

AMENDED

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505

Teleconference Location: 1600 North Rose Avenue, Oxnard, CA 93030

Wednesday, December 9, 2015

Strategic Plan ~ Beliefs for December 9, 2015:

We believe: Everyone has the right to a world-class education.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER – 4:00 p.m.** – Carolyn M. Wilson, Vice President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno and Mr. Robert Schwandt in attendance. Mr. Ben Johnson II is expected to participate via teleconference.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

CLOSED SESSION

1. **Student Disciplinary Action**
 - a. Expulsion Cases #2015-16-23, 24, 27, 28 and 29
 - b. Recommendation to Readmit Expulsion Cases # **2012-13-37, 107; 2013-14-36, 45; 2014-15-25, 58, 75, 92 and 94**
 - c. Recommendation to Reinstate Expulsion Cases # **2014-15-43, 44, 46, 47, 53, 57, 72, 76, 82 and 83**
 - d. Recommendation to Enforce Expulsion Cases # **2014-15-45, 55, 65, 66, 78, 79 and 90**
 - e. Recommendation to Extend Suspended Expulsion for Case #**2014-15-101**
 - f. Recommendation to Deny Expulsion Cases # **2012-13-02, 03, 04, 11, 14, 16, 17, 18, 19, 21, 22, 25, 28, 36, 40, 41, 43, 44, 46, 48, 49, 53, 56, 60, 67, 73, 78, 80, 81, 82, 83, 84, 86, 91, 93, 95, 97, 101, 104, 108, 109, 110, 113, 114, 115, 116, 119, 120, 121, 128, 130; 2013-14-06, 09, 10, 11, 18, 22, 23, 24, 25, 26, 29, 30, 31, 32, 35, 38, 39, 42, 46, 48, 49, 54, 55, 56, 57, 59, 60, 65, 66, 67, 71, 72, 73, 74, 75, 76, 77, 78, 79, 82; 2014-15-1, 4, 5, 7, 10, 13, 14, 15, 17, 20, 21, 23, 26, 27, 29, 30, 31, 32, 33, 34, 37, 38, 40, 42, 49, 51, 56, 59, 60, 63, 68, 69, 70, 71, 73, 74, 77, 80, 81, 84, 85, 87, 89, 91, 95, 96, 98, 99, 100 and 102**

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2. Public Employee Discipline/Dismissal/Release
 - a. Certificated
 - b. Classified
 - c. Management/Administration

3. Public Employee Evaluation
 - a. Superintendent

4. Conference with Labor Negotiator

Agency Negotiators: Kirk Skorpanich and Ami Shackelford

Employee Organizations:

 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees

5. Conference with Real Property Negotiators:
 - a. Property: 9 KPC Parkway, Corona, CA
 - Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, and Brian W. Smith
 - Negotiating Party: KPC Summit LLC
 - Under Negotiations: Infrastructure

6. Liability Claim
 - a. Claim No. 15-16-200

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, Vice President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.

2. Pledge of Allegiance: Board, staff and audience.

3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of November 19, 2015, and the Minutes of the Special Meeting on November 30, 2015.

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4. Annual Organizational Meeting of the Governing Board:
 - a. Election of Officers: The first item will be to elect the President of the Board of Education for the ensuing year. At the conclusion of this election, the newly-elected President will take office and conduct elections of the Vice President and Clerk.
 - b. Election of Representative for County Committee on School District Organization: The Board should elect a representative whose function would be to vote on members to be elected to the County Committee on School District Organization.
 - c. Appointment of Authorized Agents: It is recommended that Alvord Unified School District Governing Board Members; Ben Johnson II, Carolyn M. Wilson, Art Kaspereen, Jr., Julie A. Moreno and Robert Schwandt; and District staff; Ysidro Salazar, Ed.D., Ami Shackelford, Kirk Skorpanich, Virginia Eves and Kevin Emenaker, be appointed as Authorized Agents for fiscal and legal matters; and Jeffrey D. Hinshaw and Beth Davis as limited Authorized Agents for warrant orders and orders for salary payments only.
 - d. Selection of Day, Time and Place of Regular Meetings: It is recommended that the Board establish its regular meetings to be held on the first and third Thursday of each month at 7:00 p.m. in the Board Room of the District Office, 10365 Keller Avenue, with the exceptions of January 14, 2016, April 14, 2016, June 9, 2016, June 23, 2016, July 14, 2016, August 11, 2016, and December 8, 2016.
 - e. Annual Renewal of Agreement to Facilitate Governance Leadership: Board approval is requested for the annual renewal of the Agreement to Facilitate Governance Leadership.

5. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.

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6. **Special Recognitions:**

- a. **Student of the Month:** Twinhill Elementary School is proud to recognize **Marcus Lane** as the Alvord Unified School District Student of the Month for December 2015.

Marcus has been a terrific Twinhill Tornado since Kindergarten and is currently a 5th grade student. He enjoys math because it is both challenging and fun. Marcus is a very hard-working and dedicated student. He enthusiastically contributes to class discussions and is always willing to share his knowledge with the class. He thrives when he is challenged academically. Marcus demonstrates kindness and is a compassionate person. He happily helps other students who may be struggling with a particular concept. He is constantly looking for ways to help around his classroom. He has a great sense of humor and an infectious smile that always brings a smile to your face.

It is a great pleasure to honor **Marcus Lane** as the Alvord Unified School District Student of the Month for December 2015.

- b. **Certificated Employee of the Month:** Twinhill Elementary School is proud to recognize **Gloria Bracamonte** as the Alvord Unified School District Certificated Employee of the Month for December 2015.

Gloria is a well-respected and much loved teacher at Twinhill. She is a dedicated and conscientious teacher who contributes to the success of all students. Her enthusiasm for teaching and learning is apparent every day with meaningful and engaging lessons. She is the ultimate professional and model teacher who clearly embraces Alvord's core values of courage, innovation, inclusiveness and integrity. Gloria demonstrates a positive attitude, a cooperative spirit and a heart and passion for her students, their families and her colleagues. Gloria is also a devoted wife and mother. All four Bracamonte children have attended Twinhill. Gloria gracefully balances her personal and professional lives. She is a class act and makes it all look so easy. She is an inspiration to us all.

It is a great pleasure to honor **Gloria Bracamonte** as the Alvord Unified School District Certificated Employee of the Month for December 2015.

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- c. Classified Employee of the Month: Twinhill Elementary School is proud to recognize **Michelle Rocha** as the Alvord Unified School District Classified Employee of the Month for December 2015.

Michelle works with and supports students with special needs in grades Kindergarten through 5th grade as an Instructional Assistant. She readily adapts to the needs of the students she serves with a positive and enthusiastic attitude. Michelle is an extremely personable individual who genuinely demonstrates a fondness for working with children. Her caring and nurturing demeanor has endeared her to students, staff and families alike. Beyond her Instructional Assistant position, Michelle has supported students during afterschool tutoring, guided and advised on the PTA Board, assisted with student arrival by greeting and welcoming students and families with a smile and encouraging word. It is clearly evident that Michelle loves the students, staff and families at Twinhill.

It is a great pleasure to honor **Michelle Rocha** as the Alvord Unified School District Classified Employee of the Month for December 2015.

- d. Volunteer of the Month: Twinhill Elementary School is proud to recognize **Rita Hernandez** as the Alvord Unified School District Volunteer of the Month for December 2015.

Mrs. Hernandez has been a parent volunteer at Twinhill for several years. She is a highly visible and active member of the school community. This wonderful lady has earned the genuine respect and admiration from all students, families and staff at Twinhill. Mrs. Hernandez is involved in a variety of volunteer activities at Twinhill. On a daily basis she is helping with the newly established Breakfast in the Classroom program. She gathers the student delivery team and helps them get the breakfast bags off to the classrooms, and if needed she is delivering and serving breakfast in the classroom. Prior to Breakfast in the Classroom, Mrs. Hernandez was seen daily cleaning tables, picking up trash and offering encouraging words to students during breakfast. In addition to assisting with breakfast, Mrs. Hernandez helps with the Running Club three days a week before school. This year she graciously accepted the responsibility of serving as the PTA Treasurer.

It is a great pleasure to honor **Rita Hernandez** as the Alvord Unified School District Volunteer of the Month for December 2015.

