

ALVORD UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION WORKSHOP AND REGULAR MEETING  
District Office Board Room  
9 KPC Parkway, Corona, CA, 92879

*Thursday, March 3, 2016*

**Strategic Plan ~ Beliefs for March 3, 2016:**

***We believe: Innovation with inspiration transforms lives.***

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

**AGENDA MESSAGE**

1. **CALL TO ORDER – 3:00 p.m.** – Carolyn M. Wilson, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt and Mr. Ben Johnson II in attendance.

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

**WORKSHOP**

**Business Services**

3. **Budget Workshop – Capital Appreciation Bonds – Dale Scott & Company:** Mark Farrell, Senior Financial Advisor, with Dale Scott & Company, will provide a presentation and overview of Capital Appreciation Bonds.

**ADJOURN TO CLOSED SESSION**

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**CLOSED SESSION**

1. Student Disciplinary Action
  - a. Expulsion Cases #2015-16-43, 44, 45 and 50
  - b. Enforce Expulsion Case #2014-15-101
  
2. Public Employee Discipline/Dismissal/Release/Reassignment
  - a. Certificated
  - b. Classified
  - c. Management/Administration
  
3. Public Employee Appointments
  - a. Assistant Superintendent, Business Services
  - b. Executive Director, Accountability and Educational Innovation
  - c. Executive Director, Elementary (Pre K-12) Teaching, Learning and Professional Development
  - d. Executive Director, Secondary (6-12) Teaching, Learning and Professional Development
  - e. Director, Administrative Support Services
  - f. Director, Child Welfare and Attendance
  - g. Director, College and Career Readiness
  - h. Director, Elementary Literacy
  - i. Director, Secondary Literacy
  - j. Coordinator, Student Information Systems
  - k. Principals
  - l. Assistant Principals
  - m. Manager, Information Technology
  - n. Maintenance Manager
  - o. Operations Manager
  
4. Conference with Labor Negotiator

Agency Negotiators: Kirk Skorpanich and Ami Shackelford

Employee Organizations:

  - a. Alvord Educators Association
  - b. California School Employees Association, Chapter 339
  - c. Alvord Management And Confidential Employees
  
5. Conference with Real Property Negotiators:
  - a. Property: 9 KPC Parkway, Corona, CA
  - Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, and Brian W. Smith
  - Negotiating Party: KPC Summit LLC
  - Under Negotiations: Infrastructure and Lease Agreement

**RECONVENE TO PUBLIC SESSION**

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**INTRODUCTORY PROCEDURES**

1. **Call to Order and Welcome: 7:00 p.m.** – Carolyn M. Wilson, President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
2. **Pledge of Allegiance:** Board, staff and audience.
3. **Amend and Approve Minutes:** Board approval is requested to [amend the Minutes of January 14, 2016](#), and to approve the [Minutes of the Regular Board Meeting of February 18, 2016](#).
4. **Ward 6 Update:** Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
5. **Special Recognitions:**
  - a. **Student of the Month:** Hillcrest High School is proud to recognize **Soloman Tran** as the Alvord Unified School District Student of the Month for March 2016.

Solomon's name is no fluke. He is wise beyond his years and demonstrates growth and maturity as a scholar, leader, and musician, handling a myriad of projects with skill and grace. Passionate and prepared, he has served as an ASB Treasurer, leader on the Volleyball Team, Mid-Winter Dance King, School Talent Show Winner, and Concert Choir Musical Director and Accompanist. As a concert pianist, he has reached Level 10 in the Certificate of Merit Program, and is a performer, arranger, conductor, and composer. To be so highly accomplished in every high school venue, score a perfect 800 on the SAT II Math exam, earn a “5” on the AP Music Theory Test without taking the course, and then possess virtuoso skills as a pianist highlights his dedication to his craft, and his determination to excel in all he touches. Solomon’s remarkable musicianship is complemented with remarkable heart and soul.

It is a great pleasure to honor **Soloman Tran** as the Alvord Unified School District Student of the Month for March 2016.

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- b. Certificated Employee of the Month: Hillcrest High School is proud to recognize **Alina Edgar** as the Alvord Unified School District Certificated Employee of the Month for March 2016.

