

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AND REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505

Thursday, February 18, 2016

Strategic Plan ~ Beliefs for February 18, 2016:

We believe: Our community is enriched by its diversity.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER** – **3:00 p.m.** – Carolyn M. Wilson, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt and Mr. Ben Johnson II in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

CLOSED SESSION

1. **Student Disciplinary Action**
 - a. Expulsion Cases #2015-16-38, 40, 46 and 47
2. **Public Employee Discipline/Dismissal/Release/Reassignment**
 - a. Certificated
 - b. Classified
 - c. Management/Administration
3. **Conference with Labor Negotiator**

Agency Negotiators: Kirk Skorpanich and Ami Shackelford

Employee Organizations:

 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees

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4. Conference with Real Property Negotiators:

- a. Property: Public Right-of-Way, Sayward Circle and Inwood Drive, Riverside, CA 92503
- Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker and Ami Shackelford
- Negotiating Party: Robert Filliar, Public Works, City of Riverside
- Under Negotiations: Use of District Utilities

5. Conference with Real Property Negotiators:

- a. Property: 9 KPC Parkway, Corona, CA
- Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, and Brian W. Smith
- Negotiating Party: KPC Summit LLC
- Under Negotiations: Infrastructure and Lease Agreement

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of February 4, 2016.

SPECIAL RECOGNITIONS

4. Alvord Educators’ Association – Special Recognitions: Orquidea Wilcox, Civil Rights Chair for Alvord Educators’ Association, will recognize and present the Dr. Martin Luther King, Jr. and Cesar Chavez contest winners to the Board of Education.

PRESENTATION

Instructional Support Services

5. Counseling Program Presentation: Virginia Eves, Assistant Superintendent, Instructional Support Services, will provide a presentation on the School Counseling Programs in the Alvord Unified School District for the 2015-2016 school year.

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ACTION ITEMS

- 6. Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 6.a. – 6.gg.

Board of Education/Superintendent

a. Accept Gifts/Donations/Grants:

- 1) The Alvord Educational Foundation awarded the following Enrichment Grants totaling \$2,908.00:
 - ◆ Myra Linn Elementary School:
 - Speech Path \$250.00
 - ◆ Orrenmaa Elementary School:
 - Science Discovery Project, Lake Orrenmaa \$300.00
 - ◆ Alvord High School:
 - Skate Board Lock \$500.00
 - Drug Education Displays \$300.00
 - ◆ La Sierra High School:
 - Band Program for Solo and Ensemble Program \$1,000.00
 - Color Guard Program \$558.00
- 2) McAuliffe PTA donated \$2,556.00 to McAuliffe Elementary School for the purchase of 5 new iPads for the STEAM Program.
- 3) Western Municipal Water District donated \$679.21 to Orrenmaa Elementary School through their 2016 Lois B. Krieger Grant to support water education projects.

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- 4) The following organizations donated funds to Wells Middle School:
 - Community Partners: Grant through Kaiser Permanente Thriving Schools Action Plan for the installation of two hydration stations \$3,756.96
 - Action for Healthy Kids, Inc.: Grant for digital monitors in MPR \$2,400.00
 - Riverside Community College District (RCCD) Foundation: for participation in the RCCD *Friends of Forensics* Speech Tournament \$100.00

- 5) The following donations were made to Alvord High School:
 - Connie Cochrun: Gift cards for needy students for the holidays \$200.00
 - Cyclery USA – Bike equipment valued at: \$50.00

- 6) Walmart donated track and field equipment valued at \$1,950.00 to Hillcrest High School’s Track & Field Program

- 7) SuperForm USA, a Division of Luxfer, Inc. donated \$750.00 to La Sierra High School’s Band Program for their performance.

