

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
New District Office Board Room
9 KPC Parkway, Corona, CA 92879

Thursday, September 15, 2016

Strategic Plan ~ September 2016:

Vision: All students will realize their unlimited potential.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER: 5:30 p.m.** – Carolyn M. Wilson, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt and Mr. Ben Johnson II in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. **Student Disciplinary Action**
 - a. Expulsion Case #2016-17-01
2. **Public Employee Discipline/Dismissal/Release/Reassignment**
 - a. Certificated
 - b. Classified
 - c. Management/Administration

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3. Conference with Labor Negotiator
Agency Negotiators: Kirk Skorpanich and Sid Salazar, Ed.D.
Employee Organizations:
 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees
4. Special Education Settlement Agreement
 - a. Settlement Agreement No. 16-17-02
5. Liability Claim
 - a. Claim No. 16-17-200

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of September 1, 2016.

PRESENTATIONS/SEPARATE ACTION ITEM

Business Services

4. Gold Fit Friendly Worksite Award Presentation: Debbie Pucciarelli, Youth Market Director for the American Heart Association, will present the Fit-Friendly Gold Recognition to Alvord Unified School District for its efforts to maintain a work environment that promotes fitness, nutrition and a healthy culture during the 2015-2016 school year.
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5. Zika Virus Presentation: Bob Turner, Director I, Risk and Emergency Management, will provide an informational presentation on the Zika Virus.
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Teaching, Learning and Professional Development

- 6. [Approve Professional Services Agreement – Harmony Project:](#) Following the Harmony Project presentation, Board approval is requested for a professional services agreement between Harmony Project and Alvord Unified School District, to provide a pilot music program for three Title I schools at the Transitional Kindergarten and Kindergarten grade level, to include four Harmony Boost Teaching Artists who will work with sixteen classes at La Granada, Myra Linn and Rosemary Kennedy elementary schools.

Fiscal Impact: Not to exceed \$25,000.00 (General Fund/Restricted – Elementary Music Program)

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ACTION ITEMS

- 7. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 7.a. – 7.q.

Board of Education/Superintendent

- a. [Accept Gifts/Donations/Grants:](#)
 - 1) American Association of University Women donated 300 books valued at \$700.00 to Orrenmaa Elementary School’s Kindergarten teachers.
 - 2) The National Association for College Admission Counseling donated \$100.00 to Loma Vista Middle School to assist with transportation costs for the College Fair field trip.

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- 3) The following companies donated funds totaling \$4,333.00 to Alvord High School to be awarded at Student of the Month assemblies:
 - ◆ AMF Riverside Lanes, 24 bowling passes \$112.00
 - ◆ Anthony’s Pizza, 9 gift certificates \$62.00
 - ◆ Carl’s Jr. Restaurant, meal coupons \$100.00
 - ◆ Del Taco Corporate Office, 500 food coupons \$975.00
 - ◆ Glo Mini Golf, 250 passes \$3,000.00
 - ◆ LA Kings Icetown Riverside, 6 passes \$84.00

- 4) The Community Foundation Youth Grantmaker Program donated \$550.00 to Norte Vista High School’s ASB Octagon Club to assist with club and supply costs.

Accountability and Educational Innovations

- b. [Ratify Contract – Valcom Paging System – Hillcrest High School:](#) Board ratification is requested for the purchase and installation of a Valcom Paging System Server at Hillcrest High School. This system replaced the failed paging and bell system located at Hillcrest High School.

Fiscal Impact: \$12,140.25 (Capital Outlay)

- c. [Ratify Professional Services Agreement – Quality Teleservices, Inc. \(QTI\) – Hillcrest High School:](#) Board ratification is requested for the professional services agreement between Quality Teleservices, Inc. (QTI) and Alvord Unified School District, for providing systems integration and configuration services for the emergency repair and replacement of the Valcom Paging System Server equipment at Hillcrest High School.