- e. Western Municipal Water District Solar Cup Check Presentation: Robert Stockton, Director, and Lynne Butler, Community Affairs Specialist, Western Municipal Water District, will present a check to Norte Vista High School for their upcoming participation in the Annual Solar Cup competition.
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STUDENT REPRESENTATIVES

The Board of Education welcomes the 2015-2016 Student Representatives as follows:

- | | | |
|------------------|---|------------------------------|
| Vincent Garcia | ◆ | Twinhill Elementary School |
| Efrain Ramirez | ◆ | Alvord Alternative Education |
| Rene Lara Avalos | ◆ | Alvord High School |
| Tommy Robinson | ◆ | Hillcrest High School |
| Jaylah Walker | ◆ | La Sierra High School |
| Naomi Titus | ◆ | Norte Vista High School |

HEARING SESSION

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ACTION ITEMS

7. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 7.a. – 7.v.

Board of Education/Superintendent

a. **Accept Gifts:**

- 1) Cliff and Kathy Collins donated books valued at \$78.91 to Promenade Elementary School.
- 2) Executive Patrol, Inc. donated \$800.00 to Rosemary Kennedy Elementary School to assist with the Kindergarten fieldtrip to Aquarium of the Pacific.
- 3) Bosco Legal Services, Inc. donated \$700.00 to Hillcrest High School’s Drama Program for the purchase of props and construction supplies.
- 4) Edwin B. Hathaway donated clothing valued at \$1,435.00 to La Sierra High School’s Business Academy Program.

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Business Services

- b. Ratify Purchase Order List Number 9-2015-2016: Board ratification is requested for Purchase Order List Number 9 for the period of November 5, 2015 through November 17, 2015, as follows:

Number of District Purchase Orders submitted is 82, in the amount of \$248,908.06:

- #B1003773 – #B1003773
- #P2044294 – #P2044375

Fiscal Impact: \$248,908.06 (Various Funds)

- c. Amend Ground Lease Agreement – T-Mobile West Tower LLC – Cell Tower – Arizona Middle School: Board approval is requested to amend the ground lease agreement between T-Mobile West Tower LLC and Alvord Unified School District for the cell tower located at Arizona Middle School.

Fiscal Impact: \$11,200.00 Revenue (General Fund/Unrestricted)

- d. Accept Warrants:

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
11/2/15	14180874-14180946	\$326,485.18
11/3/15	14181992-14182073	61,262.23
11/4/15	14182857-14182990	746,033.83
11/5/15	14184041-14184093	125,044.69
11/6/15	14185503-14185557	54,718.25
11/10/15	14187583-14187682	1,655,636.07
11/12/15	14188883-14188912	273,833.54
11/13/15	14189591-14189643	171,925.41
11/16/15	14191403-14191104	540,228.06
11/17/15	14191884-14191941	86,280.07
11/18/15	14193648-14193755	74,324.92
11/19/15	14194636-14194657	160,087.02
11/20/15	14196320-14196387	<u>207,976.63</u>
	<u>Total:</u>	<u>\$4,483,835.90</u>

- e. Award Contract – Sundown Window Tinting – Hillcrest High School: Board approval is requested to award a contract between Sundown Window Tinting and Alvord Unified School District to furnish and install window tinting to kitchen windows at Hillcrest High School, effective December 10, 2015 through May 6, 2016.

Fiscal Impact: \$329.00 (Measure H Bond Fund)

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- f. [Award Contract – Commercial Aquatic Services, Inc. – La Sierra and Norte Vista High Schools:](#) Board approval is requested to award a contract between Commercial Aquatic Services, Inc. and Alvord Unified School District to furnish and install 150 gallon acid tanks at La Sierra and Norte Vista high schools, effective December 10, 2015 through May 6, 2016.

Fiscal Impact: \$4,257.39 (General Funds/Unrestricted)

- g. [Approve Professional Services Agreement – Western Food Safety LLC – Child Nutrition Services:](#) Board approval is requested for a professional services agreement between Western Food Safety LLC and Alvord Unified School District to provide Child Nutrition Services employees with training and testing for Food Safety Manager Certification on December 18, 2015.

Fiscal Impact: \$3,584.00 (Cafeteria Fund)

- h. [Approve Professional Services Agreement – Kaiser Permanente – District-Wide:](#) Board approval is requested for a professional services agreement between Kaiser Permanente and Alvord Unified School District to provide one employee wellness workshop on healthy eating on December 11, 2015.

Fiscal Impact: \$375.00 (Self Insurance Fund)

- i. [Approve Classified Substitute Hourly Rate Schedule – District-Wide:](#) Board approval is requested to increase the attached hourly rate schedule for Classified substitute employees due to the mandatory increase in California’s minimum wage from \$9.00 per hour to \$10.00 per hour, effective January 1, 2016.

