

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
New District Office Board Room
9 KPC Parkway, Corona, CA 92879

Thursday, November 3, 2016

Strategic Plan ~ All students will attain lifelong success through a system distinguished by:
Mission Statement: High expectations and equitable learning opportunities for all.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER: 4:00 p.m.** – Carolyn M. Wilson, President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt and Mr. Ben Johnson II in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. **Student Disciplinary Actions**
 - a. Expulsion Cases #2016-17-7 and 8
 - b. Enforce Suspended Expulsion Cases #2015-16-70 and 81
2. **Public Employee Discipline/Dismissal/Release/Reassignment**
 - a. Certificated
 - b. Classified
 - c. Management/Administration

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3. Public Employee Appointment
 - a. Coordinator, District Communications

4. Conference with Labor Negotiator

Agency Negotiators: Kirk Skorpanich and Sid Salazar, Ed.D.

Employee Organizations:

 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees

5. Conference with Real Property Negotiators:
 - a. Property: 9 KPC Parkway, Corona, CA
 - Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, and Brian W. Smith
 - Negotiating Party: KPC Summit LLC
 - Under Negotiations: Infrastructure and Lease Agreement

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.

2. Pledge of Allegiance: Board, staff and audience.

3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of October 20, 2016.

4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.

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5. Special Recognitions:

- a. Student of the Month: Alvord Alternative Continuation High School is proud to recognize **Angelica Ortiz** as the Alvord Unified School District Student of the Month for November 2016.

When Angelica arrived at Alvord Alternative Continuation High School (AACH) in January 2016 she had 75 credits as a junior and a total 0.92 grade point average. Between 6th grade and the first semester of her 11th grade year, she missed 140 school days. Now, she has always been capable of much more, and after transferring over to AACH, given the setting, structure and culture, she was able to complete 145 credits in 147 days. Given the correct academic conditions, she excelled and raised her GPA to over 3.00. She has completed all graduation requirements set by the District and is now looking forward to attending college to become an immigration lawyer.

It is a great pleasure to honor **Angelica Ortiz** as the Alvord Unified School District Student of the Month for November 2016.

- b. Certificated Employee of the Month: Alvord Alternative Continuation High School is proud to recognize **Mark Recktenwald** as the Alvord Unified School District Certificated Employee of the Month for November 2016.

Mr. Recktenwald is a vital part of the AACH program, and more importantly, a key part of the AACH culture. He is a very qualified teacher, a team player, and his most important quality as a teacher; he knows how to build relationships with students. He knows it takes time, but he also knows that it is time well spent. He understands to get into a student's mind, means first addressing the heart. His humor lightens the atmosphere, but at the same time he is stern, expecting the best from all students, regardless of their past.

It is a great pleasure to honor **Mark Recktenwald** as the Alvord Unified School District Certificated Employee of the Month for November 2016.

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- c. Classified Employee of the Month: Alvord Alternative Continuation High School is proud to recognize **Joe Rios** as the Alvord Unified School District Classified Employee of the Month for November 2016.

This is Mr. Rios’ last year, as he will be retiring at the end of this school year. Mr. Rios has been more than a custodian over his years at AACH. From working with the workability students to encouraging the AACH students, Mr. Rios has been a great asset to the AACH program because of his ability to form positive encouraging relationships with the students. Mr. Rios truly does believe that student success is a shared responsibility. It will be very difficult to find a replacement with the patience of Mr. Rios, or the willingness to work with students, but the entire AACH staff wishes him all the best and will let him know that he is always welcome on campus.

It is a great pleasure to honor **Joe Rios** as the Alvord Unified School District Classified Employee of the Month for November 2016.

STUDENT REPRESENTATIVES

The Board of Education welcomes the 2016-2017 Student Representatives as follows:

- | | | |
|-----------------|---|------------------------------|
| Anthony Valadez | ◆ | Alvord Alternative Education |
| Jocelyn Marquez | ◆ | Alvord High School |
| Irina Badescu | ◆ | Hillcrest High School |
| Selena Do | ◆ | La Sierra High School |
| Isabel Zamora | ◆ | Norte Vista High School |

HEARING SESSION

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ACTION ITEMS

- 6. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 6.a. – 6.aa.

Board of Education/Superintendent

a. Accept Gifts/Donations/Grants:

- 1) The following companies/individual made donations to Hillcrest High School:
 - ◆ Chawp – for the Hale Tournament: \$750.00
 - ◆ Hillcrest Cheer Boosters – 3 Cheer/Dance Boxes valued at: \$645.00
 - ◆ Nick Evans – Soccer equipment valued at: \$100.00
- 2) Active Skate Shop donated twelve pairs of socks valued at \$84.00 to Norte Vista High School for the Patriot Day project.