Fiscal Impact: \$755.00 (Capital Outlay)

Business Services

- d. [Ratify Purchase Order List Number 4-2016-2017:](#) Board ratification is requested for Purchase Order List Number 4 for the period of August 17, 2016 through August30, 2016, as follows:

Number of District Purchase Orders submitted is 134:

- #B1004320 – #B1004335
- #P2046338 – #P2046457

Fiscal Impact: \$246,437.16 (Various Funds)

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- e. [Ratify Contract – C Below Subsurface Imaging – Collett and Orrenmaa Elementary Schools](#): Board ratification is requested to award a contract between C Below Subsurface Imaging and Alvord Unified School District for the detection and assessment of underground utilities using radar and radiography at Collett and Orrenmaa elementary schools as part of the Modernization Improvement Projects.

Fiscal Impact: \$2,830.00 (Community Facilities District 2006-1)

- f. [Amend Professional Services Agreement – Davis Demographics & Planning, Inc. – District-Wide](#): Board approval is requested to amend the professional services agreement between Davis Demographics & Planning, Inc. and Alvord Unified School District, for consulting services to include demographic analysis, enrollment forecasting, software service (School Locator) and other services as required throughout the District, effective September 16, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$3,000.00 (Measure H Bond Fund)

- g. [Renew Professional Services Agreement – Jana Mills – Procurement and Contracts Consultant – District-Wide](#): Board approval is requested to renew a professional services agreement between Jana Mills, Certified Professional Public Buyer, and Alvord Unified School District, to provide consulting services including contracting, procurement and public works on an as needed basis District-Wide, effective September 16, 2016 through June 30, 2019.

Fiscal Impact: Not to exceed \$45,000.00 (Measure H Bond Fund)

- h. [Approve Professional Services Agreement – White House Sanitation – La Sierra High School](#): Board approval is requested for a professional services agreement between White House Sanitation and Alvord Unified School District, for rental and servicing of portable toilets at La Sierra High School, effective September 16, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$2,000.00 (Measure H Bond Fund)

- i. [Approve Professional Services Agreement – GO Architects, Inc. – Valley View Elementary School](#): Board approval is requested for a professional services agreement between GO Architects, Inc. and Alvord Unified School District, to provide architectural and engineering services at Valley View Elementary School, effective September 16, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$36,000.00 (Deferred Maintenance)

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- j. [Approve Professional Services Agreement – Inland Inspections & Consulting – Various Sites:](#) Board approval is requested for a professional services agreement between Inland Inspections & Consulting and Alvord Unified School District, to provide in-plant inspection services for Group B Modernizations at Collett and Orrenmaa elementary schools, effective September 16, 2016 through June 30, 2018.

Fiscal Impact: Not to exceed \$150,000.00 (Measure W Bond Fund)

- k. [Award Contract – Universal Asphalt Co., Inc. – District Yard on Keller Avenue:](#) Board approval is requested to award a contract between Universal Asphalt Co., Inc. and Alvord Unified School District, for paving miscellaneous areas in bus area/garage at District Yard on Keller Avenue, effective September 16, 2016 through August 31, 2017.

Fiscal Impact: \$109,101.00 (General Fund/Unrestricted)

- l. [Approve Revised Signatures for District Bank Accounts:](#) Board approval is requested for a revised Master Signature List for District bank accounts for the 2016-2017 school year due to changes in administration as of July 1, 2016.

