

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AND REGULAR MEETING
New District Office Board Room
9 KPC Parkway, Corona, CA 92879

Thursday, May 5, 2016

Strategic Plan ~ May 5, 2016:

Parameters: We will hold everyone to a high level of accountability.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER: 3:00 p.m.** – Carolyn M. Wilson, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt and Mr. Ben Johnson II in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. **Student Disciplinary Action**
 - a. Expulsion Cases #2015-16-63, 65 and 66
2. **Public Employee Discipline/Dismissal/Release/Reassignment**
 - a. Certificated
 - b. Classified
 - c. Management/Administration
3. **Public Employee Evaluation**
 - a. Superintendent

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4. Conference with Labor Negotiator
Agency Negotiators: Kirk Skorpanich and Ami Shackelford
Employee Organizations:
 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested to approve the [Minutes of the Regular Board Meeting of April 14, 2016](#), and the [Minutes of the Special Board Meeting of April 26, 2016](#).
4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
5. Ward 7 Update: Councilman John Burnard will provide an update on recent activities and accomplishments taking place in Ward 7.
6. Special Recognitions:
 - a. Student of the Month: Collett Elementary School is proud to recognize **Elliot Serna** as the Alvord Unified School District Student of the Month for May 2016.

Elliott is a fifth grade student who has been at Collett since Kindergarten. He is kind, sincere and humble. Elliot is an active participant in Student Council and serves as a role model for all students on campus. Elliott wants to make the world a safer place and improve the quality of life to achieve equity among all human beings. He is a student on a mission and with his report card consistently showing he has exceeded standards, Elliott has high aspirations for his future. His top four picks for college are MIT, Stanford, Princeton and Harvard. With such aspirations it is no surprise that in fourth grade, he won the site Spelling Bee and this year he received a Silver Medal at the Riverside County Science Fair. Elliott is a future scientist, leader and humanitarian.

It is a great pleasure to honor **Elliot Serna** as the Alvord Unified School District Student of the Month for May 2016.

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- b. Certificated Employee of the Month: Collett Elementary School is proud to recognize **Kristine Galvan** as the Alvord Unified School District Certificated Employee of the Month for May 2016.

Kristine Galvan is an essential member of the Collett team. She has developed programs to enhance student character. One of these programs acknowledges students that are “caught being good.” The students are recognized for their efforts at Monday morning assemblies. Kristine also spearheaded Collett’s Anti-Bullying Week Program. Kristine has an excellent rapport with staff, students and parents. She also communicates with parents regularly based on unique student and family needs. Ms. Galvan goes into classrooms and makes presentations to help children become better students and citizens. She is a joyful, positive force who always looks for ways to enhance the culture at Collett. For Ms. Galvan, building positive relationships is a key component to growing student achievement, building positive relationships with students, parents and staff members, which results in students who can reach their unlimited potential.

It is a great pleasure to honor **Kristine Galvan** as the Alvord Unified School District Certificated Employee of the Month for May 2016.

- c. Classified Employee of the Month: Collett Elementary School is proud to recognize **Eva Ayala** as the Alvord Unified School District Classified Employee of the Month for May 2016.

Eva is an outstanding member of the Collett team. As the Attendance Clerk for the past nine years, Ms. Ayala deals with all student attendance records. She is on the phone every day calling families to verify student absences, to inform them of special events and sometimes to have meetings with the principal. Eva is courteous, kind and friendly to anyone walking into the office. She assist new families with registration packets, guiding them in fill-out and completing all of the forms. Eva uses her bilingual skills to reach a greater number of families. Parents feel very comfortable coming to her when they have any questions. Eva always has the students’ best interests in mind. Her children attended Collett and are still a part of the Collett family, volunteering and assisting in the office and at special school events. Eva brings her skills and smile to work every day and is a joy to work with.

It is a great pleasure to honor **Eva Ayala** as the Alvord Unified School District Classified Employee of the Month for May 2016.

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- d. **Volunteer of the Month:** Collett Elementary School is proud to recognize **Jessica Pena** as the Alvord Unified School District Volunteer of the Month for May 2016.

