

ALVORD UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
District Office Board Room  
10365 Keller Avenue, Riverside, CA 92505

*Thursday, November 19, 2015*

**District Student Achievement Goal for November 19, 2015:**

*All students will be inspired to fulfill their own unlimited potential.*

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

**AGENDA MESSAGE**

1. **CALL TO ORDER – 4:00 p.m.** – Ben Johnson II, President
2. **Establishment of Quorum:** A quorum is expected with Mr. Ben Johnson II, Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno and Mr. Robert Schwandt in attendance.

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

**CLOSED SESSION**

1. **Student Disciplinary Action**
  - a. Expulsion Cases #2015-16-20 and 22
2. **Public Employee Discipline/Dismissal/Release**
  - a. Certificated
  - b. Classified
  - c. Management/Administration
3. **Public Employee Evaluation**
  - a. Superintendent

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4. Conference with Labor Negotiator

Agency Negotiators: Kirk Skorpanich and Ami Shackelford

Employee Organizations:

- a. Alvord Educators Association
- b. California School Employees Association, Chapter 339
- c. Alvord Management And Confidential Employees

5. Conference with Real Property Negotiators:

- |                     |   |
|---------------------|---|
| a. Property:        | 9 KPC Parkway, Corona, CA   |
| Agency Negotiators: | Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, and<br>Brian W. Smith |
| Negotiating Party:  | KPC Summit LLC  |
| Under Negotiations: | Infrastructure  |

**RECONVENE TO PUBLIC SESSION**

**INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 7:00 p.m. – Ben Johnson II, President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of November 5, 2015, and the Minutes of the Special Board Meeting of November 12, 2015.

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**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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**ACTION ITEMS**

- 4. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

***Your Superintendent recommends approval of Consent Agenda items 4.a. – 4.ff.***

**Board of Education/Superintendent**

a. Accept Gifts:

- 1) Terrace PTA donated \$3,000.00 to Terrace Elementary School to assist with student study trips for all grade levels.
- 2) Safe Routes to School National Partnership donated \$1,706.08 to Twinhill Elementary School as a part of their *Fire Up Your Feet Award* Program.
- 3) Jones and Company Realty donated \$500.00 to Loma Vista Middle School’s Running Club.
- 4) Cecile and Barry Johnson donated musical instruments and equipment valued at \$600.00 to Norte Vista High School.

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**Business Services**

- b. Rescind Contract – Gate & Automation Specialist – Hillcrest High School:  
[CS1]Board approval is requested to rescind the contract approved by the Board of Education on July 16, 2015, between Gate & Automation Specialist and Alvord Unified School District to furnish and install an automatic gate opener at Hillcrest High School. Due to a lack of response from the vendor and failure to execute the contract, the District recommends rescinding the contract and awarding the contract to the next lowest bidder.

Fiscal Impact: None

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- c. [Ratify Purchase Order List Number 8-2015-2016:](#) Board ratification is requested for Purchase Order List Number 8 for the period of October 23, 2015 through November 4, 2015, as follows:

Number of District Purchase Orders submitted is 157, in the amount of \$606,910.40:

- #B1003771 – #B1003772
- #P2044139 – #P2044293

Fiscal Impact: \$606,910.40 (Various Funds)

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- d. [Ratify Amendment No. 13 to Agreement No. C1003943 – Riverside County Superintendent of Schools, Ground Lease – Arlanza Elementary School:](#) Board ratification is requested for Amendment No. 13, Agreement No. C1003943 between Riverside County Superintendent of Schools and Alvord Unified School District related to the ground lease at Arlanza Elementary School for the Head Start relocatable building, effective September 1, 2015 through August 31, 2016.

Fiscal Impact: \$3,736.00 (Revenue – General Fund/Unrestricted)

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- e. [Ratify Amendment No. 10 to Agreement No. C1003944 – Riverside County Superintendent of Schools – Ground Lease – Collett Elementary School:](#) Board ratification is requested for Amendment No. 10 to Agreement No. C1003944 between Riverside County Superintendent of Schools and Alvord Unified School District related to the ground lease at Collett Elementary School for the Head Start relocatable building, effective September 1, 2015 through August 31, 2016.