Fiscal Impact: \$138,419.00 (All Funds)

Human Resources Development

- j. [Amend Request to Increase Hours for Six Health Services Assistant Positions – Student Services:](#) Board approval is requested to amend an increase in hours for six Health Services Assistant positions approved on October 15, 2015, to include an additional eight Health Services Assistant positions (for a total of fourteen) from 4.0-hours per day to 6.0-hours per day.

Fiscal Impact: Additional cost of \$30,383.00 (General Fund/Unrestricted)

- k. [Approve Personnel Order No. 9-2015-2016:](#) Board approval of Personnel Order No. 9 is requested.
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- l. [Approve Increase in Hours for One Food Service Worker I Position – Twinhill Elementary School:](#) Board approval is requested to increase the hours for one Food Service Worker I position from 2.0-hours per day to 2.5-hours per day.

Fiscal Impact: \$7,930.73 (Cafeteria Fund)

- m. [Approve Addition of One Full-Time Elementary Teacher Position – Foothill Elementary School:](#) Board approval is requested for the addition of one full-time elementary teaching position for Foothill Elementary School.

Fiscal Impact: \$58,468.68 (General Fund/Unrestricted)

- n. [Approve Addition of One Full-Time Elementary Teacher Position – Terrace Elementary School:](#) Board approval is requested for the addition of one full-time elementary teaching position for Terrace Elementary School.

Fiscal Impact: \$58,468.68 (General Fund/Unrestricted)

- o. [Approve School Counseling Supervised Fieldwork Agreement – Chapman University:](#) Board approval is requested for a supervised fieldwork agreement with Chapman University to provide educational fieldwork opportunities in the Alvord Unified School District.

Fiscal Impact: None

Instructional Support Services

- p. [Ratify – Riverside County Superintendent of Schools Contract No. IN-10206:](#) Board ratification is requested for Riverside County Superintendent of Schools Contract No. IN-10206. This contract will provide six Next Generation Science Standards (NGSS) Transition Series trainings for lead science teachers.

Fiscal Impact: \$9,000.00 (General Fund/Unrestricted)

- q. [Approve Contract – CDW Government LLC:](#) Board approval is requested for a contract between CDW Government LLC and Alvord Unified School District for the implementation of a Microsoft System Center Configuration Manager (SCCM) Pilot. CDW Government LLC will plan, design and implement Microsoft’s SCCM which was awarded to Alvord Unified School District by Microsoft. Implementation of the SCCM is required by January 31, 2016.

Fiscal Impact: None

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- r. Approve Professional Services Agreement – 3Screens – Terrace Elementary School: Board approval is requested for a professional services agreement between 3Screens and Alvord Unified School District to provide two forty-five minute presentation movies related to making good choices, character development, social skills and anti-bullying behaviors to Terrace Elementary School students.

Fiscal Impact: \$625.00 (Site Discretionary Funds)

- s. Approve Professional Services Agreement – Imagination Machine – Valley View Elementary School: Board approval is requested for a professional services agreement between Imagination Machine and Alvord Unified School District to provide a language arts assembly at Valley View Elementary School, to be scheduled between January 4, 2016 and June 2, 2016.

Fiscal Impact: \$805.00 (\$400.00 – AEF Enrichment Grant; \$405.00 – General Fund/Restricted – Title I)

- t. Approve Professional Services Agreement – Parchment –Hillcrest High School: Board approval is requested for a professional services agreement between Parchment and Alvord Unified School District to pilot a program at Hillcrest High School providing a secure on-line ordering and tracking system for electronic transcripts.

Fiscal Impact: \$1,000.00 (General Fund/Unrestricted)

- u. Approve New Course – Multi-Core Craft Curriculum – Norte Vista High School: Board approval is requested for a new course entitled *Multi-Core Curriculum* (MC-3) to be piloted at Norte Vista High School for the 2015-2016 school year. Approval of this new course will also allow other high schools to participate in the future.

Fiscal Impact: \$15,000.00 (General Fund/Restricted – California Partnership Academy Funds)

- v. Approve Overnight Trip to the Pathfinder Ranch Science and Outdoor Education School – Promenade Elementary School: Board approval is requested for ninety students and ten chaperones to attend the Pathfinder Ranch Science and Outdoor Education School on February 16-19, 2016, in Idyllwild, California. Promenade has participated in the Science and Outdoor Education School for the past four years.