Jessica attended Collett Elementary School, Arizona Middle School and La Sierra High School. She has always been a volunteer in the front office at Collett during the summer. In the 2015-2016 school year Jessica has been a full-time volunteer. She is at Collett nearly every day for 6 to 8 hours per day. She helps with phones, Band-Aids, boo-boos, escorting students to class, helping parents along with helping teachers with prep work, assisting at PTA events and countless other tasks. She always takes time to say hello to a student or comfort a child. Collett has a very busy front office and it is very noticeable when Jessica is not there. She is a huge asset to the office and very much appreciated for all of her volunteer time.

It is a great pleasure to honor **Jessica Pena** as the Alvord Unified School District Volunteer of the Month for May 2016.

STUDENT REPRESENTATIVES

The Board of Education welcomes the 2015-2016 Student Representatives as follows:

- | | | |
|------------------|---|------------------------------|
| Anthony Dalilis | ◆ | Collett Elementary School |
| Efrain Ramirez | ◆ | Alvord Alternative Education |
| Rene Lara Avalos | ◆ | Alvord High School |
| Tommy Robinson | ◆ | Hillcrest High School |
| Jaylah Walker | ◆ | La Sierra High School |
| Naomi Titus | ◆ | Norte Vista High School |

PEN SET PRESENTATION

Presentation of Pen Sets to 2015-2016 High School Student Representatives: Mrs. Carolyn M. Wilson, Board President, will present pen sets to the 2015-2016 High School Student Representatives.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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ACTION ITEMS

- 7. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 7.a. – 7.cc.

Board of Education/Superintendent

a. Accept Gifts/Donations/Grants:

- 1) Adam and Lucye Lau donated \$683.24 saved by their children for Lake Hills Elementary School to purchase a Buddy Bench.
 - 2) The Alvord Educational Foundation awarded a \$755.90 Enrichment Grant to Myra Linn Elementary School for the purchase of Wobble Chairs for Special Day Class students.
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- b. Adopt Annual Resolution No. 44 – Day of the Teacher: Wednesday, May 11, 2016, has been designated as “California Day of the Teacher” by the Legislature of the State of California. This annual resolution is presented in recognition of Alvord teachers.

Fiscal Impact: None

- c. Adopt Annual Resolution No. 45 – Classified School Employee Week: The week of May 15-21, 2016, has been designated as “Classified School Employee Week” in California by the California School Employees Association and the California State Board of Education. This annual resolution is presented in recognition of Alvord classified employees.

Fiscal Impact: None

- d. Adopt Annual Resolution No. 46 – Child Nutrition Employee Appreciation Week: The week of May 2-6, 2016, has been designated as “Child Nutrition Employee Appreciation Week” in California by the School Nutrition Association. This annual resolution is presented in recognition of Alvord Child Nutrition employees.

Fiscal Impact: None

Strategic Plan ~ May 5, 2016:

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Business Services

- e. [Ratify Purchase Order List Number 16-2015-2016:](#) Board ratification is requested for Purchase Order List Number 16 for the period of April 2, 2016 through April 20, 2016, as follows:

Number of District Purchase Orders submitted is 400:

- #B1003867 – #B1003887
- #P2045271 – #P2045649

Fiscal Impact: \$2,089,108.48 (Various Funds)

- f. [Ratify Professional Services Agreement – John R. Byerly, Inc. – Valley View Elementary School:](#) Board ratification is requested for the professional services agreement between John R. Byerly, Inc. and Alvord Unified School District for reinforcing steel testing in preparation of the repairs to the portable classrooms at Valley View Elementary School.

Fiscal Impact: \$271.00 (Deferred Maintenance Fund)

- g. [Ratify Professional Services Agreement – Knowland Construction Services – Valley View Elementary School:](#) Board ratification is requested for a professional services agreement between Knowland Construction Services and Alvord Unified School District to provide Division of the State Architect (DSA) Inspection Services at Valley View Elementary School, effective March 5, 2016 through December 31, 2016.

Fiscal Impact: Not to exceed \$28,000.00 (General Fund/Restricted – Maintenance)

- h. [Ratify Professional Services Agreement – Knowland Construction Services – District-Wide:](#) Board ratification is requested for a professional services agreement between Knowland Construction Services and Alvord Unified School District to provide Division of the State Architect (DSA) Inspection Services at various sites throughout the District, effective November 1, 2015 through December 31, 2016.