Fiscal Impact: \$3,855.00 (Revenue – General Fund/Unrestricted)

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- f. [Ratify Amendment No. 6 to Agreement No. C1003945 – Riverside County Superintendent of Schools – Ground Lease – La Granada Elementary School:](#) Board ratification is requested for Amendment No. 6 to Agreement No. C1003945 between Riverside County Superintendent of Schools and Alvord Unified School District for the ground lease at La Granada Elementary School related to the Head Start relocatable building, effective September 1, 2015 through August 31, 2016.

Fiscal Impact: \$5,131.00 (Revenue – General Fund/Unrestricted)

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- g. [Ratify Modification No. 2 to Contract No. C1004068 – Riverside County Superintendent of Schools – Stokoe Elementary School:](#) Board ratification is

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requested for Modification No. 2 for Contract No. C1004068 between Riverside County Superintendent of Schools and Alvord Unified School District for Use of Facilities and Support Services at Stokoe Elementary School. This is year three of a five year term, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: Revenue \$21,733.00 (General Fund/Unrestricted)

h. [Accept Warrants:](#)

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
9/28/15	14142174-14142208	\$80,703.55
9/29/15	14145183-14145221	46,713.33
9/30/15	14145763-14145796	181,225.88
10/1/15	14146769-14146878	275,500.58
10/2/15	14148314-14148373	53,474.16
10/5/15	14149030-14149073	696,094.34
10/6/15	14149942-14149990	973,103.83
10/7/15	14151016-14151101	625,082.32
10/8/15	14152763-14152817	97,626.95
10/9/15	14154099-14154138	273,002.38
10/12/15	14154845-14154887	43,058.49
10/13/15	14156017-14156059	92,595.64
10/14/15	14157131-14157157	222,564.63
10/15/15	14158405-14158424	39,883.73
10/16/15	14158928-14158961	120,402.16
10/19/15	14160721-14160754	274,112.43
10/20/15	14161498-14161552	134,108.41
10/21/15	14162517-14162577	58,610.08
10/22/15	14163766-14163781	47,156.39
10/23/15	14165212-14165237	35,985.32
10/26/15	14166849-14166889	76,002.27
10/27/15	14167447-14167484	103,057.04
10/28/15	14175892-14175964	438,619.86
10/29/15	14177087-14177105	151,311.84
10/30/15	14179625-14179643	109,078.66
	Total:	\$5,249,074.27

i. [Award Contract – Excel Door & Gate Co., Inc. – Collett Elementary School:](#) Board approval is requested to award a contract between Excel Door & Gate Co., Inc. and Alvord Unified School District for removal and replacement of existing wood doors to the equipment room with roll-up doors at Collett Elementary School, effective November 20, 2015 through June 30, 2016.

Fiscal Impact: \$12,600.00 (General Fund/Restricted – Maintenance)

j. [Award Contract – Quiel Bros. Electric Sign Service Co., Inc. – Valley View Elementary School:](#) Board approval is requested to award a contract between Quiel

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Bros. Electric Sign Service Co., Inc. and Alvord Unified School District to troubleshoot the marquee sign at Valley View Elementary School, effective November 20, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$600.00 (General Fund/Unrestricted)

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- k. [Award Contract – Barr Door, Inc. – Villegas Middle School:](#) Board approval is requested to award a contract between Barr Door, Inc. and Alvord Unified School District for repairing the snack bar roll-up windows at Villegas Middle School, effective November 20, 2015 through June 30, 2016.

Fiscal Impact: \$3,698.10 (General Fund/Restricted – Maintenance)

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- l. [Award Contract – Automated Gate Services, Inc. – Hillcrest High School:](#) Board approval is requested to award a contract between Automated Gate Services, Inc. and Alvord Unified School District to furnish and install an automatic gate opener at Hillcrest High School, effective November 20, 2015 through June 30, 2016.