Accountability and Educational Innovations

- b. Approve Professional Services Agreement – UFC Gym: Board approval is requested for a professional services agreement between UFC Gym and Alvord Unified School District, to provide one professional development training in the five areas of physical fitness to all physical education teachers on December 6, 2016.

Fiscal Impact: None

- c. Award Contract – Spinitar Services: Board approval is requested to award a contract between Spinitar Services and Alvord Unified School District, to provide smartboard repairs throughout the District, effective November 4, 2016 through June 30, 2017.

Fiscal Impact: \$6,000.00 (Capital Outlay)

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Business Services

- d. [Ratify Purchase Order List Number 7-2016-2017:](#) Board ratification is requested for Purchase Order List Number 7 for the period of October 6, 2016 through October 19, 2016, as follows:

Number of District Purchase Orders submitted is 132:

- #B1004366 – #B1004370
- #P2046792 – #P2046919

Fiscal Impact: \$161,069.56 (Various Funds)

- e. [Ratify Amendment to Agreement – WLC Architects – Terrace Elementary School:](#) Board ratification is requested to amend the agreement between WLC Architects and Alvord Unified School District, for additional services related to the modernization improvements at Terrace Elementary School, effective October 25, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$8,500.00 (Measure W Bond Fund)

- f. [Ratify Professional Services Agreement – Inland Inspections & Consulting – La Sierra High School:](#) Board ratification is requested for a professional services agreement between Inland Inspections & Consulting and Alvord Unified School District, to provide Inspector of Record as required by the Division of the State Architect (DSA) for modernization at La Sierra High School, effective October 27, 2016 through June 30, 2017.

Fiscal Impact: Not to exceed \$3,000.00 (Measure W Bond Fund)

- g. [Award Contract – Felix Metal Works, Inc. – La Granada Elementary School:](#) Board approval is requested to award a contract between Felix Metal Works, Inc. and Alvord Unified School District, to furnish and install a fence at La Granada Elementary School, effective November 4, 2016 through June 30, 2017.

Fiscal Impact: \$4,200.00 (General Fund/Unrestricted)

- h. [Award Contract – Knorr Systems, Inc. – Hillcrest High School:](#) Board approval is requested to award a contract between Knorr Systems, Inc. and Alvord Unified School District, to evaluate the Lochinvar pool heater for necessary repairs, inspect solar heating system and plumbing configuration, effective November 4, 2016 through June 30, 2017.

Fiscal Impact: \$684.00 (Deferred Maintenance)

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- i. [Award Contract – Riv-Or Counties Pump Co., Inc. – Hillcrest High School:](#) Board approval is requested to award a contract between Riv-Or Counties Pump Co., Inc. and Alvord Unified School District, to repair the domestic booster water pump at Hillcrest High School, effective November 4, 2016 through June 30, 2017.

Fiscal Impact: \$595.92 (General Fund/Unrestricted)

- j. [Award Contract – Barr Door, Inc. – La Sierra High School:](#) Board approval is requested to award a contract between Barr Door, Inc. and Alvord Unified School District, to repair the kitchen roll up door at La Sierra High School, effective November 4, 2016 through June 30, 2017.

Fiscal Impact: \$1,716.60 (General Fund/Unrestricted)

- k. [Award Contract – New Dimension General Construction – La Sierra High School:](#) Board approval is requested to award a contract between New Dimension General Construction and Alvord Unified School District to paint the circular metal façade on the library roof at La Sierra High School, effective November 4, 2016 through June 30, 2017.

Fiscal Impact: \$5,760.00 (General Fund/Unrestricted)

- l. [Award Contract – Universal Asphalt Co., Inc. – District Yard on Keller Avenue:](#) Board approval is requested to award a contract between Universal Asphalt Co., Inc. and Alvord Unified School District, for paving miscellaneous areas in the bus area/garage at the District Yard on Keller Avenue, effective November 4, 2016 through August 31, 2017.

Fiscal Impact: \$109,101.00 (Deferred Maintenance)

Human Resources Development

- m. [Approve Personnel Order No. 7-2016-2017:](#) Board approval of Personnel Order No. 7 is requested.
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- n. [Approve New Job Description – Coordinator, District Communications:](#) Board approval is requested for a new job description entitled “Coordinator, District Communications.”

