

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
New District Office Board Room
9 KPC Parkway, Corona, CA 92879

Thursday, November 17, 2016

Strategic Plan ~ All students will attain lifelong success through a system distinguished by:

Mission Statement: A mindset that promotes continuous improvement.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER: 5:00 p.m.** – Carolyn M. Wilson, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt and Mr. Ben Johnson II in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. **Student Disciplinary Actions**
 - a. Expulsion Case #2016-17-9, 10, 11 and 12
 - b. Rescind Expulsion Case #2015-16-45
2. **Public Employee Discipline/Dismissal/Release/Reassignment**
 - a. Certificated
 - b. Classified
 - c. Management/Administration

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3. Conference with Labor Negotiator
Agency Negotiators: Kirk Skorpanich, Susana Lopez and Sid Salazar, Ed.D.
Employee Organizations:
 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees
4. Special Education Settlement Agreement:
 - a. Settlement Agreement No. 16-17-05
5. Liability Claims:
 - a. Claim No. 16-17-600
 - b. Claim No. 16-17-700
 - c. Claim No. 16-17-800

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of November 3, 2016.

SPECIAL RECOGNITION

Board of Education/Superintendent

4. Special Recognition of Ben Johnson II, Board of Education: The Board of Education and Superintendent will recognize and thank Mr. Ben Johnson II, for 21 years of dedicated service to the students and staff of the Alvord Unified School District.
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PRESENTATIONS

Board of Education/Superintendent

- 5. Alvord Educational Foundation – Enrichment Grant Recipients: The Alvord Educational Foundation will announce which Enrichment Grants were funded through the application process.

Accountability and Educational Innovation

- 6. Information Technology Department Update: Staff will present an Information Technology Department update.

HEARING SESSION

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ACTION ITEMS

- 7. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 7.a. – 7.y.

Board of Education/Superintendent

- a. Accept Gifts/Donations/Grants:
 - 1) Kroger donated \$49.00 to Orrenmaa Elementary School for student incentives.
 - 2) Walmart donated schools supplies valued at \$1,000.00 to Promenade Elementary School.
 - 3) Riv-Or Counties Pump Co., Inc. donated the following items to Rosemary Kennedy Elementary School:
 - ◆ Materials for the Student Store valued at: \$478.34
 - ◆ 26 Student Council Shirts valued at: \$341.28

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- 4) Lori Robinson \$20.00 to Loma Vista Middle School’s Band Club for the Music Festival in May 2017.
- 5) Briony Campbell donated dress pants valued at \$200.00 to the La Sierra High School’s Business Academy.
- 6) Adrenaline Athletic Training donated \$500.00 to Hillcrest High School Girls’ Soccer program to assist with the purchase of new uniforms.
- 7) The following individuals/company donated funds to Norte Vista High School programs to assist with expenses as follows:
 - ◆ Daniel R. Hovenstine – ASB AVID Club \$1,000.00
 - ◆ Anonymous – ASB Drama Club \$100.00
 - ◆ Florence Amir Creative Image – ASB Choir Club \$50.00

Accountability and Educational Innovations

- b. [Approve Professional Services Agreement – California Physical Education Health Project:](#) Board approval is requested for a professional services agreement between California Physical Education Health Project and Alvord Unified School District, to provide one day of professional development for all physical education teachers on December 6, 2016.

Fiscal Impact: None

- c. [Approve Riverside County Superintendent of Schools Contract IN-20424:](#) Board approval is requested for a contract between the Riverside County Superintendent of Schools, Contract No. IN-20424 and Alvord Unified School District, allowing Christie Miller to act as co-chair for the Career Technical Education Department at the Riverside County Office of Education for the 2016-2017 school year. The Riverside County Superintendent of Schools will fund the stipend; consequently, there will be no fiscal impact to the District.