Fiscal Impact: \$10,600.00 (Capital Facilities Fund)

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- m. [Award Contract – New Dimension General Construction – Norte Vista High School:](#) Board approval is requested to award a contract between New Dimension General Construction and Alvord Unified School District to install a concrete walkway at Norte Vista High School, effective November 20, 2015 through June 30, 2016.

Fiscal Impact: \$3,208.50 (General Fund/Restricted – Agriculture Incentive Grant)

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- n. [Award Contract – Stone Roofing Company, Inc. – Child Nutrition Services:](#) Board approval is requested to award a contract between Stone Roofing Company Inc., and Alvord Unified School District to repair the roof at the Child Nutrition Services Center, effective November 20, 2015 through June 30, 2016.

Fiscal Impact: \$13,500.00 (Capital Outlay)

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- o. [Award Contract – AD/S Companies – New District Office Building](#): Board approval is requested to award a contract between AD/S Companies and Alvord Unified School District for removal, fabrication and re-installation of signage lettering and logo on the new District Office building, effective November 20, 2015 through December 31, 2015.

Fiscal Impact: Not to exceed \$35,000.00 (Capital Outlay)

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- p. [Award Contract – Digital Electric, Inc. – New District Office Building](#): Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District to install and mount District supplied televisions in the new District Office Board Room, effective November 20, 2015 through December 31, 2015.

Fiscal Impact: \$9,264.00 (General Fund/Restricted – Maintenance)

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- q. [Award Contract – Troxell Communications, Inc. – New District Building](#): Board approval is requested to award a contract between Troxell Communications, Inc. and Alvord Unified School District to mount and install two flat screen displays on the walls in the new District Office Board Conference Room.

Fiscal Impact: \$1,195.00 (Capital Outlay)

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- r. [Approve Amendment No. 1 – Climatec, LLC – District-Wide](#): Board approval is requested for Amendment No. 1 between Climatec, LLC and Alvord Unified School District related to the “Design Build Contract for the Energy Efficiency Project.” This amendment reflects the new Guaranteed Completion Date from August 31, 2015 to February 1, 2016, allowing the completion of unfinished Prop 39 projects District-wide.

Fiscal Impact: None

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- s. [Approve Professional Services Agreement – MA Engineers – Various Sites](#): Board approval is requested for a professional services agreement between MA Engineers and Alvord Unified School District to perform engineering services related to Title 24 building commissioning services for the Measure W Bond library projects at Arlanza, Foothill and McAuliffe elementary schools and Arizona Middle School, effective November 20, 2015 through June 30, 2017.

Fiscal Impact: \$17,500.00 (Measure W Bond Fund)

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**Human Resources Development**

- t. [Approve Personnel Order No. 8-2015-2016:](#) Board approval of Personnel Order No. 8 is requested.

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**Instructional Support Services**

- u. [Ratify Professional Services Agreement – Ethan Sawyer, FreshBooks Cloud Accounting – La Sierra High School:](#) Board ratification is requested for the professional services agreement between Ethan Sawyer, FreshBooks Cloud Accounting and Alvord Unified School District for providing a one-time College Essay Workshop on October 26, 2015.

Fiscal Impact: Not to exceed \$400.00 (General Fund/Unrestricted)

- v. [Ratify Service Agreement – Mt. San Jacinto Community College District – La Sierra High School:](#) Board ratification is requested for the service agreement between Mt. San Jacinto Community College District and Alvord Unified School District for two La Sierra High School staff members’ participation in the “Get Focused-Stay Focused” workshop held on October 16-17, 2015 in Carpentaria, California.

Fiscal Impact: Reimbursement of \$750.00 (General Fund/Unrestricted)

- w. [Ratify Agreement with California Science Project – University of California, Riverside:](#) Board ratification is requested for the agreement between California Science Project at the University of California, Riverside and Alvord Unified School District to provide six days of professional development for 50-60 Alvord Science Leaders as part of the Next Generation Science Standards (NGSS) and the California Common Core State Standards.