Fiscal Impact: Not to exceed \$25,000.00 (General Fund/Restricted – Prop 39)

- i. [Award Contract – Sundown Window Tinting – Stokoe Elementary School:](#) Board approval is requested to award a contract between Sundown Window Tinting and Alvord Unified School District to install window tinting in three rooms at Stokoe Elementary School, effective May 6, 2016 through June 30, 2016.

Fiscal Impact: \$1,205.00 (General Funds/Restricted - Maintenance)

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- j. [Award Contract – New Dimension General Construction – Villegas Middle School:](#) Board approval is requested to award a contract between New Dimension General Construction and Alvord Unified School District to prep, prime and paint the trim on the portable classrooms at Villegas Middle School, effective May 6, 2016 through June 30, 2016.

Fiscal Impact: \$24,975.00 (General Fund/Restricted – Maintenance)

- k. [Award Contract – New Dimension General Construction – La Sierra High School:](#) Board approval is requested to award a contract between New Dimension General Construction and Alvord Unified School District to prep and paint metal work over walkways and concrete posts at La Sierra High School, effective May 6, 2016 through June 30, 2016.

Fiscal Impact: \$31,800.00 (General Fund/Restricted – Maintenance)

- l. [Award Contract – Pro Line Gym Floors, Inc. – Various Sites:](#) Board approval is requested to award a contract between Pro Line Gym Floors, Inc. and Alvord Unified School District to recoat and maintain the gymnasium floors during the summer break at Stokoe Elementary School, Wells Middle School, Hillcrest, La Sierra and Norte Vista high schools, and the kitchen floor at Alvord High School, effective May 6, 2016 through July 31, 2016.

Fiscal Impact: \$15,650.00 (General Funds/Restricted – Maintenance)

- m. [Approve Professional Services Agreement – Boss Graphics – Arlanza Elementary School:](#) Board approval is requested for a professional services agreement between Boss Graphics and Alvord Unified School District to paint a mural on the front of the multi-purpose room building at Arlanza Elementary School, effective May 6, 2016 through June 30, 2016.

Fiscal Impact: \$5,850.00 (General Fund/Unrestricted)

- n. [Approve Professional Services Agreement – PC Butler & Associates – District-Wide:](#) Board approval is requested for a professional services agreement between PC Butler & Associates and Alvord Unified School District to review Contractor Prequalification Packages, effective May 6, 2016 through December 31, 2016.

Fiscal Impact: Not to exceed \$25,000.00 (Measure H Bond Fund)

Strategic Plan ~ May 5, 2016:

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- o. [Approve Measure H and Measure W Audit Reports for 2013-2014 and 2014-2015:](#) Board approval is requested for the Measure H and Measure W Bond Funds audit reports for 2013-2014 and 2014-2015 fiscal years.

Fiscal Impact: None

- p. [Approve Revised Signatures for District Bank Accounts:](#) Board approval is requested for a revised Master Signature List for District bank accounts for the 2016-2017 school year due to changes in administration, effective July 1, 2016.

Fiscal Impact: None

Human Resources Development

- q. [Approve Personnel Order No. 17-2015-2016:](#) Board approval of Personnel Order No. 17 is requested.

Instructional Support Services

- r. [Ratify Professional Services Agreement – Digital Scepter – District Office:](#) Board ratification is requested for the professional services agreement between Digital Scepter and Alvord Unified School District for emergency services provided in December of 2015.

Fiscal Impact: \$9,056.25 (General Fund/Unrestricted)

- s. [Ratify Contract – Phone Menu Address Modification – Dimension Data:](#) Board ratification is requested for the contract between Dimension Data and Alvord Unified School District to configure and set-up the District’s phone menu with updated outgoing message information.

Fiscal Impact: \$600.00 (General Fund/Unrestricted)

- t. [Approve Overnight Trip to California Outdoor Education and Science School – Foothill Elementary School:](#) Board approval is requested for sixty students and four chaperones to attend the California Outdoor Education and Science Camp at Mile High Pines on May 24-27, 2016, in Angelus Oaks, California.