Fiscal Impact: None

- m. [Accept Warrants:](#)

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
8/1/16	14405820-14405855	\$108,250.73
8/2/16	14406775-14406805	68,155.49
8/3/16	14407673-14407701	576,942.14
8/4/16	14408307-14408354	104,093.07
8/5/16	14409135-14409176	104,440.28
8/8/16	14409998-14410047	542,637.71
8/10/16	14412050-14412110	314,466.04
8/11/16	14413114-14413155	202,824.51
8/12/16	14413829-14413864	187,966.00
8/15/16	14414719-14414744	139,282.78
8/16/16	14415600-14415632	96,168.11
8/17/16	14416700-14416750	674,061.52
8/18/16	14417755-14417814	77,814.40
8/19/16	14418297-14418317	203,612.90
8/22/16	14419252-14419296	257,144.08
8/23/16	14420780-14420815	205,869.95
8/24/16	14421773-14421841	120,834.25
8/25/16	14422910-14422950	<u>73,523.21</u>
	Total:	\$4,058,087.17

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Human Resources Development

- n. [Approve Personnel Order No. 4-2016-2017:](#) Board approval of Personnel Order No. 4 is requested.
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- o. [Approve Reclassification of Supervisor, Child Nutrition Services Position:](#) Board approval is requested for the reclassification of Supervisor, Child Nutrition Services position from Range 4 to Range 6 on the Management Salary Schedule.

Fiscal Impact: \$4,832.54 (Cafeteria Fund)

- p. [Approve Reclassification of Two Special Education Assistant I Positions to Special Education Assistant II Positions – Special Education Department:](#) Board approval is requested for the reclassification of two 5.5-hour, 10-month Special Education Assistant I positions to two 5.5-hour, 10-month Special Education Assistant II positions for the Special Education Department.

Fiscal Impact: \$8,015.46 (General Fund/Restricted – Special Education)

- q. [Approve Memorandum of Understanding – Operation SafeHouse:](#) Board approval is requested for the Memorandum of Understanding between Operation SafeHouse and Alvord Unified School District, to provide emergency shelter, intervention and outreach services to youth in crisis.

Fiscal Impact: None

SEPARATE ACTION ITEMS

- 8. Action Taken In Closed Session: Julie A. Moreno, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.

- 1. Student Disciplinary Action
 - a. Expulsion Case #2016-17-01
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Board of Education/Superintendent

- 9. [Approve Board Member’s Participation in Corona Chamber of Commerce’s 2016-2017 Executive Leadership Roundtable \(ELR\) Program:](#) Board Member Julie A. Moreno submitted an application to participate in the Corona Chamber of Commerce’s 2016-2017 Executive Leadership Roundtable Program. Mrs. Moreno was notified by the Corona Chamber of Commerce that she was accepted to the 2016-2017 ELR Program. Board approval is requested for Julie A. Moreno to participate in the 2016-2017 ELR Program. Mandatory meetings will be held on the 2nd Friday of each month, September 2016 through May 2017.

Fiscal Impact: \$1,295.00 (General Fund/Unrestricted)

Business Services

- 10. [Adopt Resolution No. 11 – National Joint Powers Alliance \(NJPA\) – Piggyback/Cooperative Agreement:](#) Board approval is requested for adoption of Resolution No. 11 allowing Alvord Unified School District to extend the piggyback on National Joint Powers Alliance Master Price Agreement No. 102811 for the procurement of various vehicles. This contract is valid through January 16, 2017.

Fiscal Impact: None

- 11. [Approve Purchase – National Auto Fleet Group – Norte Vista High School:](#) Board approval is requested for the purchase of one vehicle from National Auto Fleet Group by Alvord Unified School District through a National Joint Powers Alliance (NJPA) piggyback contract for the Agricultural Career Technical Education at Norte Vista High School.

Fiscal Impact: \$32,487.22 (General Fund/Restricted – Agriculture Career Technical Education)

- 12. [Adopt Resolution No. 12 – Purchasing Code of Ethics:](#) Board approval is requested for the adoption of Resolution No. 12 establishing a Code of Ethics for the Procurement of goods and services for Alvord Unified School District, effective September 16, 2016.

Fiscal Impact: None

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13. [Adopt Resolution No. 13 – Proposition 51 Kindergarten through Community College Public Education Facilities Bond Act – District-Wide:](#) Board approval is requested for adoption of Resolution No. 13 in support of Proposition 51, Kindergarten through Community College Public Education Facilities Bond Act of 2016, which provides for renovation and upgrade of existing classroom, construction of new classrooms to accommodate growth and for career technical education facilities.