- 8) The following donations were made to Norte Vista High School:
 - Assistance League of Riverside for college visitations. \$700.00
 - Damon & Yasmin Koshmerl for an AVID Scholarship in the memory of Christopher Maldonado. \$500.00
 - Johnny Martinez for the ASB Softball Program to assist with supplies and expenses. \$300.00

Business Services

- b. [Ratify Purchase Order List Number 12-2015-2016](#): Board ratification is requested for Purchase Order List Number 12 for the period of January 21, 2016 through February 3, 2016, as follows:

Number of District Purchase Orders submitted is 135:

- #B1003817 – #B1003837
- #P2044717 – #P2044830

Fiscal Impact: \$621,579.32 (Various Funds)

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- c. [Amend Agreement – WLC Architects – Twinhill Elementary School:](#) Board approval is requested to amend the agreement between WLC Architects and Alvord Unified School District, approved by the Board of Education on October 2, 2014, to include fire protection design at Twinhill Elementary School in preparation for their kitchen remodel project, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$6,000.00 (Measure W Bond Fund)

- d. [Accept Warrants:](#)

| <u>Warrant Date</u> | <u>Warrant Register</u> | <u>Amount</u> |
|---------------------|-------------------------|------------------|
| 12/17/15 | 14219340-14219363 | \$181,756.30 |
| 12/18/15 | 14220821-14220874 | 92,600.00 |
| 1/4/16 | 14227641-14227678 | 582,133.57 |
| 1/5/16 | 14228376-14228405 | 136,433.56 |
| 1/6/16 | 14229374-14229415 | 150,069.16 |
| 1/7/16 | 14230793-14230827 | 143,829.50 |
| 1/8/16 | 14231788-14231829 | 98,687.25 |
| 1/11/16 | 14232707-14232760 | 676,585.88 |
| 1/12/16 | 14233926-14233981 | 874,899.40 |
| 1/13/16 | 14235182-14235217 | 311,965.97 |
| 1/14/16 | 14236274-14236309 | 20,485.89 |
| 1/15/16 | 14237213-14237319 | 100,865.91 |
| 1/19/16 | 14238805-14238836 | 936,879.30 |
| 1/20/16 | 14239778-14239810 | 182,914.37 |
| 1/21/16 | 14241393-14241436 | 409,819.69 |
| 1/22/16 | 14242199-14242241 | 51,315.11 |
| 1/25/16 | 14243317-14243367 | 439,701.13 |
| 1/26/16 | 14244262-14244304 | 408,511.21 |
| 1/27/16 | 14246406-14246438 | 204,732.34 |
| 1/28/16 | 14248358-14248436 | 82,926.85 |
| 1/29/16 | 14249294-14249334 | <u>76,254.85</u> |
| Total: | | \$6,163,367.24 |

- e. [Adopt Resolution No. 22 – Conflict of Interest Code Amendment:](#) Board approval is requested for adoption of Resolution No. 22 amending the District’s Conflict of Interest Code.

Fiscal Impact: None

- f. [Award Contract – Digital Electric, Inc. – Alvord Continuation High School:](#) Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District to furnish and install wall mounted security lights on two portable buildings at Alvord Continuation High School, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$3,206.00 (Capital Outlay)

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- g. [Award Contract – Digital Electric, Inc. – Hillcrest High School](#): Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District to install a District supplied spot light in the gymnasium and rewire existing light fixtures at Hillcrest High School, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$2,476.00 (Donations - \$1,749.00; Capital Outlay – \$727.00)

- h. [Award Contract – Digital Electric, Inc. – Hillcrest High School](#): Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District to install District supplied cameras and power throughout the fields at Hillcrest High School, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$14,987.00 (Measure H Bond Fund)

- i. [Award Contract – New Dimension General Construction – La Sierra High School](#): Board approval is requested to award a contract between New Dimension General Construction and Alvord Unified School District to furnish and install a concrete pad for the bleachers, install four bollards around the drainage and relocate existing roofing tiles at La Sierra High School, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$9,585.60 (Capital Outlay)

- j. [Award Contract – Digital Electric, Inc. – New District Office Building](#): Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District to furnish and install additional power and television locations throughout the new District Office Building, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$4,755.00 (Capital Outlay)

- k. [Award Contract – Majestic Sign Studio – New District Office Building](#): Board approval is requested to award a contract between Majestic Sign Studio and Alvord Unified School District to furnish and install Board Room signage at the new District Office Building, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$3,102.77 (Capital Outlay)

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- l. [Approve Professional Services Agreement – MTA Electrical Engineers – Arizona Middle School](#): Board approval is requested for a professional services agreement between MTA Electrical Engineers and Alvord Unified School District for consulting services including electrical testing at Arizona Middle School, effective February 19, 2106 through June 30, 2016.