Fiscal Impact: None

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Business Services

- d. [Ratify Purchase Order List Number 8-2016-2017:](#) Board ratification is requested for Purchase Order List Number 8 for the period of October 20, 2016 through November 2, 2016, as follows:

Number of District Purchase Orders submitted is 164:

- #B1004371 – #B1004382
- #P2046920 – #P20467071

Fiscal Impact: \$487,687.10 (Various Funds)

- e. [Accept Warrants:](#)

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
10/3/16	14455471-14455581	\$257,879.25
10/4/16	14456249-14456301	115,406.71
10/5/16	14457683-14457732	279,098.45
10/6/16	14458957-14458997	149,543.40
10/7/16	14460637-14460689	456,634.83
10/10/16	14461464-14461532	874,711.78
10/11/16	14462299-14462947	90,023.94
10/12/16	14463687-14463753	193,948.86
10/13/16	14464842-14464862	261,204.50
10/14/16	14465703-14465722	433,550.60
10/17/16	14467078-14467120	76,715.96
10/18/16	14468598-14468694	847,814.41
10/19/16	14469826-14469861	485,542.85
10/20/16	14471330-14471406	726,171.27
10/21/16	14473051-14473117	155,565.76
10/24/16	14474123-14474162	195,523.62
10/25/16	14475571-14475618	601,886.90
10/26/16	14476310-14476349	502,670.52
10/27/16	14478078-14478117	739,294.86
10/28/16	14478512-14478532	<u>184,364.09</u>
	Total:	\$7,627,552.20

- f. [Award Contract – Universal Asphalt Co., Inc. – Collett Elementary School:](#) Board approval is requested to award a contract between Universal Asphalt Co., Inc. and Alvord Unified School District, to install asphalt walkways at Collett Elementary School, effective November 18, 2016 through June 30, 2017.

Fiscal Impact: \$3,513.50 (Measure H Bond Fund)

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- g. [Award Contract – Berry Roofing, Inc. – La Granada Elementary School:](#) Board approval is requested to award a contract between Berry Roofing, Inc. and Alvord Unified School District, to remove and replace walkway roof at La Granada Elementary School, effective November 18, 2016 through June 30, 2017.

Fiscal Impact: \$16,751.61 (Deferred Maintenance)

- h. [Award Contract – Stone Roofing Co., Inc. – Rosemary Kennedy Elementary School:](#) Board approval is requested to award a contract between Stone Roofing Co., Inc. and Alvord Unified School District, to remove and replace the barrel roof at Rosemary Kennedy Elementary School, effective November 18, 2016 through June 30, 2017.

Fiscal Impact: \$85,836.00 (Deferred Maintenance)

- i. [Award Contract – Digital Electric, Inc. – Arizona Middle School:](#) Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District, to relocate the Intermediate Distribution Frame (IDF) cabinet and equipment from the teachers’ lounge to the office at Arizona Middle School, effective November 18, 2016 through June 30, 2017.

Fiscal Impact: \$2,867.00 (Measure H Bond Fund)

- j. [Award Contract – Burgess Moving & Storage – District-Wide:](#) Board approval is requested to award a contract between Burgess Moving & Storage and Alvord Unified School District, to assist with various moves within school sites in preparation for the modernization projects, effective November 18, 2016 through June 30, 2018.

Fiscal Impact: Not to exceed \$30,000.00 (Measure H Bond Fund)

- k. [Approve Professional Services Agreement – Sandy Pringle Associates Inspection Consultants – Arizona Middle School:](#) Board approval is requested for a professional services agreement between Sandy Pringle Associates Inspection Consultants and Alvord Unified School District, to provide Division of the State Architects (DSA) Inspection Services for the cell tower inspection at Arizona Middle School, effective November 18, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Unrestricted)

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- l. [Approve Service Agreement – IHS Environmental, Inc. – District-Wide](#): Board approval is requested for a professional services agreement between IHS Environment, Inc. and Alvord Unified School District, to provide environmental consulting services District-wide, effective November 18, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Unrestricted)

Human Resources Development

- m. [Approve Personnel Order No. 8-2016-2017](#): Board approval of Personnel Order No. 8 is requested.
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- n. [Approve Increase in Hours for One Food Service Worker II Position – McAuliffe Elementary School](#): Board approval is requested for an increase in hours for one Food Service Worker II position from 5.5-hours per day to 6.0-hours per day.