Fiscal Impact: None

14. [Adopt Resolution No. 14 – GANN Appropriations Limit:](#) Proposition 4, adopted in 1979, added Article XIII-B to the State Constitution and placed limits on the growth in appropriations made by the State of California and local governments, including school districts. Each year, every California governmental entity must adopt a resolution establishing its appropriations limit. Board approval is requested for adoption of Resolution No. 14 – GANN Appropriations Limit which identifies the estimated appropriations limit for the current year and the actual appropriations limit for the 2015-2016 fiscal year pursuant to Education Code Section 42132.

Fiscal Impact: None

15. [Adopt Resolution No. 15 – Budget Revisions to the 2016-2017 Beginning Fund Balances to the Reconciled 2015-2016 Unaudited Actual Ending Fund Balances:](#) Now that the books have been officially closed and new fund balances have been realized, Board approval is requested for adoption of Resolution No. 15 to revise the 2016-2017 Beginning Fund Balances to the reconciled 2015-2016 Unaudited Actual Ending Fund Balances. This action allows the District to open the 2016-2017 year in compliance with AB1200 and AB2756. Passing Resolution No. 15 is in accordance with the Riverside County Office of Education and the California Department of Education guidelines. This process makes the District more accountable and is in preparation for the annual compliance audit.

Fiscal Impact: \$2,825,055.75 (Adjustment in Ending Fund Balance for ALL funds as indicated on Attachment A)

16. [Approval of the 2015-2016 Unaudited Actual Financial Reports:](#) Pursuant to Education Code Section 42100, Board approval of the 2015-2016 Unaudited Actual Financial Reports is requested. Each year, the District is required to submit the Unaudited Actual Financial Reports to the Riverside County Office of Education who then submits to the California Department of Education. This action allows the District to close the 2015-2016 books in compliance with AB1200 and AB2756. This process is also in full compliance with the Riverside County Office of Education and the California Department of Education guidelines. Board approval of the 2015-2016 Unaudited Actual Financial Reports is required for the annual compliance audit. This report reflects the actual revenues and expenditures for the 2015-2016 fiscal year.

Fiscal Impact: None.

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Human Resources Development

17. [CONDUCT PUBLIC HEARING – Sunshine Negotiations between Alvord Unified School District and California School Employees Association and its Alvord Chapter 339 – 2016-2017 School Year:](#) In accordance with Government Code 3547, all initial proposals for exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.
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18. [Accept Initial Reopener Proposals from Alvord Unified School District and California School Employees Association and its Alvord Chapter 339 – 2016-2017 School Year:](#) Board acceptance is requested of the initial reopener proposals from Alvord Unified School District and California School Employees Association, and its Alvord Chapter 339 for the 2016-2017 school year.

Fiscal Impact: None

19. [Adopt Resolution No. 16 – Eliminate One Food Service Worker – Caterer/Cook Position:](#) Board approval is requested for adoption of Resolution No. 16 to eliminate one Food Service Worker – Caterer/Cook position.

Fiscal Impact: Savings of \$54,647.33 (Cafeteria Fund)

DISCUSSION/INFORMATION ITEMS

Business Services

20. [Discuss and Review Board Ratification and Approval Items:](#) Michael Bishop, Interim Assistant Superintendent, Business Services, will discuss and review purchase order processes related to Board ratifications and approvals.
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21. [Discuss and Review Debt Management and Debt Issuances:](#) Michael Bishop, Interim Assistant Superintendent, Business Services, will discuss and review debt management and debt issuances.
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22. [Financial Report:](#) Receive Report of Receipts for July 21, 2016 through August 26, 2016, in the amount of \$889,394.54. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

ADJOURNMENT

2016 Board Meeting Dates ~ Open Session 7:00 p.m.

October 6 and 20, 2016

November 3 and 17, 2016

December 8, 2016