Fiscal Impact: \$8,150.00 (Measure W Bond Fund)

- m. [Approve Agreement – SkillPath Seminars – District Office](#): Board approval is requested for an agreement between SkillPath Seminars and Alvord Unified School District for professional development training of District employees on Customer Service/Conflict Resolution and Confrontation Management on April 21, 2016.

Fiscal Impact: \$3,500.00 (General Fund/Unrestricted)

- n. [Approve Agreement – Bay Actuarial Consultants – District-Wide](#): Board approval is requested for the agreement between Bay Actuarial Consultants and Alvord Unified School District for consultant services and review of the 2016-2017 Actuarial Valuation Report for the Workers' Compensation Program.

Fiscal Impact: \$5,000.00 (Self-Insurance Fund)

- o. [Approve Change Order No. 1 – Dave Bang Associates, Inc. – Promenade Elementary School](#): Board approval is requested for Change Order No. 1 – Dave Bang Associates, Inc. to complete the transitional kindergarten playground site work at Promenade Elementary School, effective February 19, 2016 through June 30, 2016.

Fiscal Impact: \$3,000.00 (Capital Facilities Fund)

- p. [Approve Notice of Completion – Digital Electric, Inc. – New District Office Building](#): Board approval is requested to file a Notice of Completion (NOC) for Digital Electric, Inc. for the complete installation of low voltage at the New District Office Building.

Fiscal Impact: None

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Human Resources Development

- q. [Approve Personnel Order No. 12-2015-2016:](#) Board approval of Personnel Order No. 12 is requested.
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- r. [Ratify Professional Services Agreement – Martin Glicklich:](#) Board ratification is requested for a professional services agreement between Martin Glicklich and Alvord Unified School District for assisting with the implementation of a music program at three elementary school sites.

Fiscal Impact: Not to exceed \$45,000.00 (General Fund/Unrestricted)

- s. [Approve Addition of One 6.0-Hour, 10-Month Community Worker Position – English Learner Support Services:](#) Board approval is requested for the addition of one 6.0-hour, 10-month Community Worker position for the English Learner Support Services department.

Fiscal Impact: \$42,691.60 (75% \$32,018.70 General Fund/Restricted – Title III Immigrant; 25% \$10,672.90 General Fund/Restricted – Title III)

- t. [Approve Addition of One 3.0-Hour, 10-Month Campus Supervisor I Position – Lake Hills Elementary School:](#) Board approval is requested for the addition of one 3.0-hour, 10-month Campus Supervisor I position for Lake Hills Elementary School.

Fiscal Impact: \$9,516.88 (General Fund/Unrestricted)

- u. [Approve Addition of One 2.5-Hour, 10-Month Campus Supervisor I Position – La Granada Elementary School:](#) Board approval is requested for the addition of one 2.5-hour, 10-month Campus Supervisor I position for La Granada Elementary School.

Fiscal Impact: \$7,930.73 (General Fund/Unrestricted)

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Instructional Support Services

- v. [Approve Agreement – Riverside County Superintendent of Schools IN-10277:](#) Board approval is requested for an agreement between the Riverside County Superintendent of Schools and Alvord Unified School District for services, effective February 19, 2016 through June 20, 2016. The Riverside County Office of Education will provide training for secondary teachers who teach English Language Development, Advanced Academic Language Development and sheltered math, science, language arts or history.

Fiscal Impact: Not to exceed \$4,500.00 (General Fund/Restricted – Title III)

- w. [Approve Over Night Trip to the 2016 Girls Wrestling State Tournament – Hillcrest High School:](#) Board approval is requested for seven students and three chaperones from Hillcrest High School to attend the 2016 Girls Wrestling State Tournament on February 26-28, 2016, at the Visalia Convention Center in Visalia, California.