Fiscal Impact: \$21,525.00 (Student Fundraiser)

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SEPARATE ACTION ITEMS

- 8. Action Taken In Closed Session: The Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. Student Disciplinary Action
 - a. Expulsion Cases #2015-16-23, 24, 27, 28 and 29
 - b. Recommendation to Readmit Expulsion Cases # **2012-13-37, 107; 2013-14-36, 45; 2014-15-25, 58, 75, 92 and 94**
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 - 2. Liability Claim

Business Services

- 9. [Rescind Purchase Order No. P2044203 – National Auto Fleet Group – District-Wide:](#) Board approval is requested to rescind Purchase Order No. P2044203, presented for Board approval under Purchase Order List No. 8 on November 19, 2015, as an agreement between National Auto Fleet Group and Alvord Unified School District for the purchase of District vehicles.

Fiscal Impact: Amount rescinded \$143,216.97 (Capital Outlay)

- 10. [Adopt Resolution No. 15 – National Joint Powers Alliance \(NJPA\) – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 15 allowing Alvord Unified School District to piggyback on National Joint Powers Alliance Master Price Agreement No. 102811 for the procurement of various vehicles. This contract is valid through January 16, 2016.

Fiscal Impact: None

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11. [Approve Purchase – National Auto Fleet Group – District Vehicles](#): Board approval is requested for the purchase seven replacement vehicles from National Auto Fleet Group through a piggyback contract with National Joint Powers Alliance. The District has an immediate need for vehicles throughout the District.

Fiscal Impact: \$143,216.97 (Capital Outlay)

12. [Adopt Resolution No. 16 – Annual and Five-Year Report – Fiscal Year 2014-2015](#): Board approval is requested for adoption of Resolution No. 16 approving the Annual and Five-Year Report for fiscal year 2014-2015 and subsequent five-years.

Fiscal Impact: None (Authorization Only)

13. [Certification of the 2015-2016 First Interim Financial Report](#): Board certification of the 2015-2016 First Interim Financial Report indicating the District's ability to meet its financial obligations for the current and two subsequent fiscal years is being requested.

Fiscal Impact: \$207,538,091.00 (Total revised General Fund Expenditure)

Human Resources Development

14. [Adopt Resolution No. 17 – Teacher Assignment/Misassignment Monitoring](#): Board approval is requested for adoption of Resolution No. 17 an annual resolution for Teacher Assignment/Misassignment Monitoring allowing legal provisions authorizing staff to teach in their current 2015-2016 school year assignments.

Fiscal Impact: None

Instructional Support Services

15. [Approve Professional Services Agreement – University of Southern California, Rossier School of Education Office for Professional Development](#): Board approval is requested for a professional services agreement between the University of Southern California, Rossier School of Education Office to provide *Differentiated Curriculum and Instruction for the Gifted and Advanced Learner* from January 4, 2016 through June 30, 2016.

Fiscal Impact: \$9,000.00 (General Fund/Unrestricted)

Strategic Plan ~ Beliefs for December 9, 2015:*We believe: Everyone has the right to a world-class education.***DISCUSSION/INFORMATION ITEMS****Business Services**

16. [Average Daily Attendance Report](#): Receive Average Daily Attendance (ADA) Report for attendance period ending October 30, 2015. The district's ADA through October 30, 2015 (attendance month three) is 18,653. For this same period in the prior year (2014-15) the District's cumulative ADA was 18,702. This represents a 49 ADA decline in 2015-16 as compared to 2014-15.
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17. [Financial Report](#): Receive Report of Receipts for October 2015 in the amount of \$1,347,645.20. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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Instructional Support Services

18. [Review District English Learners Advisory Committee Minutes](#): the District English Learners Advisory Committee Minutes are available for review.
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BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**ADJOURNMENT****2016 Proposed Board Meeting Dates ~ Open Session 7:00 p.m.***January 14, 2016**February 4 and 18, 2016**March 3 and 17, 2016**April 14, 2016**May 5 and 19, 2016**June 9 and 23, 2016**July 14, 2016**August 11, 2106**September 1 and 15, 2016**October 6 and 20, 2016**November 3 and 17, 2016**December 8, 2016*