Fiscal Impact: \$1,840.48 (Cafeteria Fund)

- o. [Approve Increase in Hours for One Food Service Worker II Position – Valley View Elementary School](#): Board approval is requested for an increase in hours for one Food Service Worker II position from 5.5-hours per day to 6.0-hours per day.

Fiscal Impact: Fiscal Impact: \$1,840.48 (Cafeteria Fund)

- p. [Approve Addition of One 8.0-Hour, 12-Month Assistant to the Director Position – Literacy Department](#): Board approval is requested for the addition of one 8.0-hour, 12-month Assistant to the Director position for the Literacy department.

Fiscal Impact: \$75,199.98 (General Fund/Unrestricted)

- q. [Approve Addition of One 5.5-Hour, 10-Month Special Education Assistant I Position – Loma Vista Middle School](#): Board approval is requested for the addition of one 5.5-hour, 10-month Special Education Assistant I position for Loma Vista Middle School.

Fiscal Impact: \$36,335.09 (General Fund/Restricted – Special Education)

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- r. [Approve Addition of One 4.0-Hour, 10-Month Special Education Assistant I Position – Villegas Middle School:](#) Board approval is requested for the addition of one 4.0-hour, 10-month Special Education Assistant I position for Villegas Middle School.

Fiscal Impact: \$18,331.50 (General Fund/Restricted – Special Education)

- s. [Approve Memorandum of Understanding – Alliant International University, Inc. A California Benefit Corporation:](#) Board approval is requested for a Memorandum of Understanding between Alliant International University, Inc. A California Benefit Corporation and Alvord Unified School District.

Fiscal Impact: None

- t. [Approve Memorandum of Understanding – University of Redlands:](#) Board approval is requested for the Memorandum of Understanding between the University of Redlands and Alvord Unified School District, to provide tuition discounts for district employees.

Fiscal Impact: None

Teaching, Learning and Professional Development

- u. [Ratify Professional Services Agreement – Antonio Sacre:](#) Board ratification is requested for the professional services agreement between Antonio Sacre, Bilingual Story Teller and Author, and Alvord Unified School District, for services provided on November 15, 2016, at the Alvord Community Engagement (ACE) parent meeting.

Fiscal Impact: Not to exceed \$1,000.00 (General Fund/Unrestricted)

- v. [Approve Professional Services Agreement – Dynamic Measurement Group \(DMG\), an Oregon Corporation:](#) Board approval is requested for a professional services agreement between Dynamic Measurement Group (DMG) an Oregon Corporation and Alvord Unified School District, to provide professional development for district and site support staff, effective November 18, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$13,584.23 (General Fund/Unrestricted)

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- w. Approve Professional Services Agreement – Cronin Assessment: Board approval is requested for a professional services agreement between Cronin Assessment and Alvord Unified School District, to provide Independent Educational Evaluations (IEE) including the comprehensive testing, observation, report to parent and district and participation in initial IEP meeting to discuss the evaluation results for the 2016-2017 school year.

Fiscal Impact: Not to exceed \$6,000.00 (General Fund/Restricted – Special Education)

- x. Approve Professional Services Agreement – Steps to Success Training – Riverside County Office of Education: Board approval is requested for a professional services agreement between the Riverside County Office of Education and Alvord Unified School District, to provide *Steps to Success-Implementing the Student Assessment of Needs Determination Inventory (SANDI)* and *Formative Assessment of Standards Tasks (FAST) Day 2*, a specialized training for teachers with moderate/severe special needs students.

Fiscal Impact: Not to exceed \$750.00 (General Fund/Restricted – Special Education)

- y. Approve Overnight Trip to the Thousand Pines Outdoor Science School – McAuliffe Elementary School: Board approval is requested for ninety students and three chaperones from McAuliffe Elementary School to attend the Thousand Pines Outdoor Science School on December 6-9, 2016, in Crestline, California.