Fiscal Impact: \$1,400.00 (General Fund/Unrestricted)

- x. [Approve Overnight Trip to the 2016 Boys Wrestling State Tournament – Hillcrest High School:](#) Board approval is requested for seven students and three chaperones from Hillcrest High School to attend the 2016 Boys Wrestling State Tournament on March 3-5, 2016, at the Robobank Arena in Bakersfield, California.

Fiscal Impact: \$1,200.00 (General Fund/Unrestricted)

- y. [Approve Overnight Trip to the AVID Junior College Tour 2016 – La Sierra High School:](#) Board approval is requested for eighty-five students and five chaperones from La Sierra High School to attend the AVID Junior College Tour 2016 on February 24-26, 2016, in northern California.

Fiscal Impact: \$23,094.00 (Student Fundraiser - \$20,994.00; General Fund/Unrestricted – \$2,100.00)

- z. [Approve Overnight Trip to the Girls State Wrestling Championship – La Sierra High School:](#) Board approval is requested for six students and two chaperones from La Sierra High School to attend the Girls State Wrestling Championship on February 25-27, 2016, in Visalia, California.

Fiscal Impact: \$1,000.00 (ASB Wrestling Fund - \$460.00; Student Fundraiser - \$540.00)

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- aa. [Approve Overnight Trip to the Boys State Wrestling Championship – La Sierra High School](#): Board approval is requested for six students and one chaperone from La Sierra High School to attend the Boys State Wrestling Championship on March 3-5, 2016, in Bakersfield, California.

Fiscal Impact: \$800.00 (ASB Wrestling Funds – \$260.00; Student Fundraiser – \$540.00)

- bb. [Approve Overnight Trip – Latina History Day Conference – Norte Vista High School](#): Board approval is requested for four students and one chaperone from Norte Vista High School to attend the Latina History Day Conference as a part of the Hispanas Organized for Political Equality Youth Leadership Program, on March 10-12, 2016, in Los Angeles, California.

Fiscal Impact: \$873.30 (General Fund/Unrestricted)

- cc. [Approve Overnight Trip – Latina Action Day Conference – Norte Vista High School](#): Board approval is requested for four students and one chaperone from Norte Vista High School to attend the Latina Action Day Conference as a part of the Hispanas Organized for Political Equality Youth Leadership Program, on May 10-11, 2016, in Sacramento, California.

Fiscal Impact: \$960.00 (General Fund/Unrestricted)

- dd. [Approve Overnight Trip – Riverside Friday Night Live Youth Leadership Institute 2016 – Norte Vista High School](#): Board approval is requested for seven students and one chaperone from Norte Vista High School to attend the 2016 Riverside Friday Night Live Youth Leadership Training Institute on March 18-20, 2016, at Buckhorn Camp in Idyllwild, California.

Fiscal Impact: \$800.00 (Peer Assistance Leadership Account)

- ee. [Approve Overnight Trip – Norco College District Upward Bound College Tour – Norte Vista High School](#): Board approval is requested for fifteen students and two chaperones to attend the Norco College District Upward Bound College Tour on March 28-31, 2016, in central coast California.

Fiscal Impact: None (Funded by Norco College Upward Bound Program)

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- ff. [Approve Overnight Trip – CIF Sanctioned Non-League Baseball Games – Norte Vista High School:](#) Board approval is requested for seventeen students and three chaperones from Norte Vista High School to attend the CIF Sanctioned Non-League Baseball Games on Catalina Island, California on March 18-19, 2016.

Fiscal Impact: \$2,000.00 (General Fund/Unrestricted - \$1,000.00; ASB Baseball Funds - \$1,000.00)

- gg. [Approve Overnight Trip - California State Wrestling Tournament – Norte Vista High School:](#) Board approval is requested for qualifying students and two chaperones from Norte Vista High School to attend the California State Wrestling Tournament on March 3-6, 2016, at the Rabobank Arena, in Bakersfield, California.

