to the Board of Education