Alina is the Instructional Coach at Hillcrest High School, and has made a profound impact on the school in her first year as a Hillcrest Trojan. As a participant in RCOE's Teacher Leader Certification Academy, Alina's capstone project revolves around "Learning Walks," a concept she learned about at the Equity Conference in the fall of 2015. Alina's passion about Career and Technical Education has manifested itself in increased offerings in Project Lead the Way, and resulted in the addition of a Computer Science Pathway for the 2015-16 school year. Alina is a vital contributor to Homework Zone success, and was instrumental in bringing the supper program to Hillcrest's campus, which means that approximately 250 students a day are being fed after school. Alina is willing to help in any way possible on campus, including School Site Council, our Single Plan for Student Achievement, WASC, ELAC, and even covering classes in a pinch so that teachers can observe other teachers in the classroom.

It is a great pleasure to honor **Alina Edgar** as the Alvord Unified School District Certificated Employee of the Month for March 2016.

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- c. Classified Employee of the Month: Hillcrest High School is proud to recognize **Jessica Martinez** as the Alvord Unified School District Classified Employee of the Month for March 2016.

Jessica works tirelessly to support all staff and students at Hillcrest. She works extensively with work orders, I.T., athletics, discipline, facilities use and maintenance. Jessica's professionalism at work is complemented by her sunny disposition. Since she does deal with discipline, she often works with students and families who are frustrated, scared, or angry. Jessica's calming presence and fair treatment of students and families reassure them that at Hillcrest everyone is here to support what is best for students. Jessica is accurate and precise in her work, and at the same time brings an element of fun to the office.

It is a great pleasure to honor **Jessica Martinez** as the Alvord Unified School District Classified Employee of the Month for March 2016.

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- d. **Volunteer of the Month:** Hillcrest High School is proud to recognize **Robbie Robinson** as the Alvord Unified School District Volunteer of the Month for March 2016.

Robbie Robinson has been part of the Hillcrest family since its doors opened in 2011. He has volunteered as both a boys and girls Water Polo Coach as well as a Boys and Girls Swim Coach. Robbie has volunteered his time and efforts to opening and closing our aquatic facilities each day and working day in and day out with students to not only become better athletes, but better citizens in the Riverside community. As a long time Riverside native, Robbie is now retired and enjoying life as a Hillcrest Trojan. Students and staff at Hillcrest are grateful to have an individual like Robbie Robinson who is considered a coach, colleague, and friend.

It is a great pleasure to honor **Robbie Robinson** as the Alvord Unified School District Volunteer of the Month for March 2016.

**STUDENT REPRESENTATIVES**

The Board of Education welcomes the 2015-2016 Student Representatives as follows:

Efrain Ramirez	◆	Alvord Alternative Education
Rene Lara Avalos	◆	Alvord High School
Tommy Robinson	◆	Hillcrest High School
Jaylah Walker	◆	La Sierra High School
Naomi Titus	◆	Norte Vista High School

**PRESENTATION**

**Board of Education/Superintendent**

- 6. **VOCADEMY Makerspaces:** Gene Sherman, Founder of Vocademy, will present information and an overview of VOCADEMY Makerspaces and how a partnership can benefit Alvord Unified School District schools and community.

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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**ACTION ITEMS**

7. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

***Your Superintendent recommends approval of Consent Agenda items 7.a. – 7.q.***

**Board of Education/Superintendent**

a. [Accept Gifts/Donations/Grants:](#)

- 1) George Casillas donated fluorescent bulbs valued at \$60.21 to Twinhill Elementary School.
- 2) The following organizations donated funds to Hillcrest High School:
  - Assistance League of Riverside: AVID Class of 2017 – Scholarship for college visitations. \$2,700.00
  - Premier Paving: for Track and Field Program equipment valued at: \$500.00

**Business Services**

b. [Ratify Purchase Order List Number 13-2015-2016:](#) Board ratification is requested for Purchase Order List Number 13 for the period of February 4, 2016 through February 17, 2016, as follows:

Number of District Purchase Orders submitted is 69:

- #B1003838 – #B1003844
- #P2044831 – #P2044892

Fiscal Impact: \$423,510.83 (Various Funds)

c. [Award Contract – New Dimension General Construction – Hillcrest High School:](#) Board approval is requested to award a contract between New Dimension General Construction and Alvord Unified School District to furnish and install a steel pole to mount cameras at Hillcrest High School, effective March 4, 2016 through June 30, 2016.