Fiscal Impact: \$13,500.00 (Student Fundraiser)

Strategic Plan ~ May 5, 2016:

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- u. [Approve Overnight Trip to the Las Vegas Summer Wrestling Camp – Hillcrest High School:](#) Board approval is requested for twenty two students and four chaperones to attend the Las Vegas Summer Wrestling Camp from June 9-11, 2016, at Cimarron Memorial High School in Las Vegas, Nevada.

Fiscal Impact: \$1,800.00 (Hillcrest High School ASB Wrestling Funds)

- v. [Approve Overnight Trip – Summer Wrestling Duals – Norte Vista High School:](#) Board approval is requested for twenty students and two chaperones from Norte Vista High School to attend the Summer Wrestling Duals from June 9-11, 2016, at Cimarron Memorial High School in Las Vegas, Nevada.

Fiscal Impact: Not to exceed \$1,200.00 (Norte Vista High School ASB Wrestling Funds)

- w. [Approved Extension – Amendment No. 1 – Agreement with the County of Riverside Department of Public Health Injury Prevention Services:](#) Board approval is requested to extend Amendment No. 1 to the agreement with the County of Riverside Department of Public Health Injury Prevention Services to provide a comprehensive suicide prevention and awareness program for high school students extending the contract term to June 30, 2017.

Fiscal Impact: No Cost

- x. [Award Contract – ECS Imaging, Inc. – Child Welfare and Attendance:](#) Board approval is requested to award a contract between ECS Imaging, Inc. and Alvord Unified School District for Laserfiche Document Management system used by Child Welfare and Attendance to scan and store student records.

Fiscal Impact: Not to exceed \$4,322.00 (General Fund/Unrestricted)

- y. [Approve Professional Services Agreement – Dr. Keith D. Curtis, DO:](#) Board approval is requested for a professional services agreement between Dr. Keith D. Curtis, DO (Doctor of Osteopathic Medicine) and Alvord Unified School District to provide physician consultant services from July 1, 2016 through June 30, 2017.

Fiscal Impact: \$1,500.00 (General Fund/Unrestricted)

Strategic Plan ~ May 5, 2016:

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- z. [Approve Professional Services Agreement – Pacific Audiologies](#): Board approval is requested for a professional services agreement between Pacific Audiologies and Alvord Unified School District to provide hearing and vision screening services from July 1, 2016 through June 30, 2017.

Fiscal Impact: \$39,975.00 (General Fund/Unrestricted)

- aa. [Approve Professional Services Agreement – Interquest Detection Canines of San Diego](#): Board approval is requested for a professional services agreement between Interquest Detection Canines of San Diego and Alvord Unified School District to provide substance awareness and detection services from August 2016 through June 2017.

Fiscal Impact: \$8,400.00 (General Fund/Unrestricted)

- bb. [Approve Professional Services Agreement – Musicstar – After School Programs](#): Board approval is requested for a professional services agreement between Musicstar and Alvord Unified School District to provide instructional music programs for five HALF⊕Time (elementary) and PRIME⊕Time (secondary) After School Expanded Learning Programs for summer scheduled between June 5, 2016 and June 30, 2016.

Fiscal Impact: \$9,286.12 (General Fund/Restricted – After School Education and Safety Grant)

- cc. [Approve Agreement for Participation – Riverside County Superintendent of Schools Contract IN-10306](#): Board approval is requested for Contract No. IN-10306 between the Riverside County Superintendent of Schools and Alvord Unified School District for an Agreement of Participation in the Center for Teacher Innovation Consortium Induction Program, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: None

SEPARATE ACTION ITEMS

- 8. [Action Taken In Closed Session](#): Julie A. Moreno, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. [Student Disciplinary Actions](#):
 - a. Expulsion Cases #2015-16-63, 65 and 66
 - 2. [Public Employee Discipline/Dismissal/Release/Reassignment](#)
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Strategic Plan ~ May 5, 2016:

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Business Services

- 9. [Amend Resolution No. 31 – Acquire Tax-Defaulted Parcel Assessment Number 151090002-4:](#) Board approval is requested to amend Resolution No. 31, previously adopted by the Board of Education on March 19, 2015, in the original amount of \$70,643.03. The new purchase price of the property is now \$78,106.33. The amendment reflects the difference in the updated tax-defaulted amount or any future tax liability assessment.