Fiscal Impact: \$1000.00 (ASB Wrestling Funds)

SEPARATE ACTION ITEMS

- 7. [Action Taken In Closed Session:](#) Julie A. Moreno, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. [Student Disciplinary Actions](#)
 - a. Expulsion Cases #2015-16-38, 40, 46 and 47
 - 2. [Public Employee Discipline/Dismissal/Release/Reassignment](#)
-

Board of Education/Superintendent

- 8. [2016 Delegate Assembly Election – Subregion 18-A:](#) The Board may vote for up to six candidates for CSBA’s Delegate Assembly. The following candidates are offered:

* denotes incumbent

- Thomas D. Elliott (Perris ESD)*
- Virniecia Green-Jordan (Perris ESD)
- Wendy Jonathan (Desert Sands USD)
- Ben Johnson II (Alvord USD)*
- Marla Kirkland (Val Verde USD)*
- Susie Lara (Beaumont USD)
- Kerri Mariner (Banning USD)
- Susan E. Scott (Lake Elsinore USD)*
- Horacio Valenzuela (Hemet USD)

Fiscal Impact: None

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- 9. [Approve Participation in the 2016-2017 Stanford Executive Program for Education Leaders \(EPEL\)](#): Board approval is requested for the Superintendent and two management members of his choosing to participate in the Stanford Executive Program for Education Leaders (EPEL). This program supports the development of innovative, problem-solving management and addresses the expressed needs of districts. Participants in EPEL build individual, team and cohort leadership capacity, a strong network of relationships with a diverse group of peers and provide a support system to expand opportunities for extended cohort learning.

Fiscal Impact: \$7,000.00 (General Fund/Unrestricted)

Business Services

- 10. [Ratify Encroachment Permit – Landscape Irrigation Improvements – Hillcrest High School](#): Board ratification is requested for the Encroachment Permit between the City of Riverside and Alvord Unified School District to allow landscape improvements along the walkway between Hillcrest High School and Sayward Circle, effective February 11, 2016. A local Boy Scout Troup has volunteered to make landscape and irrigation improvements to this area. The City of Riverside has waived permit fees and will take responsibility for extending the irrigation system from the high school to the vacant parcel in support of this joint venture, to improve the appearance of the high school and beautify the surrounding community.

Fiscal Impact: Undetermined at this time (General Fund/Unrestricted)

Instructional Support Services

- 11. [Approve – California Cadet Corps \(CACC\) Application for La Sierra High School for the 2016-2017 School Year](#): Board approval is requested to submit a California Cadet Corps (CACC) Application for La Sierra High School for the 2016-2017 school year. The CACC program has been reviewed by district and school administration with subsequent meetings held with CACC administration for the approval process.

Fiscal Impact: None (Application process only)

DISCUSSION/INFORMATION ITEMS

Board of Education/Superintendent

- 12. [Review Alvord’s Process for Changing a School Mascot – Norte Vista High School](#): The Superintendent is in receipt of many electronic petitions entitled *Change the Norte Vista School Mascot* and *Save Our NoVi Mascot*. The Board of Education will review the District’s past practice as outlined in the corresponding back-up memo related to *Alvord’s Process for Changing a School Mascot*.
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13. [Average Daily Attendance Report](#): Receive Average Daily Attendance (ADA) Report for attendance period ending December 17, 2015. The District’s ADA through December 17, 2015 (attendance month four) is 18,606. For this same period in the prior year (2014/2015) the district’s cumulative ADA was 18,670. This represents a 64 ADA decline in 2015-16 as compared to 2014-15.
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14. [Financial Report](#): Receive Report for Receipt for December 2015 in the amount of \$1,400,804.18. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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Instructional Support Services

15. [Review District of Choice Options](#): Staff will review information provided by Best Best & Krieger LLP, related to becoming a District of Choice.
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16. [Parent Advisory Committee Minutes Review](#): the Parent Advisory Committee minutes from January 27, 2016, are available for review.
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17. [Summary of Conferences and Trainings](#): The attached list of conferences and trainings was approved by staff.
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BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

ADJOURNMENT

2016 Board Meeting Dates ~ Open Session 7:00 p.m.

March 3, 2016 ~ Keller District Office Board Room

March 17, 2016 ~ First Meeting at New District Office Board Room

April 14, 2016

May 5 and 19, 2016

June 9 and 23, 2016

July 14, 2016

August 11, 2016

September 1 and 15, 2016

October 6 and 20, 2016

November 3 and 17, 2016

December 8, 2016