Fiscal Impact: \$3,352.25 (Measure H Bond Fund)

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- d. [Award Contract – Athletic Field Specialists – La Sierra and Norte Vista High Schools:](#) Board approval is requested to award a contract between Athletic Field Specialists and Alvord Unified School District to perform maintenance and tune-up on the girls’ softball fields at La Sierra and Norte Vista high schools, effective March 4, 2016 through June 30, 2016.

Fiscal Impact: \$13,500.00 (General Fund/Unrestricted)

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- e. [Award Contract – Fred’s Glass & Mirror, Inc. – Norte Vista High School:](#) Board approval is requested to award a contract between Fred’s Glass & Mirror, Inc. and Alvord Unified School District to furnish and install a large window in the gymnasium at Norte Vista High School, effective March 4, 2016 through June 30, 2016.

Fiscal Impact: \$2,195.70 (General Fund/Unrestricted)

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- f. [Award Contract – Revolution Foods – Various Sites:](#) Board approval is requested to award a contract between Revolution Foods and Alvord Unified School District to provide meals for the supper program at 18 sites during the week of March 18, 2016 through March 24, 2016, and anytime Five Star Gourmet is unable to provide their services to the District.

Fiscal Impact: \$40,000.00 (Cafeteria Fund)

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- g. [Award Contract – Time & Alarm Systems – District-Wide:](#) Board approval is requested to award a contract between Time & Alarm Systems and Alvord Unified School District to perform repairs to the fire and intrusion alarm systems throughout the District, effective March 4, 2016 through June 30, 2016.

Fiscal Impact: \$3,500.00 (General Fund/Unrestricted)

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- h. [Approve Professional Services Agreement – Necessary Nutrition Academy – District-Wide:](#) Board approval is requested for a professional services agreement between Necessary Nutrition Academy and Alvord Unified School District to provide two 1-hour employee wellness workshops on healthy eating on March 23, 2016.

Fiscal Impact: \$40.00 (Self-Insurance Fund)

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**Human Resources Development**

- i. [Approve Personnel Order No. 13-2015-2016:](#) Board approval of Personnel Order No. 13 is requested.
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- j. [Approve New Job Description – Traffic Safety Assistant:](#) Board approval is requested for a new job description entitled “Traffic Safety Assistant.” This is a new title and new position to assist with the morning drop-off and afternoon pick-up traffic.

Fiscal Impact: None

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- k. [Approve 2016-2017 School Year Calendar:](#) Board approval is requested of the 2016-2017 school year calendar, which is aligned with the curricular needs of students.

Fiscal Impact: None

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**Instructional Support Services**

- l. [Award Contract – Computer Discount Warehouse Government \(CDWG\)– Google Health Check – District-Wide:](#) Board approval is requested to award a contract between CDWG and Alvord Unified School District to provide a Google health Check throughout the District. CEWG will assess the network to find out what is needed in order to set-up “Google Apps for Education” for 21,000 users.

Fiscal Impact: \$4,950.00 (General Fund/Unrestricted)

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- m. [Award Contract – Computer Discount Warehouse Government \(CDWG\) – Uninterruptable Power Supply \(UPS\) – District-Wide:](#) Board approval is requested to award a contract between CDWG and Alvord Unified School District to provide a Network and Uninterruptable Power Supply (UPS) assessment of all the data rooms throughout the District.

Fiscal Impact: \$9,269.00 (Capital Facilities Fund)

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- n. [Award Contract – Dimension Data – La Granada Elementary School:](#) Board approval is requested to award a contract between Dimension Data and Alvord Unified School District to provide one Uninterruptable Power Supply (UPS) unit. The UPS unit will be used as back-up units in the event of a power outage at La Granada Elementary School.