Fiscal Impact: \$7,463.30 (General Fund/Unrestricted)

- 10. [Approve Disclosure of Collective Bargaining Agreement between Alvord Unified School District and the California School Employees Association \(CSEA\) Chapter 339:](#) Board approval is requested for the Disclosure of Collective Bargaining Agreement fiscal impact between Alvord Unified School District and the California School Employees Association (CSEA) and its Chapter 339. The agreement was reached on January 22, 2016, and provides a 1% salary increase for the 2015-2016 school year.

Fiscal Impact: \$263,016.00 (General Fund/Unrestricted)
\$29,224.00 (General Fund/Restricted)

- 11. [Adopt Resolution No. 47 – Contractor Prequalification Package:](#) Board approval is requested for adoption of Resolution No. 47 allowing Alvord Unified School District to utilize a Contractor Prequalification Package in compliance with California Public Contract Code Section 20111.6.

Fiscal Impact: None

- 12. [Approve Consolidated Application for Categorical Program Funding:](#) Board approval is requested to submit the mid-year Consolidated Application and Reporting System application for Categorical Program Funding for 2015-2016.

Fiscal Impact: \$6,686,064.00 (Estimated Revenue – 2015-2016)

Human Resources Development

- 13. [Conduct Public Hearing – Alvord Unified School District Successor Agreement Proposal for the Certificated Bargaining Agreement for the Term of July 1, 2016 through June 30, 2019](#)
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Strategic Plan ~ May 5, 2016:

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14. [Accept the Alvord Unified School District Successor Agreement Proposal for the Certificated Bargaining Agreement:](#) Board approval is requested for acceptance of the Alvord Unified School District’s Successor Agreement Proposal for the Certificated Bargaining Agreement for the term of three-years beginning on July 1, 2016 through June 30, 2019, pursuant to the requirement of California Government Code Section 3547.

Fiscal Impact: \$2,796,593.00 (General Fund/Unrestricted)
 \$310,733.00 (General Fund/Restricted)

Instructional Support Services

15. [Approve 2016-2017 Secondary Textbook Extensions and New Adoptions:](#) Board approval is requested for the 2016-2017 Secondary Textbook extensions and new adoptions.

Fiscal Impact: None

16. [Approve Professional Services Agreement – Good Sports Plus, Ltd. DBA arc:](#) Board approval is requested for a professional services agreement between Good Sports Plus, Ltd. Doing Business As (DBA) arc and Alvord Unified School District to provide supervision and instructional support for the HALF⊕Time (elementary) and PRIME⊕Time (secondary) After School Expanded Learning Programs, along with the Great Outdoor Adventure Leadership Series (G.O.A.L.S.) program, to be presented once at each PRIME⊕Time After School Expanded Learning Program during the 2016-2017 school year.

Fiscal Impact: \$1,726,274.41 (General Fund/Restricted – After School Education and Safety Grant)
 \$236,613.49 (General Fund/Unrestricted)

DISCUSSION/INFORMATION ITEMS

Board of Education/Superintendent

17. [National Education Association \(NEA\) Survey – Number of Future Teachers Reaches All-Time Low:](#) The Board of Education requested that this item be agendized for discussion about the recent survey conducted by the NEA indicating that the number of undergraduate students who say they will major in education has reached its lowest point in 45-years. Along with those declining numbers, the poor rates of teacher retention in public schools equates to a serious problem for future deserving students.

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Instructional Support Services

18. [School Resource Officer Semi-Annual Report](#): Staff will provide the School Resource Officer Semi-Annual Report for July 2015 through December 2015 for information and review. The report outlines statistical data regarding radio calls, citations and arrests, as well as, the narrative from each School Resource Officer regarding events of interest.
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BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

ADJOURNMENT

2016 Board Meeting Dates ~ Open Session 7:00 p.m.

May 17, 2016 ~ Certificated Recognitions

June 9 and 23, 2016

July 14, 2016

August 11, 2016

September 1 and 15, 2016

October 6 and 20, 2016

November 3 and 17, 2016

December 8, 2016