Fiscal Impact: \$9,000.00 (General Fund/Unrestricted)

- x. [Amend Contract – Riverside County Office of Education Contract No. IN-9154:](#) Board approval is requested to amend Contract No. IN-9154 between the Riverside County Office of Education and Alvord Unified School District.

Fiscal Impact: Increase of \$568.58 (General Fund/Restricted – California Partnership Academy)

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- y. [Amend Contract – Riverside County Office of Education Contract No. IN-9156:](#) Board approval is requested to amend Contract No. IN-9156 between the Riverside County Office of Education and Alvord Unified School District.

Fiscal Impact: Reimbursement of \$626.80 (General Fund/Restricted – California Partnership Academy)

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- z. [Overnight Trip to the Thousand Pines Outdoor Science Camp – McAuliffe Elementary School:](#) Board approval is requested for ninety students and three chaperones to attend the Thousand Pines Outdoor School on December 8-11, 2015, in Crestline, California. McAuliffe has participated in the Outdoor Science Camp for the past ten years.

Fiscal Impact: \$18,900.00 (Student Fundraiser)

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- aa. [Approve Overnight Trip to the 17<sup>th</sup> Annual California Virtual Enterprise Trade Fair – La Sierra High School:](#) Board approval is requested for twenty-four students and four chaperones from La Sierra High School’s Virtual Enterprise class to attend the 17<sup>th</sup> Annual California Virtual Enterprise Trade Fair on January 14-15, 2016, at the Rabobank Convention Center in Bakersfield, California.

Fiscal Impact: \$6,500.00 (General Fund/Restricted – California Partnership Academy – \$3,920.00; Student Contributions – \$2,580.00)

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- bb. [Approve Overnight Trip – Boys’ Basketball Estancia High School Coast Classic Tournament – La Sierra High School:](#) Board approval is requested for twelve male students and three male chaperones to attend the Boys’ Basketball Estancia High School Coast Classic Tournament on December 26-30, 2015, at Estancia High School in Costa Mesa, California.

Fiscal Impact: \$2,950.00 (Boys’ Basketball ASB Funds – \$450.00; Student Contributions – \$2,500.00)

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- cc. [Approve Overnight Trip – Cross Country State Championships – La Sierra High School:](#) Board approval is requested for ten male students and two male chaperones to attend the Cross Country State Championships on November 27-29, 2015, at Woodward Park in Fresno, California.

Fiscal Impact: \$1,775.00 (Cross Country Booster Club Funds – \$825.00; General Fund/Unrestricted – \$950.00)

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- dd. [Approve Overnight Trip – Boys’ Wrestling Edison Beach Bash – Norte Vista High School](#): Board approval is requested for sixteen students and four chaperones to attend the Boys’ Wrestling Edison Beach Bash on December 11-12, 2015, at Edison High School in Huntington Beach, California.

Fiscal Impact: \$500.00 (ASB Wrestling Club Funds)

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- ee. [Approve Agreement with California Physical Education – Health Project at California State University \(CSU\) Channel Islands](#): Board approval is requested for an agreement between California Physical Education – Health Project at CSU Channel Islands and Alvord Unified School District to provide hands-on professional development for 20 physical education teachers during the 2015-2016 school year.

Fiscal Impact: \$4,375.00 (General Fund/Unrestricted)

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- ff. [Approve Professional Services Agreement – Speech Pathology Associates, Inc.](#): Board approval is requested for a professional services agreement between Speech Pathology Associates, Inc. and Alvord Unified School District to provide Independent Educational Evaluations for special needs students for the 2015-2016 school year.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Restricted – Special Education)

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**SEPARATE ACTION ITEMS**

- 5. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.

- 1. Student Disciplinary Action:
    - a. Expulsion Cases #2015-16-20 and 22
  - 2. Public Employee Discipline/Dismissal/Release
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**Board of Education/Superintendent**

- 6. [Set Annual Organizational Meeting of Governing Board:](#) In accordance with the Education Code, the Governing Board of each school district shall hold an Annual Organizational Meeting. This year, the Annual Meeting must be held between December 4 and December 18, 2015. Alvord Unified School District is required to notify the Riverside County Superintendent of Schools on or before November 25, 2015, of the day, time and place of the Annual Organizational Meeting. It is recommended that the regularly scheduled meeting on December 10, 2015, be changed to December 9, 2015, and establish December 9, 2015, as the Annual Organizational Meeting.