Fiscal Impact: \$5,680.32 (Capital Facilities Fund)

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- o. [Award Contract – Professional Integrations – Double Take – District Wide:](#) Board approval is requested to award a contract between Professional Integrations and Alvord Unified School District for Double Take Maintenance, effective March 4, 2016 through June 30, 2016. Double Take is virtual server recovery software that allows restoration of virtual servers on the network.

Fiscal Impact: \$466.40 (General Fund/Unrestricted)

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- p. [Award Contract – Professional Integrations – WhatsUp Gold – District-Wide:](#) Board approval is requested to award a contract between Professional Integrations and Alvord Unified School District for WhatsUp Gold software. This software will be used to assist in monitoring the servers and data lines.

Fiscal Impact: \$411.00 (General Fund/Unrestricted)

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- q. [Appoint Member to Riverside County Special Education Local Plan Area \(SELPA\) Community Advisory Committee:](#) Board approval is requested to appoint Jess Block-Nerren as an Alvord Unified School District representative to the Riverside County Special Education Local Plan Area (SELPA) Community Advisory Committee. Jess Block-Nerren has been the representative and will continue the position if approved. Ms. Nerren is a parent in the Alvord Unified School District.

Fiscal Impact: None

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**SEPARATE ACTION ITEMS**

- 8. [Action Taken In Closed Session:](#) Julie A. Moreno, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
  - 1. [Student Disciplinary Actions](#)
    - a. Expulsion Cases #2015-16-43, 44, 45 and 50
    - b. Enforce Expulsion Case #2014-15-101
  - 2. [Public Employee Discipline/Dismissal/Release/Reassignment](#)
  - 3. [Public Employee Appointments](#)

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**Board of Education/Superintendent**

- 9. [Approve Request to Change Regular Board Meeting:](#) Ben Johnson, Board Member, requests Board approval to change the Regular Board Meeting scheduled for Thursday, May 19, 2016, to Wednesday, May 18, 2016.

Fiscal Impact: None

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**Business Services**

10. [Adopt Resolution No. 23 – State Allocation Board \(SAB\) School Facility Bond Funds:](#) Board approval is requested for adoption of Resolution No. 23 allowing Alvord Unified School District to apply for State Allocation Board (SAB) School Facility Bond Funds for modernization and new construction projects.

Fiscal Impact: None

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11. [Adopt Resolution No. 24 – Computer Discount Warehouse Government \(CDWG\) LLC – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 24 allowing Alvord Unified School District to piggyback on a cooperative agreement identified as Monterey County Office of Education No. 527683, for the procurement of technology equipment and supplies. This contract is valid through December 31, 2018.

Fiscal Impact: None

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12. [Adopt Resolution No. 25 – Dave Bang Associates, Inc. – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 25 allowing Alvord Unified School District to piggy back on a cooperative agreement identified as Colton Unified School District No. 15-04, for playground equipment, safety surfacing, outdoor site furnishings and DSA shade shelters. This contract is valid through March 31, 2017.

Fiscal Impact: None

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13. [Adopt Resolution No. 26 – GM Business Interiors – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 26 allowing Alvord Unified School District to piggyback on County of Riverside No. 26 allowing Alvord Unified School District to piggyback on a cooperative agreement identified as County of Riverside No. RIVCO 93145-001-07/20, for the procurement of systems and free-standing furniture including installation services. This contract is valid through July 31, 2020.

Fiscal Impact: None

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14. [Adopt Resolution No. 27 – Reliable Workspace Solutions – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 27 allowing Alvord Unified School District to piggyback on a cooperative agreement identified as Rialto Unified School District No. 13-14-015, for the procurement of classroom and office supplies. This contract is valid through June 30, 2017.

Fiscal Impact: None

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15. [Adopt Resolution No. 28 – Virco, Inc. – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 28 allowing Alvord Unified School District to piggyback on a cooperative agreement identified as San Diego Unified School District No. SV-15-0028, for the procurement of classroom and office furniture. This contact is valid through December 31, 2017.