Fiscal Impact: None

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- o. [Approve Addition of One Coordinator, District Communications Position – Superintendent’s Office:](#) Board approval is requested for the addition of one Coordinator, District Communications position for the Superintendent’s Office.

Fiscal Impact: \$138,173.63 (General Fund/Unrestricted)

- p. [Approve Revised Management Salary Schedule:](#) Board approval is requested to approve the revised Management Salary Schedule to reflect corrected titles and salary reclassifications.

Fiscal Impact: None

- q. [Approve Memorandum of Understanding – California Baptist University:](#) Board approval is requested for the memorandum of Understanding between Alvord Unified School District and California Baptist University, to provide tuition scholarships and waive application fees for District employees.

Fiscal Impact: None

- r. [Approve Student Teacher Agreement – Hope International University of Fullerton, California:](#) Board approval is requested to approve an agreement with Hope International University of Fullerton, California.

Fiscal Impact: None

- s. [Approve Annual Professional Services Agreement – Carolyn E. Wylie Center for Children, Youth and Families:](#) Board approval is requested for the annual professional services agreement between Carolyn E. Wylie Center for Children, Youth and Families and Alvord Unified School District, for outreach counseling services from November 4, 2016 through June 30, 2017.

Fiscal Impact: \$97,575.51 (General Fund/Restricted – Local Education Agency Medical Billing Option)

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Teaching, Learning and Professional Development

- t. [Amend Request for High School Minimum Days:](#) Board approval is requested to amend the original high school minimum day schedule to accommodate PSAT Testing.

Fiscal Impact: None

- u. [Approve Professional Services Agreement – Visiting Artist – Camryn Holt:](#) Board approval is requested for a professional services agreement between Visiting Artist Camryn Holt and Alvord Unified School District, to pilot the Harmony Boost project. Visiting Artist will provide 2-hours per week instruction to Transitional Kindergarten and Kindergarten students at three pilot schools, effective November 3, 2016 through May 30, 2017.

Fiscal Impact: Not to exceed \$3,500.00 (General Fund/Restricted – Elementary Music)

- v. [Approve Professional Services Agreement – Visiting Artist – Ryan Straka:](#) Board approval is requested for a professional services agreement between Visiting Artist Ryan Straka and Alvord Unified School District, to pilot the Harmony Boost project. Visiting Artist will provide 2-hours per week instruction to Transitional Kindergarten and Kindergarten students at three pilot schools, effective November 3, 2016 through May 30, 2017.

Fiscal Impact: Not to exceed \$3,500.00 (General Fund/Restricted – Elementary Music)

- w. [Approve Professional Services Agreement – Visiting Artist – Alejandro Gutierrez:](#) Board approval is requested for a professional services agreement between Visiting Artist Alejandro Gutierrez and Alvord Unified School District, to pilot the Harmony Boost project. Visiting Artist will provide 2-hours per week instruction to Transitional Kindergarten and Kindergarten students at three pilot schools, effective November 3, 2016 through May 30, 2017.

Fiscal Impact: Not to exceed \$3,500.00 (General Fund/Restricted – Elementary Music)

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- x. [Approve Professional Services Agreement – Visiting Artist – Ashley Chaney:](#) Board approval is requested for a professional services agreement between Visiting Artist Ashley Chaney and Alvord Unified School District, to pilot the Harmony Boost project. Visiting Artist will provide 2-hours per week instruction to Transitional Kindergarten and Kindergarten students at three pilot schools, effective November 3, 2016 through May 30, 2017.

Fiscal Impact: Not to exceed \$3,500.00 (General Fund/Restricted – Elementary Music)

- y. [Approve Professional Services Agreement – Gluck Fellows Program of the Arts – University of California, Riverside:](#) Board approval is requested for a professional services agreement between Alvord Unified School District and Gluck Fellows Program of the Arts at the University of California, Riverside. Gluck Fellows is a privately funded arts outreach program that is designed to create the opportunity for graduate and under graduates to extend their talents to local schools that have little or no access to the arts.

Fiscal Impact: None

- z. [Approve Overnight Trip for AVID Junior College Tour 2017 – Hillcrest High School:](#) Board approval is requested for fifty students and four chaperones from Hillcrest High School to attend the AVID Junior College Tour 2017 of five university campuses on March 1-3, 2017.