Fiscal Impact: None

- 7. [Approve Agreement – Teaching Excellence Network \(TEN\) – District-Wide:](#) Board approval is requested for an agreement between Teaching Excellence Network (TEN) and Alvord Unified School District providing access to the tools and resources a school community needs to become community responsive and to support differentiated teacher growth. TEN invites all stakeholders to leverage technology, resources, tools, processes and pave the path to community responsive school and classroom cultures District-wide.

Fiscal Impact: \$289,500.00 Agreement is for 3-years (General Fund/Restricted – Teacher Effectiveness Grant)

- 8. [Call for Nominations for California School Boards Association \(CSBA\) Delegate Assembly:](#) Any CSBA member board is eligible to nominate board members within its geographic region or subregion. Each Board may nominate any number of individuals as it chooses. All nominees must serve on a CSBA member Board.

Terms for the following delegates of Subregion 18-A, Riverside County, expire in 2016. They are up for re-election and must be nominated by a CSBA member district:

- Stanley Crippen (Lake Elsinore USD)
- Tom Elliott (Perris ESD)
- Tom Hunt (Riverside USD) ♦
- Ben Johnson II (Alvord USD)
- Marla Kirkland (Val Verde USD)
- Elizabeth Romero (Riverside COE)
- Cathy L. Sciortino (Corona-Norco USD) ♦
- Susan Scott (Lake Elsinore USD)

♦ Denotes appointed Delegates

Fiscal Impact: None

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9. [Ratify Contract – AT&T – District Offices](#): Board ratification is requested for the contract between AT&T and Alvord Unified School District for the network connection linking the new District Office to the current District Office.

Fiscal Impact: \$6,032.62 (Capital Outlay)

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10. [Ratify Contract – The College Board](#): Board ratification is requested for a contract between The College Board and Alvord Unified School District for providing examination materials for students in grades 8-11 during the 2015-2016 school year.

Fiscal Impact: \$91,545.75 (General Fund/Unrestricted)

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11. [Approve Professional Services Agreement – Eduneering, Inc.](#): Board approval is requested for a professional services agreement between Eduneering, Inc. and Alvord Unified School District to provide 30 eight-hour days of training for teacher support to master the system of writing and vetting Smarter Balanced – Compliant items using CTS matrices tools within the Rigorous Curriculum Design (RCD) Common Formative Assessments (CFAs) and Authentic Performance Tasks (APTs) from November 20, 2015 through June 30, 2016.

Fiscal Impact: \$45,000.00 (General Fund/Unrestricted)

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**DISCUSSION/INFORMATION ITEMS****Business Services**

12. [Financial Report](#): Receive Report of Receipts for September 2015 in the amount of \$567,189.84. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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13. [Average Daily Attendance Report](#): Receive Average Daily Attendance (ADA) Report for attendance period ending October 2, 2015. The district's ADA through October 4, 2015 (attendance month two) is 18,619. For this same period in the prior year (2014-2015) the District's cumulative ADA was 18,712. This represents a 93 ADA decline in 2015-2016 as compared to 2014-2015.
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**Instructional Support Services**

14. [Parent Advisory Committee Minutes](#): The Parent Advisory Committee Minutes from October 21, 2015, are available for review.
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**ADJOURNMENT**

**Next Proposed Board Meeting: December 9, 2015 ~ Open Session 7:00 p.m.**

**2016 Proposed Board Meeting Dates ~ Open Session 7:00 p.m.**

*January 14, 2016*

*February 4 and 18, 2016*

*March 3 and 17, 2016*

*April 14, 2016*

*May 5 and 19, 2016*

*June 9 and 23, 2016*

*July 14, 2016*

*August 11, 2016*

*September 1 and 15, 2016*

*October 6 and 20, 2016*

*November 3 and 17, 2016*

*December 8, 2016*