Fiscal Impact: None

**Human Resources Development**

16. [CONDUCT PUBLIC HEARING – Memorandum of Understanding between Alvord Unified School District and California School Employees Association and its Chapter 339:](#) California school districts are required to disclose the fiscal impact of any negotiated agreement, and conduct a public hearing so that members of the public may be given the opportunity to provide input prior to ratification by the Board of Education.

17. [Approve Memorandum of Understanding \(MOU\) between Alvord Unified School District and California School Employees Association and its Chapter 339 for the 2015-2016 School Year:](#) Board approval is requested for the Memorandum of Understanding between Alvord Unified School District and the California School Employees Association and its Chapter 339. The Agreement was reached on January 22, 2016 and provides a 1% salary schedule increase for the 2015-2016 school year.

Fiscal Impact: \$165,079.00 (General Fund/Unrestricted)  
 \$127,161.00 (General Fund/Restricted)

18. [Approve Superintendent’s 2016 Reorganization:](#) Board approval for the Superintendent’s reorganization of the District is requested to sustain the District’s Strategic Plan. The reorganization will take effective July 1, 2016.

Fiscal Impact: \$286,212.00 (General Fund/Restricted)  
 \$6,961.00 (Savings – General Fund/Unrestricted)

19. [Adopt Resolution No. 29 – Notification to Certificated Administrative Employees of Possible Release, Reassignment or Non-Reelection:](#) Board approval is requested for adoption of Resolution No. 29 notifying certificated administrative employees of possible release, reassignment or non-re-election in accordance with the provision of California Education Code Section 44951.

Fiscal Impact: None

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20. [Adopt Resolution No. 30 – Certificated Non-Reelections](#): Education Code Section 44929.21 requires that the Governing Board approve the decision not to reelect identified certificated probationary employees for the succeeding school year. Staff is recommending the certificated employees identified on Resolution No. 30 be non-reelected for the 2016-2017 school year.

Fiscal Impact: None – Positions will be filled (General Fund/Unrestricted)

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21. [Adopt Resolution No. 31 – Release of Temporary Employees](#): Board approval is requested for adoption of Resolution No. 31 – Release of Temporary Employees. California Education Code Section 44954(b) allows the Governing Board of a school district to release temporary employees.

Fiscal Impact: None – Positions will be filled (General Fund/Unrestricted)

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22. [Adopt Resolution No 32 – Elimination of Sixteen Vacant and/or Unbudgeted Classified Positions](#): Board approval is requested for adoption of Resolution No. 32 to eliminate 16 vacant and/or unbudgeted classified positions. Approval of this item will allow the District to attain a level of uniformity with position control as well as an accurate vacancy list.

Fiscal Impact: None

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**DISCUSSION/INFORMATION ITEMS**

**Board of Education/Superintendent**

23. Update on Developing an [Agreement with Riverside County Sheriff’s Department for a School Resource Officer \(SRO\)](#): Carolyn M. Wilson, Board President, requested that an updated related to developing an agreement with the Riverside County Sheriff’s Department for a School Resource Officer (SRO) to be assigned to Lake Hills Elementary School and Villegas Middle School. The Board approved providing a SRO for these two sites for the remainder of the 2015-2016 school year, and to negotiate the cost for the 2016-2017 school year, on February 4, 2016.
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24. [Review and Discuss Board Policy Entitled “Responsibility for District Equipment” Administrative Regulation Entitled “Equipment” and Exhibit 01 Entitled “Request to Check out Electronic & Technology Equipment”](#): Robert Schwandt, Board Member, requested that Board Policy, Administrative Regulation and Exhibit 3512 be agendized for review and discussion of an individual’s responsibilities related to being in possession of District equipment, in light of the Board of Education being assigned computer equipment for Board Meetings.
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**BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**

**ADJOURNMENT**

**2016 Board Meeting Dates ~ Open Session 7:00 p.m.**

***March 17, 2016 ~ First Meeting at New District Office Location***

***April 14, 2016***

***May 5 and 19, 2016***

***June 9 and 23, 2016***

***July 14, 2016***

***August 11, 2016***

***September 1 and 15, 2016***

***October 6 and 20, 2016***

***November 3 and 17, 2016***

***December 8, 2016***