

ALVORD UNIFIED SCHOOL DISTRICT

9 KPC PARKWAY, CORONA, CA 92879

CURRICULUM REVIEW COMMITTEE MEETING MINUTES

DATE:	November 19, 2019	TIME:	5:00 P.M. – 6:00 P.M.
LOCATION & TELECONFERENCE	Educational Services Conference Room – 9 KPC PARKWAY, CORONA, CA 92879		
MEETING CALLED TO ORDER BY	Carolyn Wilson at 5:00 PM.		
TYPE OF MEETING	Curriculum Review Committee		
FACILITATOR(S)	Carolyn Wilson, Sherri Kemp		
NOTE TAKER/SECRETARY	Sherri Kemp		
MEMBERS PRESENT	Erin Askier, Julie Burns, Amanda Bush, Erica Campos, Karen Cruz, Emily Devor, Pamela Edmondson, Candice Fish, Amanda Heveran, Sherri Kemp, Carrie Mondt, Carolyn Wilson		
MEMBERS ABSENT	Christi Amat		

MEETING MINUTES


November 19, 2019

AGENDA ITEM	NOTES	ACTION REQUIRED
1. CALL TO ORDER	Called to order by Carolyn Wilson at 5:00 pm	
2. PLEDGE OF ALLEGIANCE	Led by Carolyn Wilson	
3. PUBLIC COMMENTS	None	
4. ROLL CALL AND ESTABLISHMENT OF QUORUM	A quorum of twelve (12) members was established.	
5. COMMITTEE MEMBER INTRODUCTIONS	Committee members introduced themselves and discussed how they are connected to the Alvord Unified School District.	
6. DISCUSSION OF PURPOSE, FUNCTION, AND MEETING PROCEDURES OF THE CURRICULUM REVIEW COMMITTEE	Sherri Kemp discussed function and procedures of the Curriculum Review Committee	
7. DISCUSSION OF THE RALPH M. BROWN ACT	Carolyn Wilson discussed the Ralph M. Brown Act .	
8. ESTABLISH OUTCOME OBJECTIVES	Sherri Kemp reviewed Curriculum Review Committee outcome and objectives.	
9. REVIEW BOARD POLICY	Sherri Kemp review Board policy pertaining to curriculum.	
10. ACHIEVEMENT DATA	Sherri Kemp reviewed the 2019 CAASP data in English Language Arts and Math by District, state, and school site.	
11. ADOPTION CYCLE	Sherri Kemp reviewed the state adoption cycle for textbook adoption and the process to adopt textbooks.	

12. DATE OF NEXT CRC MEETING	Sherri Kemp reviewed the date of the next CRC meeting: January 14, 2020. Members voted to change the start time to 4:00 pm for all future meetings.	
13. FUTURE TOPICS FOR AGENDA	The committee discussed the following future topics: <ol style="list-style-type: none"> 1. Review each content are curriculum 2. Textbook budgets 3. Surveys 	
14. CLOSING COMMENTS FROM COMMITTEE MEMBERS	Carolyn Wilson and Sherri Kemp thanked committee members for their time and commitment to our students.	
15. ADJOURNMENT	The meeting was adjourned at 6:00 p.m.	

Approved by the Curriculum Review Committee on: January 14, 2020

Facilitator Name: Sherri Kemp, Ed.D. Signature:  Ed.D. Date: 02/04/2020

Secretary Name: Emily Devor, Ed.D. Signature:  Date: 02/04/2020