Fiscal Impact: \$19,642.50 (Student Fundraisers)

SEPARATE ACTION ITEMS

- 8. Action Taken In Closed Session: Julie A. Moreno, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. Student Disciplinary Actions
 - a. Expulsion Case #2016-17-9, 10, 11 and 12
 - b. Rescind Expulsion Case #2015-16-45
 - 2. Special Education Settlement Agreement
 - a. Settlement Agreement No. 16-17-05
 - 3. Liability Claims
 - a. Claim No. 16-17-600
 - b. Claim No. 16-17-700
 - c. Claim No. 16-17-800
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Board of Education/Superintendent

- 9. Call for Nominations for California School Boards Association (CSBA) Delegate Assembly: Any CSBA member board is eligible to nominate board members within its geographic region or subregion. Each Board may nominate any number of individuals as it chooses. All nominees must serve on a CSBA member Board.

Terms for the following delegates of Subregion 18-A, Riverside County, expire in 2017. They are up for re-election and must be nominated by a CSBA member district:

- Bruce N. Dennis (Riverside COE)
- Kenneth Dickson (Murrieta Valley USD)
- Tom Hunt (Riverside USD) ♦
- Cleveland Johnson (Moreno Valley USD) ♦
- Memo Mendez (Jurupa Valley USD)
- Bill Newberry (Corona-Norco USD) ♦
- John I. Norman (San Jacinto USD)
- David Allen Pulsipher (Temecula Valley USD)
- Sandra Tusan (Romoland ESD)

♦ Denotes appointed Delegates

Fiscal Impact: None

- 10. Review Proposed Revisions to Board Policies, Administrative Regulations and Exhibits: The Board of Education will review proposed revisions to Board Policies, Administrative Regulations and Exhibits listed below. Board Bylaw 9310 entitled “Board Policies” allows the Board to waive the second reading and adopt the proposed revisions at this time.

- BP 0410 Nondiscrimination in District Programs and Activities
- BP/AR 3270 Sale and Disposal of Books, Equipment and Supplies
- E 1312.4 Williams Uniform Complaint Procedures

Fiscal Impact: None

Business Services

- 11. Approve Membership – Citizens’ Oversight Committee: Board approval is requested to appoint five (5) members to the Citizens’ Oversight Committee to review expenditures of Measure H and Measure W Bond funds for a term of two years, effective November 18, 2016 through November 17, 2018.

Fiscal Impact: None

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Human Resources Development

12. [Amend Superintendent’s Reorganization 2016](#): Board approval is requested to amend the Superintendent’s Reorganization 2016 with the modifications listed.

Fiscal Impact: None

Teaching, Learning and Professional Development

13. [Approve Professional Services Agreement – Educare Consulting](#): Board approval is requested for a professional services agreement between Educare Consulting and Alvord Unified School District, to provide District and school site support during the development of the District’s Professional Development Plan (DPDP), which will align with the District’s Literacy Plan, during the 2016-2017 school year.

Fiscal Impact: Not to exceed \$25,000.00 (General Fund/Unrestricted)

DISCUSSION/INFORMATION ITEMS

Business Services

14. [Average Daily Attendance Report](#): Receive Average Daily Attendance (ADA) Report for attendance period ending September 30, 2016. The District’s ADA through September 30, 2016, (attendance month two) is 18,448. For the same period in the prior year (2015-16) the District’s cumulative ADA was 18,619. This represents a 171 ADA decline in 2016-2017 as compared to 2015-2016.
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15. [Financial Report](#): Receive Report of Receipts for October 2016, in the amount of \$1,058,768.67. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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***BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS
ADJOURNMENT***

Next Board Meeting Date: December 8, 2016 ~ Open Session 7:00 p.m.

2017 Proposed Board Meeting Dates ~ Open Session 7:00 p.m.

January 12, 2017

February 9, 2017

March 2 and 16, 2017

April 20, 2017

May 4 and 18, 2017

June 8 and 22, 2017