Fiscal Impact: \$16,632.00 (Hillcrest AVID ASB - \$15,000.00; General Fund/Unrestricted – Hillcrest Site Funds - \$1,632.00)

- aa. [Approve Overnight Trip for AVID Sophomore College Tour 2017 – Hillcrest High School and La Sierra High School:](#) Board approval is requested for ninety-six students and three chaperones from Hillcrest High School and four chaperones from La Sierra High School to attend the AVID Sophomore College Tour 2017 of five university campuses on February 9-10, 2017.

Fiscal Impact: \$17,652.00 (Hillcrest AVID Funds - \$6,480.00; General Fund/Unrestricted – Hillcrest Site Funds - \$900.00; La Sierra AVID Funds - \$9,072.00; General Fund/Restricted – La Sierra Site Funds - \$1,200.00)

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SEPARATE ACTION ITEMS

- 6. Action Taken In Closed Session: Julie A. Moreno, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. Student Disciplinary Actions
 - a. Expulsion Cases #2016-17-7 and 8
 - b. Enforce Suspended Expulsion Cases #2015-16-70 and 81
 - 2. Public Employee Appointment

Board of Education/Superintendent

- 7. Set Annual Organizational Meeting of Governing Board: In accordance with the Education Code, the Governing Board of each school district shall hold an Annual Organizational Meeting. This year, the Annual Meeting must be held between December 2 and December 16, 2016. Alvord Unified School District is required to notify the Riverside County Superintendent of Schools on or before November 23, 2016, of the day, time and place of the Annual Organizational Meeting. It is recommended that the regularly scheduled meeting on December 8, 2016, be established as the Annual Organizational Meeting.

Fiscal Impact: None

- 8. Approve California School Boards Association (CSBA) – Governance Workshop – Board of Education: Board approval is requested for two 3-hour Governance Workshops for the Board of Education on Wednesday, January 25, 2017, and Thursday, January 26, 2017, to be held in the District Office Board Room.

Fiscal Impact: Estimated Cost \$2,600.00 plus expenses (General Fund/Unrestricted)

- 9. Review Proposed Revisions to Board Policies and Administrative Regulations: The Board of Education will review proposed revisions to the Board Policies and Administrative Regulations listed below. Board Bylaw 9310 entitled “Board Policies” allows the Board to waive the second reading and adopt the proposed revisions at this time.

- BP/AR 0450 Comprehensive Safety Plan
- BP/AR 0520.2 Title I Program Improvement Schools
- BP 0520.3 Title I Program Improvement Districts
- BP/AR 1312.3 Uniform Complaint Procedures

- Eliminate AR 0520.3 Title I Program Improvement Districts

Fiscal Impact: None

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Business Services

10. [Amend Access Agreement – T-Mobile West Tower LLC – Arizona Middle School:](#) Board approval is requested to amend the Access Agreement between T-Mobile West Tower LLC and Alvord Unified School District, for the purpose of conducting a Phase II environmental investigation within the approved Site License Premises, effective November 4, 2016 through February 28, 2017.

Fiscal Impact: Revenue \$8,000.00 (General Fund/Unrestricted)

Human Resources Development

11. [Adopt Resolution No. 20 – Declaration of Need for Fully Qualified Educators:](#) Board approval is requested for adoption of Resolution No. 20 – Declaration of Need for Fully Qualified Educators as required in California Code of Regulations, Title 5 and AB471 (Scott). Adoption is required prior to the issuance of emergency permits and/or limited assignment permits for the 2016-2017 school year.

Fiscal Impact: None

DISCUSSION/INFORMATION ITEMS

Accountability and Educational Innovations

12. [Program Improvement Year 3 Local Educational Agency Plan Evidence of Progress – 2015-2016 End-of-Year Submission:](#) Staff will provide the Program Improvement Year 3 Local Educational Agency Plan End-of-Year Evidence of Progress Report for information and review. The report summarizes progress towards the implementation of strategies and actions and an analysis of progress towards student achievement goals in the LEA Plan.
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Human Resources Development

13. [Quarterly Report on Williams Uniform Complaints:](#) The Board will receive the quarterly report on Williams Uniform Complaints for the period beginning July 2016 and ending September 2016. No complaints were received in this time period.
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BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

ADJOURNMENT

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2016 Board Meeting Dates ~ Open Session 7:00 p.m.

November 17, 2016

December 8, 2016

2017 Proposed Board Meeting Dates ~ Open Session 7:00 p.m.

January 12, 2017

February 9, 2017

March 2 and 16, 2017

April 20, 2017

May 4 and 18, 2017

June 8 and 22, 2017

July 13, 2016

August 17, 2017

September 7 and 21, 2017

October 5 and 19, 2017

November 2 and 16, 2017

December 14, 2017